

**INTERNAL AUDIT REPORT**

**Audit of Asphalt Paving and Athletic Track Maintenance,  
Resurfacing and Striping Contracts for the Period from  
October 1, 2010 through February 9, 2017**



**To be presented to the:**

**Audit Committee on  
May 11, 2017**

**The School Board of Broward County, Florida on  
June 13, 2017**

**By**

**The Office of the Chief Auditor**



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*Superintendent of Schools*

Ladies and Gentlemen:

In accordance with the 2016-2017 Audit Plan, the Office of the Chief Auditor (OCA) performed an audit of Asphalt Paving and Athletic Track Maintenance, Resurfacing and Striping Contracts for the Period from October 1, 2010 through February 9, 2017 for compliance with contract terms and conditions.

The primary objectives of this audit were to determine whether the Physical Plant Operations Department and contractors complied with contract terms and conditions; to identify opportunities for greater efficiencies and improvement to the process and to report recommendations to the administration, if needed.

During the audit, we reviewed Contract No. 11-023R - Maintenance and Repair of Athletic Tracks and Playground Surfaces (Re-bid) (October 1, 2010 through September 30, 2015); Contract No. 11-007R - Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement (October 1, 2010 through September 30, 2015); Contract No. 14-080F - Asphalt Paving and Resurfacing, Play Court Repairs and Resurfacing, Asphalt and Athletic Striping and Concrete Placement (October 22, 2014 through October 21, 2015) and Contract No. 16-063C - Asphalt and Play Court Paving, Repairs, Resurfacing & Striping (February 10, 2016 through February 9, 2017).

It is the opinion of the Office of the Chief Auditor that management needs to ensure compliance with all Building Department permitting and inspection requirements. The lack of District building permits and inspections for athletic track projects increases the risk that they may not have been constructed to meet the building code or contract specifications.

Secondly, the District is paying excessive hourly labor rates and materials mark-up percentages for work not itemized in the unit price section of the contract for the asphalt paving and athletic track maintenance, resurfacing and striping. We recommend that the District continue to use the contract for services using the itemized unit price section of the contract; however, the District should discontinue the use of the additional labor and materials section, which is for work that is not itemized in the unit price section. Lastly, Contract Administrators need to comply with School Board Policy 7003.1 and State Requirements for Educational Facilities (SREF) regarding enforcement of contractors' per project and aggregate limits.

We also recommend, regarding future bids, that the contractors' mark-up percentage for the purchase of materials not itemized in the unit price section be capped at 10%. Also, the additional labor and materials section of the contract should be included in the unit price section using estimated labor hours, so that this section would be included in the bid evaluation and selection process.

This report will be presented to the Audit Committee at its May 11, 2017 meeting and will be presented to the School Board at its June 13, 2017 meeting.

Sincerely,

Patrick Reilly, CPA  
Chief Auditor  
Office of the Chief Auditor

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## EXECUTIVE SUMMARY

In accordance with the 2016-2017 Audit Plan, the Office of the Chief Auditor (OCA) performed an audit of Asphalt Paving and Athletic Track Maintenance, Resurfacing and Striping Contracts for the Period from October 1, 2010 through February 9, 2017 for compliance with contract terms and conditions.

### Objectives

The primary objectives of this audit were:

- to determine whether the Physical Plant Operations Department and contractors complied with contract terms and conditions;
- to identify opportunities for greater efficiencies and improvement to the process;
- to report recommendations to the administration, if needed.

### Scope and Methodology

This audit consisted of an audit of the following District contracts:

1. No. 11-023R - Maintenance and Repair of Athletic Tracks and Playground Surfaces (Re-bid) (October 1, 2010 through September 30, 2015)
2. No. 11-007R – Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement (October 1, 2010 through September 30, 2015)
3. No. 14-080F - Asphalt Paving and Resurfacing, Play Court Repairs and Resurfacing, Asphalt and Athletic Striping and Concrete Placement (October 22, 2014 through October 21, 2015)
4. No. 16-063C - Asphalt and Play Court Paving, Repairs, Resurfacing & Striping (February 10, 2016 through February 9, 2017)

Our audit was conducted in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. The aforementioned standards require that we plan and perform the audit to ensure a reasonable basis for our judgments and conclusions regarding the function under audit. An audit includes an assessment of applicable controls and compliance with the requirements of laws, rules and regulations when necessary to satisfy the audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

It is our responsibility to perform the review under generally accepted auditing standards and Government Auditing Standards, as well as provide recommendations to improve operations, strengthen internal controls and ensure compliance with the requirements of laws, rules and regulations in matters selected for review. It is the administration's responsibility to implement recommendations, to maintain an internal control environment conducive to the safeguarding of District assets and to preserve the District's resources, and to comply with applicable laws, regulations and School Board policies.

The procedures used to satisfy our objectives in this audit were:

- to review the above listed District contracts
- to review Invitations to Bid
- to review PPO Work Order documents
- to review contractor invoices
- to perform site visits of eight facilities in order to observe the work performed on the athletic tracks
- to perform other auditing procedures, as deemed necessary.

## **Background – Asphalt Paving**

### **Asphalt Paving Contract No. 11-007R**

On June 15, 2010, the District awarded contract No. 11-007R - Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement. The contract was divided into seven Groups: A (asphalt paving & repairs), B (asphalt resurfacing), C (color coating), D (repair running tracks), E (install/resurface tracks), F (install resurface playground safety surfaces), and G (concrete placement surfaces). Pence Sealcoating Corporation was the primary awardee for Groups A and B, and the first alternate for Group C. Inland Sealcoating was the primary awardee for Group C, and the first alternate for Group B. MVP Contractors, Inc. was the primary awardee for Group G. The District did not award Groups D, E and F. The Bid Recommendation/Tabulation Form stated that for Groups D, E and F "No acceptable bids were received. In accordance with general condition 6, it is recommended that all bids received be rejected. Will re-bid at a later date with revised specifications in accordance with school board policies and procedures." The term for contract No. 11-007R was from October 1, 2010 through September 30, 2015. The contract award amount was \$4,800,000. A total of \$4,606,671 was paid from this contract (\$4,539,246 to Pence Sealcoating Corp., \$65,854 to MVP Contractors Inc., and \$1,571 to Inland Sealcoating).

### **Asphalt Paving Contract No. 14-080F**

On October 21, 2014, the District awarded contract No. 14-080F - Asphalt Paving and Resurfacing, Play Court Repairs and Resurfacing, Asphalt and Athletic Striping and Concrete Placement to Pence Sealcoating Corporation. The contract was divided into three Groups: A (asphalt paving, repairs, resurfacing, color coating), B (thermoplastic striping), and C (concrete placement). Pence Sealcoating Corporation was awarded all three groups. The Bid Recommendation/Tabulation Form stated that "Staff received three (3) bids for this contract, however, two (2) bids were rejected for failure to be prequalified as per Chapter 1013.46 of the Florida Statutes, State Requirements for Educational Facilities Chapter 4.1(1), School Board Policy 7003, and Document 0008 Prequalification of Contractors Notice." On page 8 of the Invitation to Bid, paragraph 1, it states that "For Bid Groups A, B, and C: All bidders must be Pre-Qualified by The School Board of Broward County, Florida for the type of work specified herein at the time bids are opened." The contract term was from October 22, 2014 through October 21, 2015. The contract award amount was \$1,700,000. A total of \$1,594,061 was paid to Pence Sealcoating Corp.

### **Asphalt Paving Contract No. 16-063C**

On February 9, 2016, the District awarded contract No. 16-063C - Asphalt and Play Court Paving, Repairs, Resurfacing and Striping to Pence Sealcoating Corporation. The contract was divided into three Groups: A (asphalt paving and repairs), B (thermoplastic striping), and C (concrete placement). Pence Sealcoating Corporation was awarded all three groups. The Summary Explanation and background section on the Agenda Request Form stated that "The School Board of Broward County, Florida (SBBC), received one (1) response for ITB No. 16-063C - Asphalt Paving and Resurfacing. This Bid will be utilized by the Physical Plant Operations department to procure services for repair and maintenance of parking lots, driveways, sidewalks, play courts, and running tracks within SBBC." The contract term was from February 10, 2016 through February 9, 2017. The contract award amount was \$3,500,000. A total of \$2,946,026 was paid to Pence Sealcoating Corp.

All of the above listed contracts and the current contract have a section titled Additional Required Information. The District requested that the vendors quote unit prices for Additional Labor on a per hour basis and a Cost-Plus Mark Up Percentage for related materials that the District may want to purchase.

<b>Additional Labor and Services</b>	<b>Unit Price</b>
<b>No. 11-007R:</b> (See Exhibit O, page 83) Supervisor Installer Laborer Cost Plus Mark-Up Percentage	\$250.00 per hour \$150.00 per hour \$150.00 per hour 125%
<b>No. 14-080F:</b> (See Exhibit O, page 86) Supervisor Installer Laborer Cost Plus Mark-Up Percentage	\$300.00 per hour \$300.00 per hour \$300.00 per hour 125%
<b>No. 16-063C:</b> (See Exhibit O, page 88) Supervisor Installer Laborer Cost Plus Mark-Up Percentage	\$300.00 per hour \$300.00 per hour \$300.00 per hour 150%
<b>No. 17-117C: This is the current contract awarded on February 22, 2017</b> Supervisor (See Exhibit O, page 90) Installer Laborer Cost Plus Mark-Up Percentage	\$300.00 per hour \$300.00 per hour \$300.00 per hour 150%

### **Background - Athletic Tracks**

On September 21, 2010, the District awarded contract 11-023R - Maintenance and Repair of Athletic Tracks and Playground Surfaces (Re-bid). The contract was divided into three Groups: A (Repair running tracks), B (Install re-surface tracks), C (Install and re-surface playground safety surfaces). The Bid Recommendation/Tabulation Form shows that All American Tracks Corporation was the primary awardee for Group A, and the first alternate for Groups B and C. Beynon Sports Surfaces, Inc. was the primary awardee for Group B. Leadex Corporation was the primary awardee for Group C. The term for contract 11-023R was from October 1, 2010 through September 30, 2015. The contract award amount was \$8,600,000. The total amount paid to Beynon was \$1,836,600.91.

On March 2, 2016, the District advertised ITB No. 16-062C Maintenance, Repair, and Resurfacing of Athletic Tracks on the DEMANDSTAR website. Bids were due on March 30, 2016.

On March 28, 2016, the District issued Addendum No. 1. This addendum modified the ITB as follows:

1. Changed the bid due date from March 30, 2016 to April 5, 2016;
2. Changed the bid posting date from April 5, 2016 to April 8, 2016;
3. Added a requirement that all licensed contractors desiring a direct contract with the District for solicitations for alterations, renovations, modification and new or minor, must be prequalified;
4. Revised two pages of the specifications.

On April 5, 2016, the District posted on DEMANDSTAR a Notice of Intent to cancel the ITB. The notice did not give a reason for the cancellation of the bid, but did state that “a new bid will be issued in the future for the goods and services specified in the referenced bid.”

On December 19, 2016, the District advertised ITB No. 17-091F – Athletic Tracks – Maintenance Repair, Resurface and Install on the DEMANDSTAR website. Bids were due on January 24, 2017.

On December 20, 2016, the District issued Beynon Sports Surfaces, Inc. their initial pre-qualification certification.

### **Opinion and Summary of Results**

It is the opinion of the Office of the Chief Auditor that management needs to ensure compliance with all Building Department permitting and inspection requirements. The lack of District building permits and inspections for athletic track projects increases the risk that they may not have been constructed to meet the building code or contract specifications.

Secondly, the District is paying excessive hourly labor rates and materials mark-up percentages for work not itemized in the unit price section of the contract for the asphalt paving and athletic track maintenance, resurfacing and striping. We recommend that the District continue to use the contract for services using the itemized unit price section of the contract; however, the District should discontinue the use of the additional labor and materials section, which is for work that is not itemized in the unit price section.

We also recommend, regarding future bids, that the contractors’ mark-up percentage for the purchase of materials not itemized in the unit price section be capped at 10%. Also, the additional labor and materials section of the contract should be included in the unit price section using estimated labor hours, so that this section would be included in the bid evaluation and selection process. Lastly, Contract Administrators need to comply with School Board Policy 7003.1 and State Requirements for Educational Facilities (SREF) regarding enforcement of contractors’ per project and aggregate limits.

We summarized our findings below:

1. The Physical Plant Operations Department did not adequately monitor and ensure contractor compliance with the terms and conditions of Bid No. 11-023R - Maintenance and Repair of Athletic Tracks and Playground Surfaces (Rebid)
2. The Physical Plant Operations Department did not adequately monitor and ensure contractor compliance with the terms and conditions of Contracts No. 11-007R, No. 14-080F and No. 16-063C
3. The Physical Plant Operations Department is administering a vendor contract which contains excessive hourly labor rates and materials mark-up percentages for work not itemized in the unit price section of the contract
4. Contract Administrators did not comply with School Board Policy 7003.1 and State Requirements for Educational Facilities (SREF) regarding enforcement of contractor’s per project and aggregate limits

We would like to thank Physical Plant Operations and all District personnel who aided in the completion of this report.

Audit performed by:

Gerardo Usallan, Jr  
Robert Goode

Submitted by:

Patrick Reilly, CPA  
Chief Auditor  
Office of the Chief Auditor

**SECTION I  
FINDINGS**

**FINDING No. 1 – The Physical Plant Operations Department Did Not Adequately Monitor and Ensure Contractor Compliance with the Terms and Conditions of Bid No. 11-023R - Maintenance and Repair of Athletic Tracks and Playground Surfaces (Rebid)**

**Condition**

The Physical Plant Operations Department (PPO) used Annual Facility Permits to perform work that per Florida Statutes, District Policy 7001, and District Business Practice Bulletin O-102, required a standard building permit issued by the District's Building Department. Florida Statute 553.80(6)(d) states that Boards may use annual facility maintenance permits to facilitate routine maintenance, emergency repairs, building refurbishment, and minor renovations of systems or equipment. The amount expended for maintenance projects may not exceed \$200,000 per project (see Exhibit Q, page 95). State Requirements for Educational Facilities (SREF) Section 4.3(6), Annual Maintenance Permits states that Boards may use Annual Maintenance Permits to facilitate routine maintenance work (see Exhibit P, pages 91-92).

Using contract 11-023R for Maintenance and Repair of Athletic Tracks and Playground Surfaces, PPO hired Beynon Sports Surfaces, Inc. (Beynon) to perform athletic running track replacements without requiring that they obtained the mandatory standard building permits and inspections from the District's Building Department as required by the Contract and Business Practice Bulletin No. O-102. The Building Department also advised OCA via email that they *"have established with PPO that when maintenance work is being performed, we understand that would be recorded under an Annual Permit. If the scope of work represents new work or an addition to the existing condition, a standard permit is required. If PPO employs a subcontractor to perform the work, again that subcontractor has to pull a permit"* (see Exhibit A, page 16).

**Background**

On September 21, 2010, the District awarded contract 11-023R - Maintenance and Repair of Athletic Tracks and Playground Surfaces (Re-bid). The contract was divided into three Groups: A (Repair running tracks), B (Install re-surface tracks) and C (Install and re-surface playground safety surfaces). The Bid Recommendation/Tabulation Form shows that All American Tracks Corporation was the primary awardee for Group A, and the first alternate for Groups B and C. Beynon Sports Surfaces, Inc. was the primary awardee for Group B. Leadex Corporation was the primary awardee for Group C. The term for this contract was from October 1, 2010 through September 30, 2015. The contract amount was \$8,600,000. Section 6, Item 8 of the General Bid Specifications states that the *"Awardees shall be required to obtain permits, if any are required, in the scope of this work"* (see Exhibit B, page 20).

On October 20, 2016, OCA requested copies of building permits for the following ten track replacement projects:

- |                        |                          |
|------------------------|--------------------------|
| 1. Piper HS            | 6. Boyd Anderson HS      |
| 2. Cooper City HS      | 7. Fort Lauderdale HS    |
| 3. Coral Springs HS    | 8. Everglades HS         |
| 4. South Plantation HS | 9. Dillard HS            |
| 5. McArthur HS         | 10. Stoneman Douglas HS. |

PPO staff stated that these projects were completed using annual permits (see Exhibit C, page 21).

On November 2, 2016, OCA requested copies of building permits from the District's Chief Building official for selected projects. OCA provided the Building Department a list containing 20 schools where the athletic running tracks had been or were in the process of being either newly installed or resurfaced by Beynon. The quantity of square yards of work for these projects ranged from 3,869 square yards to 5,918

square yards. The amounts listed on the Notice to Proceed (NTP) for these projects issued to Beynon ranged from \$93,222.00 to \$180,416.30 (see Exhibit D, pages 22-23).

On November 7, 2016, the Chief Building Official replied that only four out of the 20 schools (Stranahan HS, Stoneman Douglas HS, Miramar HS, Pompano Beach HS) on our list had standard permits issued, and three of the four had inspections (see Exhibit E, pages 24-28). However, after reviewing the permits and inspection reports provided by the Building Department, we found the following:

1. Miramar HS – on September 6, 2016, PPO issued an NTP to Beynon for the replacement of the athletic track. The building permit (No. 0717510188 issued on December 4, 2009) and the sixteen inspection reports submitted to OCA by the Building Department are not for this work (see Exhibit E, page 25).
2. Stoneman Douglas HS – on February 19, 2014, PPO issued an NTP to Beynon for the replacement/resurfacing of the athletic track. The building permit (No. 301106PR346PRP issued on December 13, 2006) and the three inspection reports submitted to OCA by the Building Department are not for this work (see Exhibit E, page 26).
3. Stranahan HS - building permit No. 1402110302 issued on March 23, 2016 is for the running track replacement project on our list (see Exhibit E, page 27).
4. Pompano Beach HS - building permit No. 1401850100 issued on November 2, 2016 is for the running track replacement project on our list (see Exhibit E, page 28).

On February 24 and March 3, 2017, OCA staff visited the following schools to observe the condition of the athletic tracks and found the following:

- Hollywood Hills HS athletic track replaced, Building Department verified that no permit issued nor inspections performed.
- Stranahan HS standard permit issued by the Building Department, Final Inspection approved on October 28, 2016.
- Flanagan HS athletic track replaced, Building Department verified that no permit issued nor inspection performed.
- Hallandale HS athletic track replaced, Building Department verified that no permit issued nor inspections performed.
- Miramar HS no work performed
- Pompano Beach HS standard permit issued by Building Department, Final Inspection approved on March 17, 2017.
- Taravella HS minor repairs performed, Building Department verified that no permit issued nor inspections performed.
- Western HS athletic track replaced, Building Department verified that no permit issued nor inspections performed.

The District's Building Department provided OCA a document titled Response to PPO Questions regarding Multi-trade Inspections, dated March 21, 2012, that included the Building Department's answers to PPO questions regarding Multi-trade inspections. Item No. 13, Custodial/Grounds, states that "Contractors need a permit for every aspect of work, annual permits are issued only to PPO." Item No. 17 states "A permit is required for work that is not established under an annual permit. An annual permit

*allows a subcontractor to perform services under the \$300,000 umbrella, but will require a separate permit to be applied for by the subcontractor” (see Exhibit F, page 30).*

The Building Department also provided a letter regarding a proposed Business Practice Bulletin that clarified what work requires inspections. The letter stated that *“The District has been failing to inspect work that has been required by code simply because the Chief Building Officials were not made privy to the nature and extent of the work.”* It also stated that *“Once this was discovered, we held preliminary meetings with the Director and staff at Physical Plant Operations and have reached an accord on the governing parameters, procedures, execution and record retention of this proposed process.”* The anticipated effective date of the bulletin was August 2012 (see Exhibit G, page 32).

District Business Practice Bulletin No. O-102, Section 1 states *“The Annual Maintenance Permit will be issued to the PPO Department. All work under the Annual Maintenance Permit is to be performed by Physical Plant Operation employees who are properly skilled and/or licensed and operating under an appropriate safety program. If an outside contractor is used a separate permit will need to be applied for”* (see Exhibit G, page 35).

### **Criteria**

1. District contract 11-023R for Maintenance and Repair of Athletic Tracks and Playground Surfaces (Re-bid) (see Exhibit B, pages 17-20).
2. District Policy 7001 – Building Codes (see Exhibit H, pages 48-50).
3. SBBC Business Practice Bulletin No. O-102, dated June 20, 2012. This bulletin includes references to Florida Statute 1013.38, Florida Statute 553.80(6)(d), and Florida Building Code Section 105.1.1 Annual Facility Permit (see Exhibit G, pages 32-47).
4. CBO Document: Response to PPO Questions Regarding Multi-Trade Inspections, March 21, 2012 (see Exhibit F, pages 29-31).

### **Cause**

The PPO Department did not ensure that the required building permits were obtained and the mandatory inspections were performed by the District’s Building Department in order to ensure that the construction of the athletic tracks met all applicable building codes and contract specifications.

### **Impact**

The main purpose of building codes is to protect public health, safety and general welfare as they relate to the construction and occupancy of buildings and structures. As stated on the District’s website, *“The Building Department is responsible to review and approve construction documents for compliance with various building codes. These codes have been established by law to provide safe, accessible facilities for students and staff. During construction, inspections are conducted by the department to insure that the projects are being built according to approved plans.”* The lack of District building permits and inspections for these athletic track projects increases the risk that they may not have been constructed to meet the building code or contract specifications.

### **Recommendation**

We recommend that the PPO Department ensure that contractors comply with all Building Department permitting requirements prior to allowing them to begin work and that inspections are performed, as required.



## **Management Responses**

PPO will comply with all Building Department requirements, including requiring vendors performing work for which a specific permit is required, to obtain a permit via PPO staff, request all required inspections, attend all required inspections (as necessary), and make all corrections indicated by the required inspections. But the work performed under Bid 11-023R is surfacing work and does not require a specific permit per our understanding with the District's Building Department.

Physical Plant Operations is collaborating with the District's Chief Building Official (CBO) and Assistant Chief Building Official (ACBO) to ensure there is a clear understanding of the requirements for permitting by PPO staff and by outside vendors working under the direction of PPO staff. As a result of these efforts, a new description of the PPO Annual Facility Permit (AFP) has been created which is much more nuanced and provides greater detail and rationale behind the requirements for specific permits. For example, the following description of items included under the Annual Facilities Permit is found in the paragraph concerning Site Infrastructure:

- *"Surfacing or Poured in Place, whether on playgrounds, play courts, or tracks"* (see 2017 PPO Annual Facility Permit Description, attached, for additional information)

In the case of Bid 11-023R, the vendor's work is to provide resilient surfacing over a substrate so the work appropriately would occur under the AFP and may be inspected at the discretion of the CBO/ACBO, just like any other work performed under the AFP.

In addition, a revision to the Business Practice Bulletin is underway within the Building Department which should satisfy any remaining questions concerning the permitting requirements for PPO.

## **OCA Follow-up Response**

Management's response stated that the work performed under Bid 11-023R is for surfacing work and does not require a specific permit, per their understanding with the District's Building Department. Per documentation provided by the District's Chief Building Official, the contractors and/or subcontractors are required to obtain a standard building permit from the Building Department (see Exhibits A, F & G, pages 16, 30, 32 and 35). Our audit included a review of 20 athletic tracks replaced/resurfaced, in which permits were required for these projects.

**FINDING No. 2 – The Physical Plant Operations Department Did Not Adequately Monitor and Ensure Contractor Compliance with the Terms and Conditions of Contracts No. 11-007R, No. 14-080F and No. 16-063C**

**Condition**

The Physical Plant Operations Department (PPO) used Annual Facility Permits to perform work that per Florida Statutes and the District's Business Practice Bulletin No. O-102 required a standard building permit issued by the District's Building Department.

Using District Contracts No. 14-080F for Maintenance and Repair of Athletic Tracks and Playground Surfaces, and No. 16-063C for Asphalt Paving and Resurfacing, PPO hired a contractor to perform asphalt repair/replacement without ensuring that they obtained the mandatory standard building permits and inspections from the District's Building Department as required by the Contract and Business Practice Bulletin No. O-102. The Building Department also advised OCA via email that they *"have established with PPO that when maintenance work is being performed, we understand that would be recorded under an Annual Permit. If the scope of work represents new work or an addition to the existing condition, a standard permit is required. If PPO employs a subcontractor to perform the work, again that subcontractor has to pull a permit"* (see Exhibit A, page 16).

**Background**

On June 15, 2010, the School Board of Broward County (District) awarded contract No. 11-007R - Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement to Pence Sealcoating Corporation. The contract term was from October 1, 2010 through September 30, 2015. The contract amount was \$4,800,000. Section 6, Item 8 of the General Bid Specifications states that the *"Awardees shall be required to obtain permits, if any are required, in the scope of this work"* (see Exhibit O, pages 70-71).

On October 21, 2014, the School Board of Broward County (District) awarded contract No. 14-080F - Asphalt Paving and Resurfacing, Play Court Repairs and Resurfacing, Asphalt and Athletic Striping and Concrete Placement to Pence Sealcoating Corporation. The contract term was from October 22, 2014 through October 21, 2015. The contract amount was \$1,700,000. Section 6, Item 8 of the General Bid Specifications states that the *"Awardees shall be required to obtain permits, if any are required, in the scope of this work"* (see Exhibit I, page 52).

On February 9, 2016, the District awarded contract No. 16-063C - Asphalt and Play Court Paving, Repairs, Resurfacing and Striping to Pence Sealcoating Corporation (Pence). The contract term was from February 10, 2016 through February 9, 2017. The contract amount was \$3,500,000. Section 6, Item 8 of the General Bid Specifications states that the *"Awardees shall be required to obtain permits, if any are required, in the scope of this work"* (see Exhibit J, page 56).

On February 22, 2017, the District awarded contract No. 17-117C - Asphalt and Play Court Paving, Repairs, Resurfacing and Striping to Pence Sealcoating Corporation. The contract term was from February 23, 2017 through February 22, 2018. The contract amount was \$3,000,000 (see Exhibit O, page 89).

The Office of the Chief Auditor (OCA) provided the District's Building Department a list containing 52 projects, ranging in size from 200 square yards to 18,151 square yards, where asphalt repair or resurfacing was performed. We asked if standard building permits were required for this type of work, if permits were issued, and if inspections were performed (Exhibit K, pages 57-59). The Building Department

replied that building permits were required. They also included a spreadsheet that identified that 8 projects contained permits and inspections, 40 projects contained no inspections, one project was inspected with no permit, and 3 projects contained no information. (see Exhibit L, pages 60-63).

The Building Department provided OCA a document dated March 21, 2012, that included the Building Department's answers to PPO's questions regarding Multi-trade inspections. Item No. 13 Custodial/Grounds states that "Contractors need a permit for every aspect of work, annual permits are issued only to PPO." Item No. 14 Custodial /Grounds states that "Asphalt repair quantity is per site. Inspections required are rock and tack in progress with a final inspection to follow." This refers to Section 4A Inspections, (8) Site Infrastructure, of SBBC Business Practice Bulletin No. O-102 which states that "Asphalt repair or replacement greater than 20 square feet and Athletic complex replacement or repairs" to tracks (see Exhibit G, page 40). Item No. 17 states that "A permit is required for work that is not established under an annual permit. An annual permit allows a subcontractor to perform services under the \$300,000 umbrella, but will require a separate permit to be applied for by the subcontractor" (see Exhibit F, page 30).

The Building Department also provided a letter regarding a proposed Business Practice Bulletin that clarified what work required inspections (see Exhibit G, page 32). The letter stated *"The District has been failing to inspect work that has been required by code simply because the Chief Building Officials were not made privy to the nature and extent of the work."* It also states *"Once this was discovered, we held preliminary meetings with the Director and staff at Physical Plant Operations and have reached an accord on the governing parameters, procedures, execution and record retention of this proposed process."* The anticipated effective date of the bulletin was August 2012.

On December 14, 2016, OCA emailed PPO a spreadsheet that contained 52 asphalt resurface or repair projects, with quantities ranging between 200 and 18,151 square yards, completed by Pence. We asked *"What type of permit was used for this work"* and *"Were inspections performed?"* (see Exhibit M, pages 64-66).

On December 15, 2016, PPO replied to OCA that *"all of the W.O.s that are on the spreadsheet were performed under the Building Department's Annual Maintenance Permit for PPO. The Building Dept. would perform spot inspections on projects that they determined from a data base provided to them via the Facility Support Services Dept."* (see Exhibit N, pages 67-69).

District Business Practice Bulletin No. O-102, Section 1 states *"The Annual Maintenance Permit will be issued to the PPO Department. All work under the Annual Maintenance Permit is to be performed by Physical Plant Operation employees who are properly skilled and/or licensed and operating under an appropriate safety program. If an outside contractor is used a separate permit will need to be applied for."* Specifically, Section 4A Inspections, (8) Site Infrastructure, states that Asphalt replacement or repair greater than 20 square feet and Athletic complex replacement or repairs to tracks require permits (see Exhibit G, page 41).

## Criteria

1. District contract No. 11-007R - Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement (see Exhibit O, pages 70-90).
2. District contract No. 14-080F - Asphalt Paving and Resurfacing, Play Court Repairs and Resurfacing, Asphalt and Athletic Striping and Concrete Placement (see Exhibit I, pages 51-52).
3. District contract No. 16-063C - Asphalt and Play Court Paving, Repairs, Resurfacing and Striping (see Exhibit J, pages 53-57).
4. District Policy 7001 – Building Codes (see Exhibit H, see pages 48-50).

5. SBBC Business Practice Bulletin No. O-102, dated June 20, 2012. This bulletin includes references to Florida Statute 1013.38, Florida Statute 553.80(6)(d), and Florida Building Code Section 105.1.1 Annual Facility Permit (see Exhibit G, pages 32-47).
6. CBO Document: Response to PPO Questions Regarding Multi-Trade Inspections, March 21, 2012 (see Exhibit F, pages 29-31).

### **Cause**

The PPO Department did not ensure that the required building permits were obtained and the mandatory inspections were performed by the District's Building Department in order to ensure that the construction of the athletic tracks met all applicable building codes and contract specifications.

### **Impact**

The main purpose of building codes is to protect public health, safety and general welfare as they relate to the construction and occupancy of buildings and structures. As stated on the District's website, *"The Building Department is responsible to review and approve construction documents for compliance with various building codes. These codes have been established by law to provide safe, accessible facilities for students and staff. During construction, inspections are conducted by the department to insure that the projects are being built according to approved plans."* The lack of District building permits and inspections for these athletic track projects increases the risk that they may not have been constructed to meet the building code or contract specifications.

### **Recommendation**

We recommend that the PPO Department ensure that contractors comply with all Building Department permitting requirements prior to allowing them to begin work and that inspections are performed, as required.

### **Management Responses**

PPO will comply with all Building Department requirements, including requiring vendors performing work for which a specific permit is required, to obtain a permit via PPO staff, request all required inspections, attend all required inspections (as necessary), and make all corrections indicated by the required inspections. Most of the work performed under Bids 11-007R, 14-080F, and 16-063C was repair of existing paving and does not require a specific permit per our understanding with the District's Building Department. In the 2017 AFP, the following description of items included under the Annual Facilities Permit is found in the paragraph concerning Site Infrastructure:

- "Small/limited asphalt paving repairs and replacement totaling less than 2000 square feet per paved area"

The intent of this section is that patching work which is not a complete repaving would be covered under the annual permit. PPO will ensure that all repaving projects and new or additional area paving projects, are done with specific permits from the vendor.

### **OCA Follow-up Response**

Management's response stated that the work performed under Bid 11-023R is for surfacing work and does not require a specific permit, per their understanding with the District's Building Department. Per documentation provided by the District's Chief Building Official, the contractors and/or subcontractors are required to obtain a standard building permit from the Building Department (see Exhibits L, A, F & G, pages 60-62, 16, 30, 32 and 35). Our audit included a review of 52 paving jobs over 200 square yards, in which permits were required for these projects.

**FINDING No. 3 – The Physical Plant Operations Department is Administering a Vendor Contract which Contains Excessive Hourly Labor Rates and Materials Mark-Up Percentages for Work Not Itemized in the Unit Price Section of the Contract**

**Condition**

The Physical Plant Operations Department (PPO) has paid the contractor hourly labor rates from \$150 to \$300. PPO has also paid material mark-up of 125% to 150% for the purchase of asphalt paving, asphalt millings, play court repairs, track maintenance and concrete placement-related materials.

**Background**

District contracts No. 11-007R, No. 14-080F, No. 16-063C, and No. 17-117C were all processed in accordance with the District's procurement procedures and policies. All four contracts were Board approved. All contain a section that allows PPO to purchase additional labor and/or materials, for work that is not itemized in the unit price section. We noted that this section of the contracts is not included in the evaluation and award process. Additional labor can be purchased at an hourly rate and materials can be purchased at a cost plus mark-up basis. For contract 11-007R, we included all proposers for the additional hourly labor rates and materials cost mark-up percentages (see Exhibit O, pages 72-84). OCA identified 47 invoices that contained the excessive hourly labor rates and materials mark-up percentages as follows. We contacted the vendor and confirmed that these hourly rates and materials mark-up percentages were correct.

- District contract No. 11-007R contained 23 invoices where supervisors were paid \$250 per hour, and installers and laborers were paid \$150.00 per hour. Materials purchased by the contractor for PPO were marked-up 125 percent (see Exhibit R, pages 96-104).
- District contract No. 14-080F contained 3 invoices where supervisors were paid \$300 per hour, and Installers and Laborers were paid \$300.00 per hour. Materials purchased by the contractor for PPO were marked-up 125 percent (see Exhibit R, pages 97-104).
- District contract No. 16-063C contained 21 invoices where supervisors paid \$300 per hour, and installers and laborers paid \$300 per hour. Materials purchased by the contractor for PPO were marked-up 150 percent (see Exhibit R, pages 98-104).
- District contract No. 17-117C was awarded on February 22, 2017. No invoices were available to review.

OCA reviewed the sub-contractor invoices from the contractor for material purchases for 22 invoices. Exhibit R contains invoices from the contractor and invoices from their subcontractor, which show the excessive hourly labor rates and materials mark-up percentages paid (see Exhibit R, pages 96-104).

In comparison, we obtained asphalt paving contracts from the School District of Palm Beach County and the Orange County School District. School District of Palm Beach County contract No. 13C-29K, Term Contract for Paving and Drainage, approved on February 17, 2016, contains hourly labor rates of \$15 to \$45. The maximum materials mark-up allowed is 10% (see Exhibit U, page 120). Orange County School District contract No. 1402019 Asphalt Paving, Striping & Overlay contains a maximum 10% mark-up on materials, parts, rental equipment and subcontractors. Their additional labor rate for work that is not itemized in the unit price section of the contract is \$35. The maximum materials mark-up allowed on the Contractor's actual cost is 10% (see Exhibit V, pages 121-122). We also contacted Miami Dade County Public schools and determined that they procure asphalt paving services through General Contractors who use the Job Order Contracting delivery method.

**Criteria**

1. District contract No. 11-007R - Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement (October 1, 2010 through September 30, 2015) (see Exhibit O, pages 70-84).

2. District contract No. 14-080F - Asphalt Paving and Resurfacing, Play Court Repairs and Resurfacing, Asphalt and Athletic Striping and Concrete Placement (October 22, 2014 through October 21, 2015) (see Exhibit I, pages 51-52).
3. District contract No. 16-063C - Asphalt and Play Court Paving, Repairs, Resurfacing and Striping (February 10, 2016 through February 9, 2017) (see Exhibit J, pages 53-56).

### **Cause**

Contracts were awarded that contained excessive hourly labor rates and materials mark-up percentages.

### **Impact**

The District is paying excessive hourly labor rates and materials mark-up percentages for work not itemized in the unit price section of the contract.

### **Recommendations**

We recommend:

1. that the District continue to use the contract for services using the itemized unit price section of the contract; however, the District should discontinue the use of the additional labor and materials section, which is for work that is not itemized in the unit price section (see Exhibit O, page 90).
2. for future bids that the contractors' mark-up percentage for the purchase of materials not itemized in the unit price section be capped at 10%.
3. that the additional labor and materials section of the contract be included in the unit price section using estimated labor hours, so that this section would be included in the bid evaluation and selection process.

### **Management Responses**

Physical Plant Operations was unaware that we could use other vendors to supply paving services while in contract with Pence Sealcoating for the three contracts in question and as a consequence, PPO used the "Additional Labor and Services" for approximately 3.7 percent of all work performed by Pence on the three contracts in question (other entities within the District also used the Additional Labor and Services for 3.2 percent of the total). By collaborating with our colleagues at Procurement and Warehousing, we've learned that through the use of Section 40 USE OF OTHER CONTRACTS and Section 62 MEET OR RELEASE of contract 17-117C the District can piggyback onto other, more favorable contracts such as those listed in the audit while continuing to use the 17-117C contract when desirable.

As a result, PPO has halted the use of the Additional Labor and Services portion of the current contract, 17-117C, and we will work with Procurement and Warehousing to purchase these Additional Labor and Services from other contracts where the rates are at or below prevailing market rates. Additionally, PPO will ensure that all "off-bid" time and material rates on our other bids conform to market rates.

Finally, PPO will work with Procurement and Warehousing to ensure that the additional items the District (both PPO and other users) have purchased using Additional Labor and Services are all included in the next paving bid released later this year.

### **OCA Follow-up Response**

The Office of the Chief Auditor agrees with management's decision to stop paying excessive hourly labor rates of \$300 for supervisors, installers and laborers and materials/mark-up percentages of 150% for work not itemized in the unit price section in the current contract No. 17-117C. PPO provided a schedule of all material and labor invoices paid to the contractor (see pages 132-137).

**FINDING No. 4 - Contract Administrators Did Not Comply with School Board Policy 7003.1 and State Requirements for Educational Facilities (SREF) Regarding Enforcement of Contractor's Per Project and Aggregate Limits**

**Condition**

The District awarded Pence Sealcoating Corporation (Contractor) contracts that exceeded their approved pre-qualification per project and/or aggregate dollar limits for work.

The contractor was awarded four contracts with a Board approved spending authority ranging from \$1.7 to \$4.8 million that significantly exceeded the contractor's per project and/or aggregate limits, as established by the QSEC. For example, for contract 11-007R awarded in the amount of \$4.8 million, we determined that in a thirteen day span between April 19, 2013 and May 2, 2013, the contractor was issued four work orders totaling \$501,224, exceeding their per project and aggregate limit of \$100,000. In addition, from June 16, 2010 through June 23, 2014, this contractor was not pre-qualified. Other contracts were issued, in which the contractor's per project and aggregate limit was increased to \$350,000; however, the per project and aggregate limits were exceeded for Contracts 14-080F and 16-063C.

The schedule below identifies the contractor's pre-qualification and contract award history:

PENCE SEALCOATING CORP. PRE-QUALIFICATION AND CONTRACT AWARD HISTORY						
PRE-QUALIFICATION				CONTRACT		
Approval Date	Expiration Date	Per Project Limit	Aggregate Limit	Awarded Amount	Award Date	No.
July 26, 2005	July 25, 2006	\$100,000	\$100,000	Outside of audit scope		
August 15, 2006	August 14, 2007	\$100,000	\$100,000	Outside of audit scope		
August 7, 2007	August 6, 2008	\$100,000	\$100,000	Outside of audit scope		
August 27, 2008	August 26, 2009	\$100,000	\$100,000	Outside of audit scope		
June 16, 2009	June 15, 2010*	\$100,000	\$100,000	\$4,800,000	June 15, 2010	11-007R
*Not Pre-qualified between June 16, 2010 and June 23, 2014.						
June 24, 2014*	June 23, 2015	\$350,000	\$350,000	\$1,700,000	October 21, 2014	14-080F
April 21, 2015	April 20, 2016	\$350,000	\$350,000	\$3,500,000	February 9, 2016	16-063C
March 15, 2016	March 14, 2017	\$350,000	\$350,000	\$3,000,000	February 22, 2017	17-117C
February 22, 2017	February 21, 2018	\$350,000	\$350,000			

**Background**

The Office of Educational Facilities' State Requirements for Educational Facilities (SREF) and School Board of Broward County (District) Policy No. 7003.1 Pre-Qualification of Contractors for Educational Facilities require that all contractors for construction contracts be pre-qualified.

The Pre-qualification terms in SREF and District Policy are intended to include all contractor construction services used in capital programs, maintenance or any facility construction need. The District's use of their own labor or equipment for estimated project cost not to exceed \$300,000, is the only use of construction services that is exempt from the Pre-qualification requirements, Bonds, Proof of Insurance and Advertising-Bidding-Awarding Contracts. The District requires pre-qualification in order to determine the contractor's competence, past experience, past performance, financial resources and capability, as well as the contractor's bonding capacity, history of projects completed within the past five years, list of pending litigation and insurance requirements, etc.

SREF and SBBC Policy No. 7003.1 prescribe uniform and consistent requirements for pre-qualification of all construction services contractors. The provisions of SREF and District Policy is applicable to bids,



construction management, design-build and any other construction services application. The contractors receive notice in writing, based upon the pre-qualification process, of the contracts' per project and aggregate limits (see Exhibit W, page 123).

### **Criteria**

1. District Policy 7003.1 - Pre-qualification of Contractors for Educational Facilities (see Exhibit S, pages 105-108).
2. State Requirements for Educational Facilities Section 4.1(1) Pre-qualification of Contractors for Educational Facilities Construction (see Exhibit T, pages 109-112).

### **Cause**

Although the Procurement & Warehousing Services Department, Supplier Diversity & Outreach Program and QSEC follow the requirements of SREF and SBBC Policy No. 7003.1 to establish the aggregate limit and the per project limit, there was inadequate oversight and enforcement of the approved per project and/or aggregate limit.

The contractor was awarded four contracts with a Board approved spending authority ranging from \$1.7 to \$4.8 million that significantly exceeded the contractor's per project and aggregate limits, as established by the QSEC. The District did not adequately monitor the contractor to ensure that the contractor was not given work that exceeded his per project and/or aggregate limit. For example, for contract 11-007R awarded in the amount of \$4.8 million, we determined that in a thirteen day span between April 19, 2013 and May 2, 2013, the contractor was issued four work orders totaling \$501,224, exceeding their per project and aggregate limit of \$100,000. In addition, from June 16, 2010 through June 23, 2014, this contractor was not pre-qualified. Other contracts were issued, in which the contractor's per project and aggregate limit was increased to \$350,000; however, the per project and aggregate limits were exceeded for Contracts 14-080F and 16-063C.

### **Impact**

Issuing work to a contractor that exceeds their approved per project and/or aggregate dollar limits places the District at risk that the contractor may not have the financial resources to complete projects in a timely manner and respond to damages in case of default.

### **Recommendation**

We recommend that the District not award contracts that exceed the pre-qualified per project and/or aggregate dollar limits, as approved by QSEC.

### **Management Responses**

PPO only has a few pre-qualified contractors, with the requirement added within the last few years, and so has not been monitoring these thresholds. Since becoming aware of the issue we've met with our colleagues at Procurement and Warehousing, and Facilities & Construction Management, to become intimate with the requirements and develop a robust system to monitor the per-project and the aggregate thresholds assigned to every PPO prequalified contractor. Going forward, PPO will not issue any projects which exceed the contractor's per-project or aggregate thresholds established by QSEC.

And finally, PPO will be redoubling our technical training on all aspects of contract administration and pre-qualification threshold management, as we move further into Project Management in support of the District's key initiatives.



**SECTION II**  
**EXHIBITS**

# EXHIBIT A

**From:** Robert F. Hamberger  
**To:** Gerardo Usallan Jr  
**Subject:** Track and Field Permits  
**Date:** Friday, November 4, 2016 12:33:42 PM  
**Attachments:** image2016-11-04-120421.pdf

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Gerry,

Stranahan (3/24/16), Stoneman Douglas (12/13/06), Miramar (12/7/09) and Pompano (11/3/16) were the only projects for which we had permits. Stranahan was the only project which we found a record of inspections, so I have included the inspections for Stranahan HS as you had asked. The other 2 projects had no inspections.

We have a Business Practice Bulletin with PPO which requires them to notify us of large scale projects, especially under an Annual Permit, so there is no reason to fail to call for inspections.

We have established with PPO that when maintenance work is being performed, we understand that would be recorded under an Annual Permit. If the scope of work represents new work or an addition to the existing condition, a standard permit is required. If PPO employs a subcontractor to perform the work, again that subcontractor has to pull a permit.

I don't understand why inspections are not being called for under an Annual Permit. Chapter 1 of the FBC is crystal clear about projects that have scope. The code also states that the Building Official may exercise discretion as to which maintenance projects to inspect. I would say that based on the dollar value of these projects that inspections would be required, if for no other reason than quality control for a simple overlay and painting. Practically speaking, an overlay of asphalt is about as simple as it gets for an inspection and the inspection for painting of the resurfacing is usually done in segments or at the end depending on the volume of the work. The standard permits for the other 2 facilities are just as inexplicable.

Let me know if there is anything else I can help you with.

Robert F. Hamberger  
Chief Building Official  
Broward County Pubic Schools

2301 NW 26th Street  
Oakland Park, Florida 33311  
954-804-9972 Cell  
754-321-4810 Office

"If everyone is moving forward together, then success takes care of itself."

**Henry Ford**

**AGENDA REQUEST FORM**  
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**EXHIBIT B**

Meeting Date <b>09/21/2010</b>	Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Time Certain Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number <b>EE-1</b>
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**TITLE:** **Bid Recommendation \$1,000,000 Or Greater**

**REQUESTED ACTION:** Approve these Bid recommendations as stated on the attached award recommendation.

BID	TITLE	LOCATION	AMOUNT
11-001N	School and Department Furniture Contract period: October 1, 2010 through September 30, 2015	Various	\$25,000,000

**M/WBE VENDOR(S)**  
Includes an award recommendation to four certified M/WBE Vendors:  
Advanced Filing Systems d/b/a Florida Office Systems (White Female M/WBE: Fort Lauderdale, Florida), Apricot Office Interiors, Inc. (African American M/WBE: Miami, Gardens, Florida), Office Elements, Inc. (White Female M/WBE: Pompano Beach, Florida), Office Gap, Inc. (Hispanic American M/WBE: Fort Lauderdale, Florida)

**SUMMARY EXPLANATION AND BACKGROUND:**  
Board approval of these Bid recommendations does not mean the amount shown will be spent. This amount represents the estimated contract value and may be spread among the awarded vendors through the term of this contract from available funds already included in various school/department/center budgets.

**SCHOOL BOARD GOALS:**

- ☐ • Goal One: Raise achievement of all students to ensure graduation from high school and readiness for post-secondary education.
- ☒ • Goal Two: Improve the health and wellness of students and personnel.
- ☒ • Goal Three: Provide a safe and secure physical and technological environment for all students and employees.
- ☐ • Goal Four: Promote innovation which focuses on best practices and quality efforts that improve our best-in-class position.
- ☐ • Goal Five: Recruit, develop, retain, and recognize high performing and diverse faculty and personnel.
- ☒ • Goal Six: Build strong partnerships with family, business, community and government at the classroom, school, area, and district level.
- ☐ • Goal Seven: Ensure district's leadership as an environmental steward through innovative ecology and energy conservation programs.

**FINANCIAL IMPACT:**  
The financial impact of each Bid Recommendation is indicated on its respective exhibit.

**EXHIBITS: (List)**

1. Bids: 11: 001N; 11-011R; 11-022R; 11-023R

<b>BOARD ACTION:</b>	<b>SOURCE OF ADDITIONAL INFORMATION:</b>
<b>APPROVED</b>	Jeffrey S. Moquin Donnie Carter <small>Name</small>
	754-321-2650 754-321-2610 <small>Phone</small>

(For Official School Board Records' Office Only)  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Donnie Carter, Chief Operations Officer  
Office of the Chief Operations Officer

Approved in Open Board Meeting on: **SEP 21 2010**  
*Donnie Carter*  
*Jennifer Gottlieb* School Board Chair

By: \_\_\_\_\_  
Revised July 2008  
JFN/DCarter/jmoquin:dwg

# EXHIBIT B

September 21, 2010

Page 2 of 2 Pages

Agenda Item EE-1

Bid and Other Financial Recommendations \$1,000,000 or Greater

<u>BID</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>AMOUNT</u>	<u>M/WBE VENDOR(S)</u>
11-011R	Maintenance and Repair of Elevators and Wheelchair Lifts Contract period: February 1, 2011 through January 31, 2016	Physical Plant Operations	\$2,500,000	_____
11-022R	Supply and Install Insulation Materials Contract period: January 1, 2011 through December 31, 2015	Physical Plant Operations	\$1,900,000	_____
11-023R	Maintenance and Repair of Athletic Tracks and Playground Surfaces Contract period: October 1, 2010 through September 30, 2015	Physical Plant Operations	\$8,600,000	_____

The School Board of Broward County, Florida  
Supply Management and Logistics Department

**EXHIBIT B**

ITB No.: 11-023R Board Meeting: SEPTEMBER 21, 2010  
Description: MAINTENANCE AND REPAIR OF ATHLETIC TRACKS Notified: 182 Downloaded: 25  
AND PLAYGROUND SURFACES (REBID) - TERM Bids Rec'd: 6 No Bids: 0  
CONTRACT  
For: PHYSICAL PLANT OPERATIONS Bid Opening: JULY 6, 2010  
(School/Department)  
Fund: DEPARTMENT'S OPERATING BUDGET Advertised Date: MAY 14, 2010  
Estimated Expenditure: \$8,600,000 (PER CONTRACT PERIOD)

**POSTING OF RFP RECOMMENDATION/TABULATION:** Bid Recommendations and Tabulations will be posted in the Supply Management and Logistics Department and www.demandstar.com on AUGUST 9, 2010 @ 3:00 P.M., and will remain posted for 72 hours. Any person desiring to protest the Bid Recommendation/Tabulation shall file, in writing, a notice of protest within 72 hours after the time posted as stated herein, and shall file a formal written protest within ten days after filing the notice of protest. Saturdays, Sundays, legal holidays and days during which the school district administration is closed shall be excluded in the computation of the 72-hour time period. Filings shall be at the office of the Director of Supply Management and Logistics Department, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Any person who files an action protesting and intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, in an amount equal to one percent (1%) of the Board's estimate of the total volume of the contract. Failure to file a protest within the time prescribed by Section 120.57(3), Florida Statutes, or a failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

**RECOMMENDATION/TABULATION**

VENDOR NAME

ITEMS AWARDED

ALL AMERICAN TRACKS CORPORATION

A (PRIMARY)  
B (1ST ALTERNATE)  
C (1ST ALTERNATE)

BEYNON SPORTS SURFACES, INC.

B (PRIMARY)

LEADDEX CORPORATION

C (PRIMARY)

IN ORDER TO MEET THE NEEDS OF SBBC, THE ABOVE ITEMS ARE RECOMMENDED TO BE AWARDED TO THE BIDDERS LISTED. THE LOW BIDDER WILL BE THE SCHOOL BOARD'S PRIMARY VENDOR. IF THE LOW BIDDER IS UNABLE TO MEET THE BID SPECIFICATIONS, THEN THE NEXT BIDDER WILL BE UTILIZED.

CONTRACT PERIOD: OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2015, OR AS AMENDED.

By:



Date: 08/09/10

(Buyer/Purchasing Agent)

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender, national origin, marital status, race, religion, or sexual orientation. Individuals who wish to file a discrimination complaint, may call the Director of Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Director of Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

The School Board of Broward County, Florida

**MAINTENANCE AND REPAIR OF ATHLETIC TRACKS AND PLAYGROUND SURFACES (REBID)**

**SECTION 6, BID SPECIFICATIONS (Continued)**

**GENERAL BID SPECIFICATIONS (Continued)**

7. Awardees are responsible for contacting Sunshine State One Call of Florida at (800) 432-4770, [www.callsunshine.com](http://www.callsunshine.com), for member public utility locations and must repair any and all member public damaged utility or service lines damaged by their repairs immediately upon notice of such damage. Failure to respond immediately for such repairs will bring back charges to the awardee for all costs to SBBC to repair damaged lines. The PPO Supervisor assigned will work with awardees when it is necessary to identify SBBC-owned overhead service lines, repairs to which will NOT be the responsibility of awardees.
  - A. The work area may have existing utilities, such as irrigation, phone, electrical, sewer, water, and so on. The location of some of these utilities will be indicated wherever possible, however, no guarantee will be implied that these locations are complete.
  - B. Repair, replace, and restore immediately all utility services or other facility which are disrupted due to an awardee's activities and engage outside services in order to successfully complete repairs on a 24-hour basis until the interrupted services are restored.
  - C. Provide and operate any supplemental temporary services to maintain uninterrupted services to the facility.
  - D. All costs involved in the repairs and restoration of disrupted utility services shall be solely the awardee's and will be responsible for any claims made as a result of utility service disruption.
8. Awardees shall be required to obtain permits, if any are required, in the scope of this work.
9. Awardees will provide a temporary water line and meter sufficient to supply all water needed for all projects and will pay for water used.
10. In the event of unforeseen or unsafe situations develop such as the need to remove tree branches, debris and so on, awardees are to contact the PPO Supervisor assigned. Awardees are not to proceed with work until any unsafe conditions have been corrected.
11. Awardees shall be responsible for the prompt removal of all project debris within two working days after completion of job, and shall be responsible for all scheduling of work with the school and maintaining security of premises at all times. In addition, all tools, equipment and machinery must be removed within two working days of final project completion. SBBC trash cans and dumpsters may NOT be used for the disposal of waste materials.
12. Awardees must store volatile wastes in covered metal containers and remove from the premises when necessary as well as provide adequate ventilation when using volatile or noxious substances. Awardees must conduct cleaning and disposal operations in compliance with local ordinances and anti-pollution laws.
  - A. Do not burn or bury any rubbish or waste materials on the project site.
  - B. Do not dispose of volatile wastes such as mineral spirits, oil or paint thinner in storm or sanitary sewers.
  - C. Do not dispose of wastes into streams or waterways.
13. Per Special Condition 19, in cases of faulty labor or workmanship, it will be necessary for the awardees to return to the work site within 48 hours of notification to correct all defects. In addition, awardees will remedy any defects due to faulty materials or workmanship which appear within a period of **five years** from the date of completion of the project, the completion date being considered the final invoice.

VENDOR NAME: \_\_\_\_\_

MA/ma

## Gerardo Usallan Jr

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**From:** David C. Mammel  
**Sent:** Monday, October 24, 2016 11:18 AM  
**To:** Gerardo Usallan Jr  
**Cc:** Ronald J. Eggenberger; Patrick Reilly; Mike Goodwin; Robert Goode; Roy A. Norton  
**Subject:** Request for documents - Beynon Sports  
**Attachments:** Piper HS # J567347.pdf; Boyd Anderson HS # J615575.pdf; Fort Lauderdale HS # J615579.pdf; Dillard HS # J615581.pdf; Stoneman Douglas HS # J615578.pdf

Gerry,

Please see the documents attached for 5 of the 10 schools requested.

The work was completed under the annual permit.

1. Piper HS, J567347
6. Boyd Anderson HS, J615575
7. Fort Lauderdale HS, J615579
9. Dillard HS, J615581
10. Stoneman Douglas HS, J615578

Please, I need a little more time to find the other 5 schools in the archives.

The work was completed under the annual permit.

2. Cooper City HS, J513847
3. Coral Springs HS, J496848
4. South Plantation HS, J567345
5. McArthur HS, J615585
8. Everglades HS, J615567

Thank you,

David Mammel  
Supervisor II, Grounds Department  
Physical Plant Operations Division - "Everything Possible, Every Day, to Improve Our Schools for Every Student".  
(754) 321-4343  
(954) 778-9981 (cell)

Under Florida law, e-mail addresses, and all communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

# EXHIBIT D

**From:** Gerardo Usallan Jr  
**To:** Robert F. Hamberger  
**Cc:** Robert Goode  
**Subject:** Athletic Tracks  
**Date:** Wednesday, November 2, 2016 1:17:00 PM  
**Attachments:** CBO Spreadsheet.pdf

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Bob,

The attached spreadsheet contains 20 facilities where the athletic tracks have been replaced/resurfaced, or a Notice to Proceed has been issued recently by PPO to Beynon Sports to replace/resurface the tracks. PPO has stated that 9 of these projects were performed using an Annual Maintenance Permit (see list).

**PPO is using Bid #11-023R to perform this work. Bid #11-023R, Section 6 General Bid Specifications, Number 1 states that** "All maintenance and repair work as well as any materials that MAY be supplied by the awardees must be in accordance with the Florida Building Code, where applicable, manufacturer's specifications and accepted athletic track and playground surface maintenance and repair practices." **Number 8 states that** "Awardees shall be required to obtain permits, if any are required, in the scope of this work."

1. Are building permits required from your department for this work? Have any of the projects on the attached spreadsheet been issued a Building Permit by your department?
2. On the projects where an Annual Maintenance Permit was used, were inspections by your department required? If so, were inspections performed? Please provide me with copies of all inspections reports for the projects on the attached spreadsheet.

**Gerardo Usallan Jr**  
**Manager, Operational Audits**  
**Office of the Chief Auditor**  
**Office: 754-321-2421**



No.	Facility	Description of Work	Square Yards	Notice to Proceed Date	Notice to Proceed Amount
1	Cooper City HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	5516	02/15/12	\$ -
2	Piper HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	5918	01/14/13	\$ 118,006.30
3	South Plantation HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	5723	01/14/13	\$ 103,720.65
4	Nova HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 6 lane tra	4094	04/15/13	\$ 139,669.00
5	Northeast HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	4800	05/10/13	\$ 151,920.00
6	South Broward HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	4300	05/10/13	\$ 136,720.00
7	Boyd Anderson HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	5876	02/09/14	\$ 126,988.00
8	Dillard HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	5433	02/09/14	\$ 134,996.00
9	Fort Lauderdale HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	4200	02/14/14	\$ 143,130.00
10	Stoneman Douglas HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	5854	02/19/14	\$ 113,689.00
11	Everglades HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	5557	02/26/14	\$ 102,036.11
12	McArthur HS	Type 3 polyurethane surface - Resurface greater than 1000 square yards. Paint 8 lane tra	4644	02/26/14	\$ 93,222.00
13	Hollywood Hills HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	4667	07/07/16	\$ 147,876.80
14	Stranahan HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	4326	07/07/16	\$ 137,510.40
15	Flanagan HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	5342	09/06/16	\$ 180,416.30
16	Hallandale HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	5383	09/06/16	\$ 155,378.25
17	Miramar HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	5531	09/06/16	\$ 160,984.35
18	Pompano Beach HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	5201	09/06/16	\$ 164,110.40
19	Taravella HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	3869	09/06/16	\$ 123,617.60
20	Western HS	Type 3 polyurethane surface - Installation on new or existing asphalt. Paint 8 lane track	5668	09/06/16	\$ 178,307.00

# EXHIBIT E

**From:** [Robert F. Hamberger](#)  
**To:** [Gerardo Usallan Jr](#)  
**Subject:** Track and Field Projects  
**Date:** Monday, November 7, 2016 4:07:07 PM  
**Attachments:** [Untitled\\_11042016\\_014444.pdf](#)  
[Untitled\\_11042016\\_014738.pdf](#)  
[image2016-11-07-161216.pdf](#)

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Gerry,

Stranahan (3/24/16), Stoneman Douglas (12/13/06), Miramar (12/7/09) and Pompano (11/3/16) were the only projects for which we have standard permits. All except Pompano have inspections. Since Pompano was awarded on 11-3-16, there will be no record as yet. All are attached as you had requested.

I don't understand why inspections are not being called for under an Annual Permit. Chapter 1 of the FBC is crystal clear about projects that have scope (attached). The code also states that the Building Official may exercise discretion as to which maintenance projects to inspect. I would say that based on the dollar value of these projects that inspections would be required, if for no other reason than quality control for a simple overlay and painting. Practically speaking, an overlay of asphalt is about as simple as it gets for an inspection and the inspection for painting of the resurfacing is usually done in segments or at the end depending on the volume of the work.

We have a Business Practice Bulletin with PPO (attached) which requires them to notify us of large scale projects, especially under an Annual Permit, so there is no reason to fail to call for inspections. We have established with PPO that when maintenance work is being performed, we understand that would be recorded under an Annual Permit. If the scope of work represents new work or an addition to the existing condition, a standard permit is required. If PPO employs a subcontractor to perform the work, again that subcontractor has to pull a permit.

Let me know if there is anything else I can help you with.

Robert F. Hamberger  
Chief Building Official  
Broward County Pubic Schools

2301 NW 26th Street  
Oakland Park, Florida 33311  
954-804-9972 Cell  
754-321-4810 Office




BROWARD COUNTY PUBLIC SCHOOLS  
BUILDING DEPARTMENT

# 2007 Florida Building Code BUILDING PERMIT

☐ New Construction ☐ Renovation ☐ Repair ☐ Demolition ☐ Change Occupancy

BUILDING PERMIT NUMBER <b>0717510188</b>	DATE ISSUED <b>12-04-09</b>	SBBC PROJECT NUMBER <b>17512601</b>
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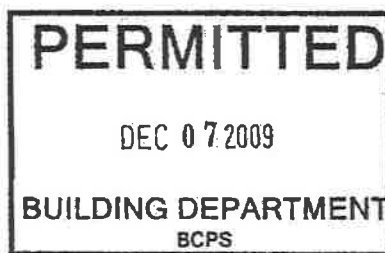
Post and protect this building permit on the job until all finals are approved. No work shall be concealed until inspected and approved. No inspection will be made unless the building permit is displayed and approved/stamped plans are on site, available to the inspector on the job. A Certificate of Occupancy must be obtained before this building and/or project can be occupied. For inspection requests call (754) 321-4800. All inspection requests must be called in 24 hours in advance and no later than 3:00 p.m. the day prior to the inspection.

SBBC SCHOOL/FACILITY <b>Miramar High</b>	PROJECT <b>Drainage &amp; Track Resurface</b>	PRIME CONTRACTOR <b>Florida Blacktop 84859</b>	APPROVED:  <b>12-7-09</b>
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Robert Hamberger, Chief Building Official

**This project has been reviewed per the 2007 Florida Building Code, and all referenced codes and standards. Review comments if applicable are attached.**

Building - **Not Applicable**  
Site Utilities - **Approved**  
Roofing - **Not Applicable**  
Mechanical - **Not Applicable**  
Electrical - **Not Applicable**  
Plumbing - **Approved**  
Fire Protection - **Not Applicable**  
Fire Safety - **Not Applicable**



Occupancy /Final Inspection Approval		
	Inspector	Date
SITE/CIVIL		
ARCHITECTURAL/BUILDING		
MECHANICAL		
PLUMBING		
ELECTRICAL		
FIRE PROTECTION		
FIRE ALARM		
SPECIAL INSPECTOR		
THRESHOLD INSPECTOR		

**NOTICE:** No changes shall be made to the approved/permited plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as approval of any violation of the 2004 Florida Building Code or any other state or local law regulating construction.

**NOTICE:** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county and there may be additional permits required from other government entities such as zoning, water management districts, state agencies or federal agencies.

REV. 07/05/06

**EXHIBIT E**



BROWARD COUNTY PUBLIC SCHOOLS  
BUILDING DEPARTMENT

# 2004 Florida Building Code BUILDING PERMIT

☐ New Construction ☐ Renovation ☐ Repair ☐ Demolition ☐ Change Occupancy

BUILDING PERMIT NUMBER <b>301106PR346PRP</b>	DATE ISSUED <b>12-13-06</b>	SBBC PROJECT NUMBER <b>3011-25-28</b>
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Post and protect this building permit on the job until all finals are approved. No work shall be concealed until inspected and approved. No inspection will be made unless the building permit is displayed and approved/stamped plans are on site, available to the inspector on the job. A Certificate of Occupancy must be obtained before this building and/or project can be occupied. For inspection requests call (754) 321-4800. All inspection requests must be called in 24 hours in advance and no later than 3:00 p.m. the day prior to the inspection.

SBBC SCHOOL/FACILITY <b>Stoneman Douglas High School</b>	PROJECT <b>Track Renovations Resurface Track &amp; Drainage Lines</b>	PRIME CONTRACTOR <b>D. Stephenson Construction</b>	APPROVED:
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RONALD E. MORGAN, CHIEF BUILDING OFFICIAL  
EUGENE ADACH, ASSISTANT CHIEF BUILDING OFFICIAL

**This project has been reviewed per the 2004 Florida Building Code, and all referenced codes and standards. Review comments if applicable are attached.**

Architecture - **Approved**  
Civil - **Approved As Noted**  
Structural - **Not Applicable**  
Roofing - **Not Applicable**  
Mechanical - **Not Applicable**  
Electrical - **Not Applicable**  
Plumbing - **Not Applicable**  
Fire Safety - **Not Applicable**  
Fire Protection - **Not Applicable**

Occupancy / Final Inspection Approval		
	Inspector	Date
SITE/CIVIL		
ARCHITECTURAL/BUILDING		
MECHANICAL		
PLUMBING		
ELECTRICAL		
FIRE PROTECTION		
FIRE ALARM		
SPECIAL INSPECTOR		
THRESHOLD INSPECTOR		

**NOTICE:** No changes shall be made to the approved/permitted plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as approval of any violation of the 2004 Florida Building Code or any other state or local law regulating construction.

**NOTICE:** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county and there may be additional permits required from other government entities such as zoning, water management districts, state agencies or federal agencies.

REV. 07/05/06

**EXHIBIT E**



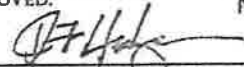
BROWARD COUNTY PUBLIC SCHOOLS  
BUILDING DEPARTMENT

**2014 Florida Building Code BUILDING PERMIT**

☐ New Construction ☐ Renovation ☐ Repair ☐ Demolition ☐ Change Occupancy

BUILDING PERMIT NUMBER	DATE ISSUED	SBBC PROJECT NUMBER
1402110302	03-23-16	0211 J725277

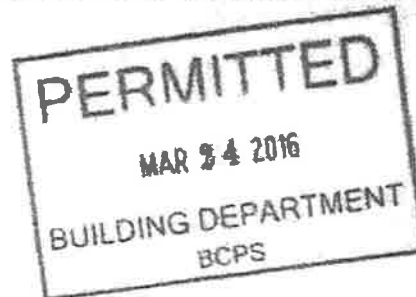
Post and protect this building permit on the job until all finals are approved. No work shall be concealed until inspected and approved. No inspection will be made unless the building permit is displayed and approved/stamped plans are on site, available to the inspector on the job. A Certificate of Occupancy must be obtained before this building and/or project can be occupied. For inspection requests call (754) 321-4800. All inspection requests must be called in 24 hours in advance and no later than 3:00 p.m. the day prior to the inspection.

SBBC SCHOOL/FACILITY Stranahan High	PROJECT Add Track Lane & Re -Surface, High Jump, Long Jump, Pole Vault	PRIME CONTRACTOR Physical Plant Operations	APPROVED:  MAR 24 2016
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Robert Hamberger, Chief Building Official

This project has been reviewed per the 2014 Florida Building Code, and all referenced codes and standards. Review comments if applicable are attached.

Building - *Not Applicable*  
Site Utilities- *Approved*  
Roofing - *Not Applicable*  
Mechanical - *Not Applicable*  
Electrical - *Not Applicable*  
Plumbing - *Not Applicable*  
Fire Protection - *Not Applicable*  
Fire Safety- *Not Applicable*



Occupancy /Final Inspection Approval		
	Inspector	Date
SITE/CIVIL		
ARCHITECTURAL/BUILDING		
MECHANICAL		
PLUMBING		
ELECTRICAL		
FIRE PROTECTION		
FIRE ALARM		
SPECIAL INSPECTOR		
THRESHOLD INSPECTOR		

**NOTICE:** No changes shall be made to the approved/permitted plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as approval of any violation of the 2014 Florida Building Code or any other state or local law regulating construction.

**NOTICE:** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county and there may be additional permits required from other government entities such as zoning, water management districts, state agencies or federal agencies.

EXHIBIT E



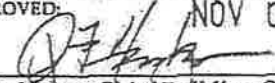
BROWARD COUNTY PUBLIC SCHOOLS  
BUILDING DEPARTMENT

## 2014 Florida Building Code BUILDING PERMIT

☐ New Construction ☐ Renovation ☐ Repair ☐ Demolition ☐ Change Occupancy

BUILDING PERMIT NUMBER	DATE ISSUED	SBBC PROJECT NUMBER
1401850100	11-02-16	0185 J725627

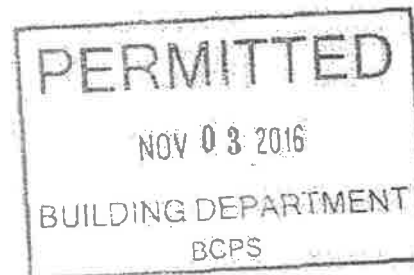
Post and protect this building permit on the job until all finals are approved. No work shall be concealed until inspected and approved. No inspection will be made unless the building permit is displayed and approved/stamped plans are on site, available to the inspector on the job. A Certificate of Occupancy must be obtained before this building and/or project can be occupied. For inspection requests call (754) 321-4800. All inspection requests must be called in 24 hours in advance and no later than 3:00 p.m. the day prior to the inspection.

SBBC SCHOOL/FACILITY	PROJECT	PRIME CONTRACTOR	APPROVED: <span style="float: right;">NOV 03 2016</span>
Pompano Beach Institute	Overlay Existing Track	Physical Plant Operations	

Robert Hamberger, Chief Building Official

**This project has been reviewed per the 2014 Florida Building Code, and all referenced codes and standards. Review comments if applicable are attached.**

Building - *Approved*  
Site Utilities - *Not Applicable*  
Roofing - *Not Applicable*  
Mechanical - *Not Applicable*  
Electrical - *Not Applicable*  
Plumbing - *Not Applicable*  
Fire Protection - *Not Applicable*  
Fire Safety - *Not Applicable*



Occupancy / Final Inspection Approval		
	Inspector	Date
SITE/CIVIL		
ARCHITECTURAL/BUILDING		
MECHANICAL		
PLUMBING		
ELECTRICAL		
FIRE PROTECTION		
FIRE ALARM		
SPECIAL INSPECTOR		
THRESHOLD INSPECTOR		

**NOTICE:** No changes shall be made to the approved/permitted plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as approval of any violation of the 2014 Florida Building Code or any other state or local law regulating construction.

**NOTICE:** In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county and there may be additional permits required from other government entities such as zoning, water management districts, state agencies or federal agencies.

EXHIBIT E

## Response to PPO Questions regarding Multi-trade Inspections

March 21, 2012

A few general statements first that will help clarify a good deal of the questions that were presented. The Building Official retains the right to make inspections at any facility as deemed necessary, which means that the Building Department will not be looking to inspect every "brick and mortar" for every facility within the county, unless given a reason to do so. This has to do with the quality control exercised within PPO and adherence to the governing codes. Generally speaking, inspections will not be required for like kind. However, if a cabinet for a MDP or a panel board requires replacement that should be inspected, because of life safety considerations. Changing out a number of ceiling or wall mount fixtures of like kind would not require an inspection. Roofing membrane replacement or recovery will require inspections. The replacement or construction of a roof curb or installation of metal flashing constitutes a requirement for inspections. Wind loading elements requiring an NOA (exterior doors, windows, louvers, roof equipment, new walls and fences (above 6')). The installation of fire safety or life safety equipment, such as the installation of fire alarm equipment, fire protection or fire suppression equipment. Inspections will be required for a different type of replacement or for new work. Inspections will be representative of work being executed within the District with approximately 33% of the work being inspected. For example, if there are 48,000 work orders produced annually, we would expect that 16,000 would be subject to inspection. Below are specific answers to the 34 questions posited. It is understood that work that is of an emergency nature must be attended to and inspected later if possible.

1. Motors: It is not the size that dictates the actions required. It is whether it is of like kind or a new model.
2. Wall Units: It is not the size that dictates the actions required. It is whether it is of like kind or a new model.
3. PPO will need to notify the Building Department as to what inspections will occur for the forthcoming quarter 4 times a year and then call in those inspections. The Florida Building Code states that the Building Official shall be notified of major changes at facilities and shall retain the right to perform inspections. This applies to ALL trades.
4. Water closet flange and final inspections: See opening paragraph and # 3 above.
5. Backlog: The Building Dept. will not be reviewing the backlog and we will fax a copy of the inspection results that day or the very next day.
6. Fire escutcheon: No permit is required; Kitch Equip: Even if the equip is like kind, the MEP hookups will require inspection.



7. Somat: In a case where a major piece of equipment breaks down, sometimes the Building Dept. can accommodate PPO with an inspection, but the call at least needs to be made requesting the inspection.
8. Roofing repairs: Yes, all roofing repairs in excess of 100SF will require an inspection. This includes substrate, insulation, flashing and membrane.
9. The 5 year warranty period following hurricane Wilma has elapsed. However, the contractor of record will be required to honor the NDL warranty.
10. Roofing: Any penetration should be looked at. Every penetration has the potential to be a roof leak, therefore inspections will be required.
11. Electrical: This is covered in the opening paragraph.
12. Fire alarm: Since this is a life safety component, an inspection would be required even if the device is of like kind. ALL fire safety equipment will require inspections.
13. Cust/Grds: Contractors need a permit for every aspect of work, annual permits are issued only to PPO. We can establish quantities that are satisfactory to both departments.
14. Cust/Grds: Asphalt repair quantity is per site. Inspections required are rock and tack in progress with a final inspection to follow.
15. Irrigation: The FBC stipulates that any value over \$600 requires a permit and inspections.
16. 1st statement: This is for annual permits that may have outstanding failed inspections that would require a re-inspection. 2nd statement: This is taken verbatim from the Florida Building Code. Each facility will need to obtain a permit, but every trade does not need a permit.
17. Permits: A permit is required for work that is not established under an annual permit. An annual permit allows a subcontractor to perform services under the \$300,000 umbrella, but will require a separate permit to be applied for by the subcontractor.
18. Log: This meets some of the criteria. Inspections are another part of the criteria.
19. Process: PPO is responsible for the notification of required inspections per the Florida Building Code. The Building Dept. is setup to accept inspections. What remains is the consensus on which inspections PPO is responsible to schedule.
20. Annual Maintenance Permit App.: See the attached Permit Application.
- 21/22. Logs: A detailed log meets some of the criteria. A permit application and inspections are another part of the criteria. The Building Department at the beginning of every fiscal year should receive a permit application for each and every property including the scope of work for that facility for the forthcoming year. Every two weeks (a month at most) PPO should submit a list of projects where work will be performed. Inspections should be called in when the work is ready.



# EXHIBIT F

23. Painting: Touchups and small areas are not required; Entire buildings and portions of entire building are required to have inspections.
24. The Florida Accessibility Code requires that curbs are not barriers and that ramps are to be constructed in accordance with that code as well as Dept. of defense standards. Spalled concrete areas would be contingent upon location. (exposed rebar, edge of a roof)
25. Stucco/plaster accessories: All accessories will require inspection; On new construction, control joints are hand tooled except for soffits.
26. Carpentry: a) windload, b) windload, c) windload, d) entire rooms, wall, fire or smoke rated e) flame resistant carpet, non-skid tile, f) depends—is it rated? How large is it?
27. Athletic complex: a) structural engineer or architectural inspection required for area exceeding 1000sf, b) quality control for replacement per FHSAA standards, c) fire alarm, fire protection, MEP work, etc., d) windload, e) fire alarm, fire protection, MEP, structural.
28. Exterior signage: a) marquee=yes, b) egress=yes, c) directional-no, unless it is vehicular, d) access-HC=yes; all others-no, e) informational-no, FISH exterior bldg.-no.
29. All of the components listed for inspection are listed in the Florida Building Code under section 110
- 30/31/32/33. Replacement: Ceiling grid, ceiling tile, ceramic tile and plywood and strip floor framing for entire rooms or larger.
34. Repairs inspected: Required randomly for quality control purposes.



# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

2301 NW 26<sup>th</sup> STREET, Building 9 • OAKLAND PARK, FLORIDA 33311 • TEL 754-321-4810 • FAX 754-321-3389

ROBERT F. HAMBERGER,  
Chief Building Official  
Building Department

[www.browardschools.com](http://www.browardschools.com)

## SCHOOL BOARD

Chair: ANN MURRAY  
Vice Chair: LAURIE RICILEVINSON

ROBIN BARTLEMAN  
MAUREEN S. DINNEN  
PATRICIA GOOD  
DONNA P. KORN  
KATHERINE M. LEACH  
NORA RUPERT  
BENJAMIN J. WILLIAMS

July 30, 2012

Maurice Woods, Chief Strategy and Operations Officer  
KCW Building, 10<sup>th</sup> Floor  
600 SE 3<sup>rd</sup> Avenue  
Fort Lauderdale, FL 33301

ROBERT W. RUNCIE  
Superintendent of Schools

Re: Business Practice Bulletin for PPO Inspections

Dear Mr. Woods:

Attached is a copy of a new proposed Business Practice Bulletin submitted by the Building Department for an interdepartmental procedure clarification. Currently, Physical Plant Operations (PPO) determines which work orders should receive inspections. This authority has for years been granted not to PPO, rather it has been granted to the Building Department and exercised by the Chief Building Code Official under Florida State statute 553.80 (6) (d) and Florida Building Code section 105.1.1. The District has been failing to inspect work that has been required by code simply because the Chief Building Officials were not made privy to the nature and extent of the work.

Once this was discovered, we held preliminary meetings with the Director and staff at Physical Plant Operations and have reached an accord on the governing parameters, procedures, execution and record retention of this proposed process. The proposed bulletin includes a table of contents, exhibits, statutory authority, process, inspections, penalties, and distribution requirements.

We anticipate that the effective date can be sometime in August. This, of course, will be contingent upon the required time to process the review by the CFOC. If this bulletin receives your approval, it will facilitate the Chief Building Official's ability to render decisions on which work performed by Physical Plant Operations must be inspected so that the District will be in full compliance with Florida statutes. Upon review of this bulletin, please submit your determination for approval or rejection to this office at your earliest convenience.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Robert F. Hamberger  
Chief Building Official  
Broward County Public Schools

754-321-4810 (office)  
954-804-9972 (cell)

Cc: Jeffrey Moquin, Acting Chief of Staff  
Ronald Morgan, Assistant Building Official

Attachments: Proposed Business Practice Bulletin

**Business Practice Bulletin  
Broward County Public Schools**



**Inspection Program for  
The Building Department  
In Conjunction with  
Physical Plant Operations**

## Table of Contents

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	5. Specialty Systems
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**BUSINESS PRACTICE BULLETIN**

Broward County Public Schools

BULLETIN NO.: O-102

Page: 1 of 9

DATE: June 20, 2012

**SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS****1 Background and Purpose**

In lieu of requiring an individual permit for each alteration or repair to an existing facility, the Building Official is authorized to issue an Annual Maintenance Permit for each facility. The Annual Maintenance Permit will be issued to the PPO Department. All work under the annual maintenance permit is to be performed by Physical Plant Operation employees who are properly skilled and/or licensed and operating under an appropriate safety program. If an outside contractor is used a separate permit will need to be applied for.

**2 Authority**

**Florida Statute 1013.38** Boards to ensure that facilities comply with building codes and life safety codes.

- (1) Boards shall ensure that all new construction, renovation, remodeling, day labor, and maintenance projects conform to the appropriate sections of the Florida Building Code, Florida Fire Prevention Code, or, where applicable as authorized in other sections of law, other building codes, and life safety codes.

**Florida Statute 553.80(6) (d)** School boards, community college boards, and state universities may use annual facility maintenance permits to facilitate routine maintenance, emergency repairs, building refurbishment, and minor renovations of systems or equipment. The amount expended for maintenance projects may not exceed \$300,000 per project. Electrical work not to exceed \$75,000 may be included in the total value of that \$300,000 limitation. A facility maintenance permit is valid for 1 year. A detailed log of alterations and inspections must be maintained and annually submitted to the building official. The building official retains the right to make inspections at the facility site as he or she considers necessary. Code compliance must be provided upon notification by the building official. If a pattern of code violations is found, the building official may withhold the issuance of future annual facility maintenance permits.

**Florida Building Code Section 105.1.1 Annual Facility Permit** states; *In lieu of an individual permit for each alteration to an existing electrical, gas, mechanical, plumbing or interior nonstructural office system(s), the building official is authorized to issue an annual permit for any occupancy to facilitate routine or emergency service, repair, refurbishing, minor renovations of service systems or manufacturing equipment installations/relocations. The building official shall be notified of major changes and shall retain the right to make inspections at the facility site as deemed necessary. An annual facility permit shall be assessed with an annual fee and shall be valid for one year from date of issuance. A separate permit shall be obtained for each facility and for each construction trade, as applicable. The permit application shall contain a general description of the parameters of work intended to be performed during the year.*

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department

## BUSINESS PRACTICE BULLETIN

Broward County Public Schools

BULLETIN NO.: O-102

Page: 2 of 9

DATE: June 20, 2012

### SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS

#### 3 Process

All work will need a valid funded work order with a clearly defined scope of work. When required, approved plans will need to be submitted for review prior to any work proceeding.

Prior to April 15 each year the Director of PPO or their designee will submit an application for an Annual Maintenance Permit for the following construction trades at each facility. (See Exhibit 1).

- General Building and Site
- Mechanical Systems
- Electrical Systems
- Plumbing Systems
- Roofing Systems
- Life Safety Systems

The permit application will include a brief narrative of the planned or anticipated maintenance activities for the requested trade at each facility that may require inspections as outlined in the Florida State Statutes, the Florida Building Code. **The issuance of an annual maintenance permit for each facility does not constitute a waiver for statutory required inspections.**

Prior to July 1 each year the Building Official will review the submittal requests and at his/her discretion will issue the Annual Maintenance Permits to PPO for each facility. Once the annual permits have been issued for the various facilities, the work may commence and inspections may be scheduled. **As the work progresses, inspections must be scheduled and passed for the relevant scopes of work.**

The Building Department upon Notification from Physical Plant Operations shall make the following inspections, and shall either release that portion of the work or shall notify Physical Plant Operations of any violations, which must be corrected in order to comply with the technical codes. The following is a potential list of inspections that may or may not be performed. Physical Plant Operations will be notified in advance of any additional inspections required.

Work order logs submitted to the Building Department in compliance with the annual maintenance permit, shall contain detailed descriptions of the replacement or repair work to include quantities, dimensions, areas, and areas included in the total scope of work performed on each work order.

## BUSINESS PRACTICE BULLETIN Broward County Public Schools

BULLETIN NO.: O-102

Page: 3 of 9

DATE: June 20, 2012

### SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS

#### 4A Inspections:

1. **Building Envelope:** Repairs or replacement to the following components of the exterior building envelope shall be inspected for code compliance.
  - Window frame replacement
    - Removal and replacement of backer rod or caulking
  - Door frame replacement
    - Removal and replacement of backer rod or caulking
  - Door replacement and or structural repairs to door and hardware effecting egress or access
  - Louver replacement or repairs
  - Roofing repairs greater than 100 square feet
  - Roof penetrations repairs or replacement of any kind
  - Wind load anchorage for all of the above
  - Stucco replacement or repairs greater than 100 square feet
    - Wall repairs to include structural cracks or fissures greater than 1/8 of an inch in width
    - Stucco accessories
      - Corner beads
      - Expansion joints
      - Stops and trim
  - Spalling concrete repairs
  - Painting or sealing areas greater than 300 square feet

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department

## BUSINESS PRACTICE BULLETIN

Broward County Public Schools

BULLETIN NO.: O-102

Page: 4 of 9

DATE: June 20, 2012

### SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS

2. **Building Interior:** Repairs or replacement to the following components of the interior building structure shall be inspected for code compliance.
- Replacement or repairs to all structural wall framing members
    - Framing to be inspected prior to drywall application
    - Drywall screw attachment to be inspected prior to applying finishes
  - Replacement or repairs to non structural wall components greater than 20 square feet
    - Framing to be inspected prior to drywall application
    - Drywall screw attachment to be inspected prior to applying finishes
  - Door frame replacement
  - Door replacement
  - Door component replacement
    - Vision panels
    - Fire rated hardware
    - Smoke barrier hardware
  - Stair replacement or repairs
  - Handrail replacement or repairs
    - Balconies
    - Stairs
    - Ramps
  - Ceiling grid replacement or repairs
  - Ceiling tile replacement greater than 1000 square feet per FISH or per room which ever is smaller.
  - Ceramic floor or wall tile repair or replacement greater than 50 square feet
  - Wood floor framing replacement
    - Floor joist
    - Plywood
  - Wood floor finishes greater than 50 square feet
  - Gym bleacher replacement or repairs

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department



**BUSINESS PRACTICE BULLETIN**  
Broward County Public Schools

BULLETIN NO.: O-102

Page: 5 of 9

DATE: June 20, 2012

**SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS**

3. **Life Safety Systems:** Repairs or replacement to the following components of the life safety systems.
- Fire Alarm replacement or repairs excluding battery replacements
  - Fire Sprinkler replacement or repairs including spray booths
  - Kitchen hood and suppression system replacement or repairs
  - Signage
    - Egress
    - Access
    - FISH
4. **Mechanical Systems:** Repairs or replacement to the following mechanical components
- Chiller water system replacement or repairs
    - Cooling towers
    - Motors
    - Pumps
    - Insulation
    - Valves
    - Controls
  - DX/AHU replacement or repairs
  - Duct replacement or repairs
    - Supply line
    - Return line
    - Dampers
    - VAV boxes
    - Insulation
    - Actuators
    - Fusible links
  - Fan replacement or repairs excluding belt replacements or adjustments
    - Exhaust
    - Supply
    - In-line
  - Wall Unit replacement
  - Roof top unit replacement or repairs
  - Package unit replacement or repairs

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department

## BUSINESS PRACTICE BULLETIN

Broward County Public Schools

BULLETIN NO.: O-102

Page: 6 of 9

DATE: June 20, 2012

### SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS

5. **Specialty Classrooms:** Repairs or replacement to the following classroom components
  - Fume hood replacement or repairs
  - Gas system replacement of piping connections
    - Fixed kitchen equipment
  - Emergency equipment replacement or repairs
    - Eye wash stations
    - Body wash stations
6. **Plumbing Systems:** Repairs or replacement to the following plumbing components.
  - Boiler replacement or repairs
  - Hot water heater replacement or repairs
  - Permanent fixture replacement
    - Lavatories
    - Sinks
    - Toilets
    - Urinals
    - Water fountains
    - Fixed kitchen equipment
  - Storm drainage replacement or repairs
  - Waste water system replacement
    - Sewer pipe
    - Drain pipe
    - Vent stacks
  - Potable water supply system replacement

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department

## BUSINESS PRACTICE BULLETIN

Broward County Public Schools

BULLETIN NO.: O-102

Page: 7 of 9

DATE: June 20, 2012

### SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS

7. **Electrical Systems:** Repairs or replacement to the following electrical components.

- Generator replacement or repairs
  - Transfer switch
  - Shut off switch or controls
- Electrical panel replacement and repairs
  - Main panels
  - Distribution panels
  - Switchgear
- CCTV replacement or repairs
- Intercom replacement or repairs
- Data systems replacement or repairs
- Fixed kitchen equipment replacement or repairs
- Science equipment replacement or repairs
- Site lighting replacement or repairs including security, walkway, and emergency

8. **Site Infrastructure:** Repairs or replacement to the following facility site components

- Playground replacement or repairs
- Sidewalk replacement or repairs greater than 15 lineal feet or all if part of access or egress plan
- Asphalt replacement or repairs greater than 20 square feet
- Structural wall replacement or repairs greater than 100 square feet

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department

**BUSINESS PRACTICE BULLETIN**

Broward County Public Schools

BULLETIN NO.: O-102

Page: 8 of 9

DATE: June 20, 2012

**SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS**

- Fencing and gate replacement or repairs greater than 100 square feet or all if part of access or egress plan

- Athletic complex replacement or repairs

- Bleachers
- Track
- Concession stands
- Press box
- Backstops and screens
- Dugouts
- Scoreboards

- Exterior signage replacement or repairs

- Marquee
- Egress
- Directional
- Access
- Informational

- Curb replacement or repairs

- Access
- Handicap ramps

**5 Non-Compliance and Penalties**

If the scope of work remains unfinished or without inspections being scheduled for a period of 6 months per FBC 105.4.1 or an inspection has not been called for and subsequently covered up FBC 109.6 and this practice continues as a pattern, the Annual Maintenance Permit for that school location will be suspended by the Chief Building official or his designee. The Annual Maintenance Permit will not be reinstated until such time as the Building Department's criteria has been satisfied. A notice of the suspension of the annual maintenance permit will be sent to the Deputy Superintendent of Facilities and Construction Management and the Chief Operations Officer. This action would be equivalent to the issuance of a Stop Work Order. Any person, who continues or authorizes work to continue after the suspension of a permit, will be guilty of unlawful continuance and shall be subject to the penalties as prescribed by law per FBC 114.3. Any work that has failed an inspection will be subject to the requirements of FBC section 109.6.

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department

**BUSINESS PRACTICE BULLETIN**  
Broward County Public Schools

BULLETIN NO.: O-102

Page: 9 of 9

DATE: June 20, 2012

**SUBJECT: ANNUAL FACILITY PERMIT – PHYSICAL PLANT OPERATIONS****6     Inspection Distribution Requirements**

The Supervisor, Work Flow at PPO is to submit active work orders to the Assistant Building Official. The Assistant Building Official converts the work orders to inspection reports and distributes those inspections to the various trades' inspectors. Once the inspections are conducted, the inspectors return the executed inspection report to the Assistant Building Official for processing back to the Supervisor, Work Flow at PPO. All inspection reports are marked either "satisfactory" (passed) or "deficient" (failed) are filed for recordkeeping.

Work that is deficient (failed) will need to be repaired and recalled for inspection by the Supervisor, Work Flow at PPO and the process repeats itself until this inspection becomes "satisfactory".

**7     Exhibits (Attached)**

- A.     Annual Permit
- B.     PPO Inspection Report
- C.     PPO Inspection Procedure

Supersedes: N/A Newly Created Bulletin

Issued By:  
Building Department









## PPO Inspection Procedure

Florida Building Code Section 105.1.1 allows building officials the latitude to deem which inspections performed under Annual Facility Permits are necessary. This outline will provide the parameters for such inspections.

A list of inspections are included in the Business Practice Bulletin, which are subdivided into 8 categories. Each of these categories contain a specific list of inspections that can be found in the Florida Building Code. The premise is to establish a verification of the physical plant maintenance work as meeting code minimum requirements as a priority as opposed to meeting design and material standards. Relevant work orders to be executed by PPO in the forthcoming week or two are electronically transmitted to the Building Dept. for inspection. The work orders will provide the facility name, project, building/room #, work order #, and permit #; foreman's name and telephone # and scope of work to be inspected. The Building Department will distribute inspections covering these work orders. The inspectors will coordinate with the foreman to perform the inspections, write a report that will be listed as "satisfactory" or "deficient" with code citations and an explanation, if necessary. An inspection marked with a deficiency would require a re-inspection. An in progress inspection could be labeled a "satisfactory" inspection. When all required inspections have attained a satisfactory status, the project is considered complete. The Building Department will send the executed inspection reports to PPO within 48 hours.

70017001**BUILDING CODES**

**F.S. 1013.371 (1)** CONFORMITY TO THE FLORIDA BUILDING CODE AND FLORIDA FIRE PREVENTATION CODE REQUIRED FOR APPROVAL. THE BOARD MAY NOT APPROVE ANY PLANS FOR THE CONSTRUCTION, RENOVATION, REMODELING, OR DEMOLITION OF ANY EDUCATIONAL OR ANCILLARY BUILDINGS, INCLUDING RELOCATABLES, UNLESS THE PLANS CONFORM TO THE REQUIREMENTS OF THE FLORIDA BUILDING CODE AND THE FLORIDA FIRE PREVENTION CODE.

**F.S 1013.371 (2)** ENFORCEMENT BY BOARD. THE BOARD SHALL PROVIDE FOR THE PROPER SUPERVISION AND INSPECTION OF CONSTRUCTION, RENOVATION, REMODELING, OR DEMOLITION OF ANY EDUCATIONAL OR ANCILLARY BUILDINGS INCLUDING RELOCATABLES. THE BOARD MAY EMPLOY A CHIEF BUILDING OFFICIAL, PLANS EXAMINERS AND INSPECTORS, AND SUCH OTHERS, WHO HAVE BEEN CERTIFIED PURSUANT TO F.S. 468, AND SUCH PERSONNEL AS ARE NECESSARY TO ADMINISTER AND ENFORCE THE PROVISIONS OF THE FLORIDA BUILDING CODE AND FLORIDA FIRE PREVENTION CODE.

THE BOARD SHALL AUTHORIZE THE SUPERINTENDENT TO ADVERTISE FOR BIDS FOR PROJECTS UP TO \$750,000.00 OR LESS.

**RULES:****SECTION I: PLAN REVIEW**

The School Board, or any volunteer or service organization, which undertakes new construction, remodeling, renovation, leasing, lease-purchase, day labor project, addition to any educational building, or ancillary facility project, regardless of cost or fund source, shall have plans and specifications prepared by a design professional registered in compliance with *Chapters 481 and 471, F.S.*

*The School Board may not approve any plans for the construction, renovation, remodeling, or demolition of any educational or ancillary plants unless the plans conform to the requirements of the Florida Building Code and the Florida Fire Prevention Code.*

**EXCEPTION:** Maintenance and repair projects may not require professional services; however, they must be reviewed and approved for compliance with applicable building and life-safety codes, and constructed accordingly. Maintenance and repair projects include: repainting of interior or exterior surfaces; resurfacing of floors; repair or replacement of glass; repair of hardware, furniture, equipment, electrical fixtures, and plumbing fixtures; repair or resurfacing of parking lots, roads, and walkways or, the placement and hookup of relocatables. Maintenance and repair projects include upkeep of facilities, but not renovation of facilities.

The Chief Building Official shall establish the formal permit application and submittal requirements necessary to ensure compliance with the Florida Building Code

The Building Department will also review all phase III 50% documents for preliminary code compliance.

7001

7001

**BUILDING CODES** (Continued)**SECTION II: PERMIT APPROVAL**

The School Board, or any volunteer or service organization, who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

Two (2) types of permits will be issued: annual facility maintenance permits and building permits.

**A. Annual Facility Maintenance Permits:**

Each school or facility will be issued an annual facility maintenance permit to facilitate routine maintenance, emergency repairs, building refurbishment, and minor renovations of systems or equipment. Qualifier for this type of permit will be the Physical Plant Operations Division's Executive Director and/or his/her designee. Permits will be issued in their names. *The amount expended per maintenance project may not exceed \$200,000, which must be adjusted by the percentage change in the Consumer Price Index from January 1, 1994, to January 1 of the year in which the project is scheduled to begin.* A facility maintenance permit is valid for one (1) year. A detailed log of alterations and inspections must be submitted and maintained by the Physical Plant Operations Division and semi-annual reports submitted to the District's Building Department. The Chief Building Official and/or his/her authorized designees retain the right to make inspections at the facility site as he/she considers necessary.

**B. Building Permits:**

Building permits are required for all new construction, additions, remodeling, renovations, site work, structural modifications, major mechanical and electrical upgrades, roofing, re-roofing, and demolition. District Project Managers and/or their Contractors will submit an application for a permit to the Building Department and/or Chief Building Official. ~~Upon review and approval by the Building Department and/or Chief Building Official, a permit will be issued and work inspected.~~ When the work is deemed complete, the Building Department and/or Chief Building Official will issue a Certificate of Occupancy.

The Chief Building Official shall establish formal permit procedure requirements necessary to ensure compliance with the Florida Building Code.

**SECTION III: INSPECTIONS**

The Chief Building Official shall inspect, or cause to be inspected, at various intervals all construction or work for which a permit is required. Final inspections shall be made of every building, structure, mechanical, electrical, low voltage, plumbing, gas, energy conservation, or fire protection systems upon completion by the individual requesting the permit and prior to the issuance of a Certificate of Occupancy (CO), a Certificate of Completion (CC), or any occupancy or use of the permitted work.

The Chief Building Official shall establish formal inspection requirements necessary to ensure compliance with the Florida Building Code.

70017001**BUILDING CODES** (Continued)**SECTION IV: APPEALS**

The Chief Building Official will make all necessary code interpretations of the Florida Building Code when evaluating Broward County Public School construction projects during both the plan review and inspection process. When making final interpretations of the Florida Building Code, the Chief Building Official may consider additional advisory opinions from the Department of Education and the Building Official's Association of Florida when making code interpretations.

If an interested party disagrees with the final interpretation from the Chief Building Official and wishes to challenge such interpretation the next appropriate board of authority would be the Florida Building Commission. The Florida Building Commission relies on a series of Technical Advisory Committees, who will render an opinion on the interpretation to the Building Commissioners. The Building Commission, by majority vote, would render a final ruling on the interpretation which would deliver its decision to all relevant parties.

The Florida Building Commission also takes into account additional advisory opinions from the Department of Education and the Building Official's Association of Florida prior to rendering a final ruling on a code interpretation.

The Chief Building Official shall establish formal code interpretation procedure requirements necessary to ensure compliance with the Florida Building Code.

Authority: F.S. 553.775 and 553.79, F.S. 1001.41 (1) (2), F.S. 1013.37, 1013.371 and 1013.38,  
State Requirements for Educational Facilities (SREF) 4.3 (1) (a)  
POLICY APPROVED: 8/5/71  
POLICY READOPTED: 9/5/74  
POLICY AMENDED: 3/20/75, 8/14/01, 4/10/07.



## AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

### EXHIBIT I

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:

EE-1.

MEETING DATE

Oct 21 2014 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

EE. OFFICE OF STRATEGY & OPERATIONS

DEPARTMENT

Procurement & Warehousing Services

TITLE:

Bid Recommendation of \$500,000 or Greater - 14-080F - Asphalt Paving & Resurfacing

#### REQUESTED ACTION:

Approve the recommendation to award for the above contract. Contract Term: October 22, 2014, through October 21, 2015, 1 Year; User: Department: Physical Plant Operations; Award Amount: \$1,700,000; Vendor(s) Awarded: Pence Seal Coating Corporation; M/WBE Vendor(s): None

#### SUMMARY EXPLANATION AND BACKGROUND:

The School Board of Broward County, Florida, received three (3) bids for 14-080F - Asphalt Paving & Resurfacing, to include parking lot repairs, parking lot re-striping, playcourt repairs and resurfacing, asphalt and athletic striping, and concrete placement. This contract is for use by Physical Plant Operations on an as needed/when needed basis, to repair parking lots, playcourts, and other asphalt surfaces at schools and administrative sites throughout the District.

A copy of the bid is available online at: [http://www.broward.k12.fl.us/supply/docs/contracts/14-080F Asphalt Paving.pdf](http://www.broward.k12.fl.us/supply/docs/contracts/14-080F%20Asphalt%20Paving.pdf).

#### SCHOOL BOARD GOALS:

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

#### FINANCIAL IMPACT:

The estimated financial impact will be \$1,700,000. Funding for this item is included in the capital budget. Other funding sources in the District's budget may also be used, if a project and/or work order is included in a school or department budget.

#### EXHIBITS: (List)

(1) Executive Summary (2) Recommendation Tabulation (3) Supplier Evaluation (4) Financial Analysis Worksheet

#### BOARD ACTION:

**APPROVED**

(For Official School Board Records Office Only)

#### SOURCE OF ADDITIONAL INFORMATION:

Name: Sam Bays

Phone: 754-321-4634

Name: Ruby Crenshaw

Phone: 754-321-0501

#### THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods

Thu Oct 9 15:06:25 2014

Approved In Open  
Board Meeting On:

OCT 21 2014

By:

School Board Chair

Electronic Signature  
Form #4189 Revised 12/12  
RWR/MLW/RC/SB:pk

The School Board of Broward County, Florida

**ASPHALT PAVING & RESURFACING, PLAY COURT REPAIRS & RESURFACING, ASPHALT & ATHLETIC STRIPING AND CONCRETE PLACEMENT**

**SECTION 6, BID SPECIFICATIONS (Continued)**

**GENERAL BID SPECIFICATIONS (Continued)**

will work with awardees when it is necessary to identify SBBC-owned overhead service lines, repairs to which will NOT be the responsibility of awardees.

- A. The work area may have existing utilities, such as irrigation, phone, electrical, sewer, water, and so on. The location of some of these utilities will be indicated wherever possible, however, no guarantee will be implied that these locations are complete.
- B. Repair, replace, and restore immediately all utility services or other facility which are disrupted due to an awardees' activities and engage outside services in order to successfully complete repairs on a 24-hour basis until the interrupted services are restored.
- C. Provide and operate any supplemental temporary services to maintain uninterrupted services to the facility.
- D. All costs involved in the repairs and restoration of disrupted utility services shall be solely the awardees' and will be responsible for any claims made as a result of utility service disruption.

8. Awardees shall be required to obtain permits, if any are required, in the scope of this work.

- 9. In the event of unforeseen or unsafe situations develop such as the need to remove tree branches, debris and so on, awardees are to contact the PPO Supervisor assigned. Awardees are not to proceed with work until any unsafe conditions have been corrected.
- 10. Awardees shall be responsible for the prompt removal of all project debris within two working days after completion of job, and shall be responsible for all scheduling of work with the school and maintaining security of premises at all times. In addition, all tools, equipment and machinery must be removed within two working days of final project completion. SBBC trash cans and dumpsters may NOT be used for the disposal of waste materials.
- 11. Awardees must store volatile wastes in covered metal containers and remove from the premises when necessary as well as provide adequate ventilation when using volatile or noxious substances. Awardees must conduct cleaning and disposal operations in compliance with local ordinances and anti-pollution laws.
  - A. Do not burn or bury any rubbish or waste materials on the project site.
  - B. Do not dispose of volatile wastes such as mineral spirits, oil or paint thinner in storm or sanitary sewers.
  - C. Do not dispose of wastes into streams or waterways.
- 12. Per Special Condition 19, in cases of faulty labor or workmanship, it will be necessary for the awardees to return to the work site within 48 hours of notification to correct all defects. In addition, awardees will remedy any defects due to faulty materials or workmanship which appear within a period of one year from the date of completion of the project, the completion date being considered the final invoice. Please note additional guarantee provisions listed in Bid Specification 7, number 8; Bid Specification 8, number 5 and Bid Specification 10, number 5.
- 13. Inspection and acceptance will be at the job site unless otherwise provided. Title to or risk of loss or damage to all work shall be the responsibility of the awardees until acceptance by SBBC unless caused by negligence on the part of SBBC or vandalism. Awardees will permit and facilitate inspection of the project by the PPO Supervisor assigned at all times. If any work should be covered up without approval or consent of the PPO Supervisor assigned, it must, when required, be uncovered for examination at the awardees' expense.
- 14. Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials

VENDOR NAME: Pence Sealcoating Corporation

PDK/pk

# EXHIBIT J



## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:

EE-9.

MEETING DATE

Feb 9 2016 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

EE. OFFICE OF STRATEGY &amp; OPERATIONS

DEPARTMENT

Procurement &amp; Warehousing Services

TITLE:

Bid Recommendation of \$500,000 or Greater - 16-063C - Asphalt Paving and Resurfacing

**REQUESTED ACTION:**

Approve the recommendation to award the above Bid. Bid Term: February 10, 2016, through February 9, 2017, 1 Year; User Department: Physical Plant Operations; Award Amount: \$3,500,000; Vendor Awarded: Pence Sealcoating Corporation; M/WBE Vendor (s): None

**SUMMARY EXPLANATION AND BACKGROUND:**

The School Board of Broward County, Florida (SBBC), received one (1) response for ITB 16-063C - Asphalt Paving and Resurfacing. This Bid will be utilized by the Physical Plant Operations department to procure services for repair and maintenance of parking lots, driveways, sidewalks, play courts, and running tracks within SBBC.

A copy of the ITB documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/16-063C-Asphalt-Paving.pdf>

**SCHOOL BOARD GOALS:**

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The estimated financial impact will be \$3,500,000 for the one (1) year term of the contract. Funds will come from the Physical Plant Operation's budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the bid award amount.

**EXHIBITS: (List)**

(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet (4) Vendor Survey-4 (5) User Concurrence Memo

**BOARD ACTION:****APPROVED**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays

Phone: 754-321-4600

Name: Maurice Woods

Phone: 754-321-2610

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Senior Leader &amp; Title

Maurice L. Woods - Chief Strategy &amp; Operations Officer

Approved In Open  
Board Meeting On:

FEB 09 2016

Signature

Maurice Woods

Tuesday, February 02, 2016 3:54:49 PM

By

School Board Chair

Electronic Signature  
Form #4189 Revised 12/12  
RWR/MLW/SB:pg



**EXECUTIVE SUMMARY****Bid Recommendation of \$500,000 or Greater  
16-063C – Asphalt Paving and Resurfacing**

This Bid will be replacing Bid 14-080F, Asphalt Paving and Resurfacing. The previous bid was awarded as a one (1) year contract (\$1,700,000) from November 13, 2014, through November 12, 2015.

Asphalt Paving and Resurfacing Services are utilized by Physical Plant Operations (PPO) for capital and maintenance funded projects throughout the District. This service is essential in order to keep parking lots, driveways, sidewalks, play courts, and running tracks in a safe and operating condition.

PPO is requesting Board approval for an authorized spending authority of \$3,500,000 from the board approved funding sources described below for a (1) year term contract upon board approval including two (2) annual options to renew. The total for (1) year of routine maintenance projects is \$600,000 with an additional \$2,900,000 budgeted to cover projects such as resurfacing running tracks, play courts, and parking lots (please refer to the list of projects/funding below). These are “planned” projects that have been identified on safety reports or as projects supporting the SMART initiative, in collaboration with the Athletics & Student Activities department.

Three (3) vendors attended the pre-bid conference, none of the vendors are certified M/WBE contractors. However, the winning bidder has three (3) subcontractors which are M/WBE certified. The sole bidder met all specifications, terms, and conditions of the Bid and shall be awarded as the primary vendor.

<b>PROJECTS</b>	<b>ESTIMATED COST</b>	<b>FUNDING SOURCE</b>
Resurface high school running tracks (6)	\$910,000	SMART – GOB funded
Resurface middle school running tracks (4)	\$240,000	Maintenance - Capital
Resurface play courts (52)	\$1,580,000	Maintenance - Capital
Resurface parking lots (3)	\$170,000	Maintenance - Capital
Routine Maintenance	\$600,000	Maintenance
	<b>\$3,500,000. (TOTAL)</b>	



The School Board of Broward County, Florida  
Procurement & Warehousing Services Department

**EXHIBIT J**

ITB No.: 16-063C Tentative Board Meeting Date\*: FEBRUARY 9, 2016  
Description: ASPHALT PAVING & RESURFACING, PLAY COURT  
REPAIRS AND RESURFACING AND STRIPING Notified: 1503 Downloaded: 24  
ITB Rec'd: 1 No Bids: 0  
For: PHYSICAL PLANT OPERATIONS ITB Opening: NOVEMBER 10, 2015  
(School/Department)  
Fund: CAPITAL FUNDS Advertised Date: OCTOBER 21, 2015

**POSTING OF ITB RECOMMENDATION/TABULATION:** ITB Recommendations and Tabulations will be posted in the Procurement & Warehousing Services and www.Demandstar.com on January 15, 2016 by 3:00PM, and will remain posted for 72 hours. Any person who is adversely affected by the decision or intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the notice of decision or intended decision. The formal written protest shall be filed within ten (10) days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Saturdays, Sundays, state holidays and days during which the school district administration is closed shall be excluded in the computation of the 72-hour time period provided. Filings shall be at the office of the Director of Procurement & Warehousing Services Department, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Any person who files an action protesting an intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, (SBBC), in an amount equal to one percent (1%) of the estimated value of the contract. Failure to post the bond required by SBBC Policy 3320, Part VIII, Purchasing Policies, Section N, within the time allowed for filing a bond shall constitute a waiver of the right to protest.

(\*) The Cone of Silence, as stated in the ITB, is in effect until this bid is approved by SBBC. The School Board meeting date stated above is a tentative date. Confirm with the Purchasing Agent of record for the actual date the Cone of Silence has concluded.

**RECOMMENDATION/TABULATION**

**VENDOR'S NAME**

PENCE SEAL COATING CORPORATION

**ITEM(S) AWARDED**

GROUP A -- 0.992 MULTIPLIER  
GROUP B -- 1.000 MULTIPLIER  
GROUP C -- 1.000 MULTIPLIER  
\$1,908,708 (Pro-rated Base  
Contract Amount)

CONTRACT TERM: FEBRUARY 10, 2016 THROUGH FEBRUARY 9, 2017

By: 

(Purchasing Agent)

Date: 1-15-16

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination complaint, may call the Executive Director, Benefits & EEO Compliance at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

REVISED: 11/22/13

SECTION 6, BID SPECIFICATIONS  
GENERAL BID SPECIFICATIONS

- A. The work area may have existing utilities, such as irrigation, phone, electrical, sewer, water, and so on. The location of some of these utilities will be indicated wherever possible, however, no guarantee will be implied that these locations are complete.
- B. Repair, replace, and restore immediately all utility services or other facility which are disrupted due to an awardees' activities and engage outside services in order to successfully complete repairs on a 24-hour basis until the interrupted services are restored.
- C. Provide and operate any supplemental temporary services to maintain uninterrupted services to the facility.
- D. All costs involved in the repairs and restoration of disrupted utility services shall be solely the awardees' and will be responsible for any claims made as a result of utility service disruption.

8. Awardees shall be required to obtain permits, if any are required, in the scope of this work.

- 9. In the event of unforeseen or unsafe situations develop such as the need to remove tree branches, debris and so on, awardees are to contact the PPO Supervisor assigned. Awardees are not to proceed with work until any unsafe conditions have been corrected.
- 10. Awardees shall be responsible for the prompt removal of all project debris within two working days after completion of job, and shall be responsible for all scheduling of work with the school and maintaining security of premises at all times. In addition, all tools, equipment and machinery must be removed within two working days of final project completion. SBBC trash cans and dumpsters may NOT be used for the disposal of waste materials.
- 11. Awardees must store volatile wastes in covered metal containers and remove from the premises when necessary as well as provide adequate ventilation when using volatile or noxious substances. Awardees must conduct cleaning and disposal operations in compliance with local ordinances and anti-pollution laws.
  - A. Do not burn or bury any rubbish or waste materials on the project site.
  - B. Do not dispose of volatile wastes such as mineral spirits, oil or paint thinner in storm or sanitary sewers.
  - C. Do not dispose of wastes into streams or waterways.
- 12. Per Special Condition 19, in cases of faulty labor or workmanship, it will be necessary for the awardees to return to the work site within 48 hours of notification to correct all defects. In addition, awardees will remedy any defects due to faulty materials or workmanship which appear within a period of one year from the date of completion of the project, the completion date being considered the final invoice. Please note additional guarantee provisions listed in Bid Specification 7, number 8; Bid Specification 8, number 5 and Bid Specification 10, number 5.
- 13. Inspection and acceptance will be at the job site unless otherwise provided. Title to or risk of loss or damage to all work shall be the responsibility of the awardees until acceptance by SBBC unless caused by negligence on the part of SBBC or vandalism. Awardees will permit and facilitate inspection of the project by the PPO Supervisor assigned at all times. If any work should be covered up without approval or consent of the PPO Supervisor assigned, it must, when required, be uncovered for examination at the awardees' expense.
- 14. Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardees' cost-plus mark-up. Any remaining aforementioned materials, after project completion, become the property of SBBC. The PPO

VENDOR NAME: \_\_\_\_\_

IS/pg

**From:** [Gerardo Usallan Jr](#)  
**To:** [Robert F. Hamberger](#)  
**Subject:** PPO Asphalt Repair & Resurfacing projects  
**Date:** Monday, November 14, 2016 1:07:00 PM  
**Attachments:** [PPO Asphalt R&R Over 200 Square Yards2.pdf](#)  
[PPO Asphalt R&R Over 200 Square Yards2.xlsx](#)

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Bob,

The attached spreadsheet contains a list of 52 PPO projects for Asphalt Repair or Resurfacing jobs with quantities greater than 200 square yards.

I have the following questions for each of the 52 projects:

1. Did these projects require a building permit per Business Practice Bulletin No. O-102 from your department?
2. If they did require a building permit, was it applied for and issued by your department?
3. If these projects were completed using an Annual Facility Permit, were inspections by your department required?
4. If inspections were required, were they ordered and performed?

Please include in your response copies of all permits issued and inspections performed.

Thanks.

Gerardo Usallan Jr  
Manager, Operational Audits  
Office of the Chief Auditor  
Office: 754-321-2421

## PPO Asphalt Repair or Resurfacing Projects Greater than 200 Square Yards

Invoice Date	Facility	Description of Work	Work Order No.	Square Yards	Comments
01/23/13	James Lanier Ed. Ctr	Asphalt resurfacing	FM16062	428	
03/25/13	Plantation HS	Asphalt resurfacing	J581517	322	
03/25/13	Perry ES	Asphalt resurfacing	SA06365	213	
03/25/13	Hallandale Adult	Asphalt resurfacing	SR98262	355	
05/08/13	Stranahan HS	Asphalt resurfacing	J593138	7700	
05/10/13	Nova HS	Asphalt resurfacing	J591075	5850	
05/13/13	South Broward HS	Asphalt resurfacing	J593135	7400	
05/17/13	Northeast HS	Asphalt resurfacing	J593137	7790	
06/03/13	Pinewood ES	Asphalt resurfacing	J589792	1850	
06/10/13	Eagle Point ES	Asphalt resurfacing	JW08182	2467	
06/10/13	Northeast HS	Asphalt resurfacing	SA06351	1500	
06/11/13	Hawkes Bluff ES	Asphalt resurfacing	J593416	2454	
06/11/13	Walker ES	Asphalt resurfacing	J594100	3155	
06/14/13	Castle Hill Annex	Asphalt resurfacing	J593143	5653	
06/17/13	Pompano Beach HS	Asphalt resurfacing	J593133	7560	
06/17/13	Hollywood Hills HS	Asphalt resurfacing	J593136	9071	
06/17/13	Northeast HS	Asphalt resurfacing	J593140	13894	
08/09/13	Coral Glades HS	Asphalt resurfacing	J588552	263	
09/02/13	Arthur Ashe	Asphalt resurfacing	FM16155	275	
12/19/13	Pupil Transportation	Asphalt resurfacing	J615718	18151	
01/01/14	Sunland Park Academy	Asphalt resurfacing	J615590	6251	
01/02/14	Perry ES	Asphalt resurfacing	JW13339	4000	
02/13/14	McFatter	Asphalt resurfacing	S020226	345	
02/20/14	Whispering Pines	Asphalt resurfacing	S020893	495	
03/06/14	Fort Lauderdale HS	Asphalt resurfacing	J615579	4500	
03/21/14	Northeast HS	Asphalt resurfacing	J623640	3000	
03/21/14	Cresthaven ES	Asphalt resurfacing	J628162	2800	
03/21/14	Flanagan HS	Asphalt resurfacing	J628165	5811	
04/11/14	Stranahan HS	Asphalt resurfacing	J517106	3100	
06/23/14	Sawgrass Springs MS	Asphalt repair	J626162	233	
07/25/14	Deerfield Beach HS	Asphalt repair	J365585	591	
08/05/14	North Andrews ES	Asphalt resurfacing	S021103	200	
08/06/14	Plantation HS	Asphalt resurfacing	J644561	760	
08/23/14	Coral Springs HS	Asphalt resurfacing	J638058	2652	
08/30/14	Seminole MS	Asphalt resurfacing	J640944	3947	
02/13/15	Coral Springs HS	Asphalt resurfacing	J642249	5850	
02/14/15	Lauderdale Lakes MS	Asphalt resurfacing	J655967	320	
02/21/15	Lauderdale Lakes MS	Asphalt resurfacing	J672805	315	
02/21/15	Lauderdale Lakes MS	Asphalt resurfacing	SA23480	330	
06/08/15	Flamingo ES	Asphalt resurfacing	J696780	1220	

EXHIBIT K

# PPO Asphalt Repair or Resurfacing Projects Greater than 200 Square Yards

Invoice Date	Facility	Description of Work	Work Order No.	Square Yards	Comments
08/13/15	Ely HS	Asphalt resurfacing	J714150	340	
11/06/15	Seagull	Asphalt resurfacing	J711204	650	
11/13/15	Stranahan HS	Asphalt resurfacing	J732238	1345	
02/28/16	Stranahan HS	Asphalt resurfacing	J748843	207	
03/22/16	Cooper City ES	Asphalt resurfacing	J642166	3125	
03/22/16	Margate MS	Asphalt resurfacing	SA31691	840	
03/23/16	Pioneer MS	Asphalt resurfacing	J641210	3000	
03/23/16	Seminole MS	Asphalt resurfacing	J693617	3000	
06/16/16	Country Hills ES	Asphalt resurfacing	J762557	1275	
06/27/16	Hollywood Hills HS	Asphalt resurfacing	J725278	5443	
07/01/16	Apollo MS	Asphalt resurfacing	J643209	2850	
07/14/16	Country Hills ES	Asphalt resurfacing	SA32507	1100	

**From:** Robert F. Hamberger  
**To:** Gerardo Usallan Jr  
**Subject:** Fw: PPO Asphalt Repair & Resurfacing projects  
**Date:** Friday, November 18, 2016 11:08:16 AM  
**Attachments:** PPO Asphalt R&R Over 200 Square Yards2.pdf  
PPO Asphalt R&R Over 200 Square Yards2.xlsx

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Gerry,

As you can see from my email forward to my clerical staff, I have answered questions 1 and 2. Regarding questions 3 and 4, we checked both the annual and standard inspection files and the results have been posted in the recap that Sherry Gammon has provided to you. Robin Roland was swamped this week with a blitz of incoming plans. I told her to prioritize the work flow for the Smart Initiative submittals. Hopefully she will have time in the 2 days that we will be open next week to complete your inquiry regarding permits.

Robert F. Hamberger  
Chief Building Official  
Broward County Pubic Schools

2301 NW 26th Street  
Oakland Park, Florida 33311  
954-804-9972 Cell  
754-321-4810 Office

"If everyone is moving forward together, then success takes care of itself."  
**Henry Ford**

Under Florida law, e-mail addresses, and all communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

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**From:** Robert F. Hamberger  
**Sent:** Wednesday, November 16, 2016 10:12 AM  
**To:** Robin L. Roland; Sharon L. Gammon  
**Subject:** Fw: PPO Asphalt Repair & Resurfacing projects

Robin and Sherry,

# EXHIBIT L

Please research and answer the questions that Gerry Usallan of Auditing is asking with regard to the asphalt surfacing work.

The answer to the email questions are:

1. Yes
2. Required and whatever applies
3. Discretionary
4. Inspections performed

Please use the Excel form and add columns to it to answer the 4 questions before either of you start and collaborate to end up with one sheet to send back to Gerry.

Robert F. Hamberger  
Chief Building Official  
Broward County Pubic Schools

2301 NW 26th Street  
Oakland Park, Florida 33311  
954-804-9972 Cell  
754-321-4810 Office

"If everyone is moving forward together, then success takes care of itself."  
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Under Florida law, e-mail addresses, and all communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

---

**From:** Gerardo Usallan Jr  
**Sent:** Monday, November 14, 2016 1:07 PM  
**To:** Robert F. Hamberger  
**Subject:** PPO Asphalt Repair & Resurfacing projects

Bob,

## EXHIBIT L

The attached spreadsheet contains a list of 52 PPO projects for Asphalt Repair or Resurfacing jobs with quantities greater than 200 square yards.

I have the following questions for each of the 52 projects:

1. Did these projects require a building permit per Business Practice Bulletin No. O-102 from your department?
2. If they did require a building permit, was it applied for and issued by your department?
3. If these projects were completed using an Annual Facility Permit, were inspections by your department required?
4. If inspections were required, were they ordered and performed?

Please include in your response copies of all permits issued and inspections performed.

Thanks.

Gerardo Usallan Jr  
Manager, Operational Audits  
Office of the Chief Auditor  
Office: 754-321-2421



PPO Asphalt Repair or Resurfacing Projects Greater Than 200 Square Yards

No	Facility	Description of Work	Work Order #	Square Yards	Comments
1	James Lanier Ed.	resurfacing	FM16062	428	Found (2) Inspections
2	Plantation HS	resurfacing	J581517	322	No Inspections Found
3	Perry ES	resurfacing	SA06365	213	No Inspections Found
4	Hallandale Adult	resurfacing	SR98262	355	No Inspections Found
5	Stranahan HS	resurfacing	J593138	7700	No Inspections Found
6	Nova HS	resurfacing	J591075	5850	No Inspections Found
7	South Broward HS	resurfacing	J593135	7400	No Inspections Found
8	Northeast HS	resurfacing	J593137	7790	No Inspections Found
9	Pinewood ES	resurfacing	J589792	1850	No Inspections Found
10	Eagle Point ES	resurfacing	JW08182	2467	No Inspections Found
11	Northeast HS	resurfacing	SA06351	1500	No Inspections Found
12	Hawkes Bluff ES	resurfacing	J593416	2454	No Inspections Found
13	Walker ES	resurfacing	J594100	3155	No Inspections Found
14	Castle Hill Annex	resurfacing	J593143	5653	No Inspections Found
15	Pompano Beach HS	resurfacing	J593133	7560	No Inspections Found
16	Hollywood Hills HS	resurfacing	J593136	9071	No Inspections Found
17	Northeast HS	resurfacing	J593140	13894	No Inspections Found
18	Corn Glades HS	resurfacing	J588552	263	No Inspections Found
19	Arthur Ashe	resurfacing	FM16155	275	Permit & Inspections Attached
20	Pupil Transportation	resurfacing	J615718	18151	This site is not on ISS System / Nothing found on old system
21	Sunland Park	resurfacing	J615590	6251	No Inspections Found
22	Perry ES	resurfacing	JW13339	4000	No Inspections Found
23	McFatter	resurfacing	S020226	345	Permit & Inspections Attached
24	Whispering Pines	resurfacing	S020893	495	No Inspections Found
25	Fort Lauderdale HS	resurfacing	J615579	4500	No Inspections Found
26	Northeast HS	resurfacing	J623640	3000	No Inspections Found
27	Cresthaven ES	resurfacing	J628162	2800	No Inspections Found
28	Flanagan HS	resurfacing	J628165	5811	No Inspections Found
29	Stranahan HS	resurfacing	J517106	3100	No Inspections Found
30	Sawcass Springs MS	repair	J626162	233	No Inspections Found
31	Deerfield Beach HS	repair	J365585	591	Permit & Inspections Attached
32	North Andrews ES	resurfacing	S021103	200	W.O. is for 6ft. Chain Link Fencing - See Attached Inspections for Paving W.O. S021102
33	Plantation HS	resurfacing	J644561	760	No Inspections Found
34	Coral Springs HS	resurfacing	J638058	2652	No Inspections Found
35	Seminole MS	resurfacing	J640944	3947	No Inspections Found
36	Coral Springs HS	resurfacing	J642249	5850	No Inspections Found
37	Lauderdale Lakes MS	resurfacing	J655967	320	No Inspections Found
38	Lauderdale Lakes MS	resurfacing	J672805	315	No Inspections Found
39	Lauderdale Lakes MS	resurfacing	SA23480	330	No Inspections Found
40	Flamingo ES	resurfacing	J696780	1220	No Inspections Found - Under Annual Permit W.O. A000970 - Paving Work
41	Elv HS	resurfacing	J714150	340	No Inspections Found
42	Seagull	resurfacing	J711204	650	Annual Permit - Inspections Attached
43	Stranahan HS	resurfacing	J732238	1345	See Inspection log - W.O. J725277 - Concrete Work (different W.O. may have been used)
44	Stranahan HS	resurfacing	J748843	207	No Inspections Found
45	Conner City ES	resurfacing	J642166	3125	Permit & Inspections Attached
46	Margate MS	resurfacing	SA31691	840	Permit & Inspections Attached
47	Pioneer MS	resurfacing	J641210	3000	Permit & Inspections Attached
48	Seminole MS	resurfacing	J693617	3000	Permit & Inspections Attached
49	Country Hills ES	resurfacing	J762557	1275	No Inspections Found
50	Hollywood Hills HS	resurfacing	J725278	5443	Permit - No inspections as of 11/17/16
51	Apollo MS	resurfacing	J643209	2850	No Inspections Found
52	Country Hills ES	resurfacing	SA32507	1100	No Inspections Found

**From:** Gerardo Usallan Jr  
**To:** Sam R. Bays; Roy A. Norton; Robert S. Maloney  
**Cc:** Robert Goode  
**Subject:** Request for Permit & Inspection information  
**Date:** Wednesday, December 14, 2016 1:52:00 PM  
**Attachments:** 1 Spreadsheet - PPO Request for Permit & Inspection Information.xlsx

---

Gentlemen,

The attached spreadsheet contains a list 52 work orders where Pence Sealcoating Inc. applied between 200 and 18,151 square yards of asphalt.

I have the following questions:

1. What type of permit was used for this work? Standard Building Permit or Annual Facility Permit?
2. Were inspections performed?

You can enter your responses in columns G, H, and I of the spreadsheet and then return to me. I also need all copies of inspections performed.

Please call me if you have any questions. Thanks.

Gerardo Usallan Jr  
Manager, Operational Audits  
Office of the Chief Auditor  
Office: 754-321-2421

**Pence/PPO Asphalt Repair or Resurfacing Projects Greater than 200 Square Yards**

No	Invoice Date	Facility	Description of Asphalt Work	Work Order #	Square Yards	Type of Permit Used	Inspections Performed	Comments
1	01/23/13	James Lanier Ed.	resurfacing	FM16062	428			
2	03/25/13	Plantation HS	resurfacing	J581517	322			
3	03/25/13	Perry ES	resurfacing	SA06365	213			
4	03/25/13	Hallandale Adult	resurfacing	SR98262	355			
5	05/08/13	Stranahan HS	resurfacing	J593138	7700			
6	05/10/13	Nova HS	resurfacing	J591075	5850			
7	05/13/13	South Broward HS	resurfacing	J593135	7400			
8	05/17/13	Northeast HS	resurfacing	J593137	7790			
9	06/03/13	Pinewood ES	resurfacing	J589792	1850			
10	06/10/13	Eagle Point ES	resurfacing	JW08182	2467			
11	06/10/13	Northeast HS	resurfacing	SA06351	1500			
12	06/11/13	Hawkes Bluff ES	resurfacing	J593416	2454			
13	06/11/13	Walker ES	resurfacing	J594100	3155			
14	06/14/13	Castle Hill Annex	resurfacing	J593143	5653			
15	06/17/13	Pompano Beach HS	resurfacing	J593133	7560			
16	06/17/13	Hollywood Hills HS	resurfacing	J593136	9071			
17	06/17/13	Northeast HS	resurfacing	J593140	13894			
18	08/09/13	Coral Glades HS	resurfacing	J588552	263			
19	09/02/13	Arthur Ashe	resurfacing	FM16155	275			
20	12/19/13	Pupil Transportation	resurfacing	J615718	18151			
21	01/01/14	Sunland Park	resurfacing	J615590	6251			
22	01/02/14	Perry ES	resurfacing	JW13339	4000			
23	02/13/14	McFatter	resurfacing	S020226	345			
24	02/20/14	Whispering Pines	resurfacing	S020893	495			
25	03/06/14	Fort Lauderdale HS	resurfacing	J615579	4500			
26	03/21/14	Northeast HS	resurfacing	J623640	3000			
27	03/21/14	Creethaven ES	resurfacing	J628162	2800			
28	03/21/14	Flanagan HS	resurfacing	J628165	5811			
29	04/11/14	Stranahan HS	resurfacing	J517106	3100			
30	06/23/14	Sawgrass Springs MS	repair	J626162	233			
31	07/25/14	Deerfield Beach HS	repair	J365585	591			

**EXHIBIT M**

**Pence/PPO Asphalt Repair or Resurfacing Projects Greater than 200 Square Yards**

<b>No</b>	<b>Invoice Date</b>	<b>Facility</b>	<b>Description of Asphalt Work</b>	<b>Work Order #</b>	<b>Square Yards</b>	<b>Type of Permit Used</b>	<b>Inspections Performed</b>	<b>Comments</b>
32	08/05/14	North Andrews ES	resurfacing	S021103	200			
33	08/06/14	Plantation HS	resurfacing	J644561	760			
34	08/23/14	Coral Springs HS	resurfacing	J638058	2652			
35	08/30/14	Seminole MS	resurfacing	J640944	3947			
36	02/13/15	Coral Springs HS	resurfacing	J642249	5850			
37	02/14/15	Lauderdale Lakes MS	resurfacing	J655967	320			
38	02/21/15	Lauderdale Lakes MS	resurfacing	J672805	315			
39	02/21/15	Lauderdale Lakes MS	resurfacing	SA23480	330			
40	06/08/15	Flamingo ES	resurfacing	J696780	1220			
41	08/13/15	Ely HS	resurfacing	J714150	340			
42	11/06/15	Seagull	resurfacing	J711204	650			
43	11/13/15	Stranahan HS	resurfacing	J732238	1345			
44	02/28/16	Stranahan HS	resurfacing	J748843	207			
45	03/22/16	Cooper City ES	resurfacing	J642166	3125			
46	03/22/16	Margate MS	resurfacing	SA31691	840			
47	03/23/16	Pioneer MS	resurfacing	J641210	3000			
48	03/23/16	Seminole MS	resurfacing	J693617	3000			
49	06/16/16	Country Hills ES	resurfacing	J762557	1275			
50	06/27/16	Hollywood Hills HS	resurfacing	J725278	5443			
51	07/01/16	Apollo MS	resurfacing	J643209	2850			
52	07/14/16	Country Hills ES	resurfacing	SA32507	1100			

**From:** [Ronald J. Eggenberger](#)  
**To:** [Gerardo Usallan Jr](#)  
**Cc:** [Roy A. Norton](#)  
**Subject:** Re:  
**Date:** Thursday, December 15, 2016 1:04:53 PM  
**Attachments:** [1 Spreadsheet - PPO Request for Permit & Inspection Information \(Ronald J. Eggenberger\).xlsx](#)

Gerry, all of the W.O.s that are on the spreadsheet were performed under the Building Dept.s Annual Maintenance permit for PPO. The Building Dept. would perform spot inspections on projects that they determined from a data base provided to them via the Facility Support Services Dept.

**From:** Marilyn Fuentes  
**Sent:** Thursday, December 15, 2016 7:41 AM  
**To:** Ronald J. Eggenberger  
**Subject:**

**Marilyn Fuentes**

Custodial/Grounds Department

Physical Plant Operations Division

754-321-4315

PPO's Vision is "Everything Possible, Every Day, to Improve Our Schools for Every Student"

Under Florida law, e-mail addresses, and all communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

No	Invoice Date	Facility	Description of Asphalt Work	Work Order #	Square Yards	Type of Permit Used	Inspections Performed	Comments
1	01/23/13	James Lanier Ed.	resurfacing	FM16062	428	AM-0405-13	Annual	Building Dept performs random inspections
2	03/25/13	Plantation HS	resurfacing	J581517	322	AM-1451-13	Annual	Building Dept performs random inspections
3	03/25/13	Perry ES	resurfacing	SA06365	213	AM-1631-13	Annual	Building Dept performs random inspections
4	03/25/13	Hallandale Adult	resurfacing	SR98262	355	AM-0592-13	Annual	Building Dept performs random inspections
5	05/08/13	Stranahan HS	resurfacing	J593138	7700	AM-0211-13	Annual	Building Dept performs random inspections
6	05/10/13	Nova HS	resurfacing	J591075	5850	AM-1281-13	Annual	Building Dept performs random inspections
7	05/13/13	South Broward HS	resurfacing	J593135	7400	AM-0171-13	Annual	Building Dept performs random inspections
8	05/17/13	Northeast HS	resurfacing	J593137	7790	AM-1241-13	Annual	Building Dept performs random inspections
9	06/03/13	Pinewood ES	resurfacing	J589792	1850	AM-2811-13	Annual	Building Dept performs random inspections
10	06/10/13	Eagle Point ES	resurfacing	JW08182	2467	AM-3461-13	Annual	Building Dept performs random inspections
11	06/10/13	Northeast HS	resurfacing	SA06351	1500	AM-1241-13	Annual	Building Dept performs random inspections
12	06/11/13	Hawkes Bluff ES	resurfacing	J593416	2454	AM-3131-13	Annual	Building Dept performs random inspections
13	06/11/13	Walker ES	resurfacing	J594100	3155	AM-0321-13	Annual	Building Dept performs random inspections
14	06/14/13	Castle Hill Annex	resurfacing	J593143	5653	AM-1382-13	Annual	Building Dept performs random inspections
15	06/17/13	Pompano Beach HS	resurfacing	J593133	7560	AM-0185-13	Annual	Building Dept performs random inspections
16	06/17/13	Hollywood Hills HS	resurfacing	J593136	9071	AM-1661-13	Annual	Building Dept performs random inspections
17	06/17/13	Northeast HS	resurfacing	J593140	13894	AM-1241-13	Annual	Building Dept performs random inspections
18	08/09/13	Coral Glades HS	resurfacing	J588552	263	AM-3861-13	Annual	Building Dept performs random inspections
19	09/02/13	Arthur Ashe	resurfacing	FM16155	275	AM-4702-13	Annual	Building Dept performs random inspections
20	12/19/13	Pupil Transportation	resurfacing	J615718	18151	AM-9724-14	Annual	Building Dept performs random inspections
21	01/01/14	Sunland Park	resurfacing	J615590	6251	AM-0611-14	Annual	Building Dept performs random inspections
22	01/02/14	Perry ES	resurfacing	JW13339	4000	AM-1631-14	Annual	Building Dept performs random inspections
23	02/13/14	McFatter	resurfacing	S020226	345	1012910073	Annual	Building Dept performs random inspections
24	02/20/14	Whispering Pines	resurfacing	S020893	495	AM-1752-14	Annual	Building Dept performs random inspections
25	03/06/14	Fort Lauderdale HS	resurfacing	J615579	4500	AM-0951-14	Annual	Building Dept performs random inspections
26	03/21/14	Northeast HS	resurfacing	J623640	3000	AM-1241-14	Annual	Building Dept performs random inspections
27	03/21/14	Cresthaven ES	resurfacing	J628162	2800	AM-0901-14	Annual	Building Dept performs random inspections
28	03/21/14	Flanagan HS	resurfacing	J628165	5811	AM-3391-14	Annual	Building Dept performs random inspections
29	04/11/14	Stranahan HS	resurfacing	J517106	3100	AM-0211-14	Annual	Building Dept performs random inspections
30	06/23/14	Sawgrass Springs MS	repair	J626162	233	AM-3431-14	Annual	Building Dept performs random inspections
31	07/25/14	Deerfield Beach HS	repair	J365585	591	1017110214	Annual	Building Dept performs random inspections

No	Invoice Date	Facility	Description of Asphalt Work	Work Order #	Square Yards	Type of Permit Used	Inspections Performed	Comments
32	08/05/14	North Andrews ES	resurfacing	S021103	200	AM-0521-14	Annual	Building Dept performs random inspections
33	08/06/14	Plantation HS	resurfacing	J644561	760	AM-1451-14	Annual	Building Dept performs random inspections
34	08/23/14	Coral Springs HS	resurfacing	J638058	2652	AM-1151-14	Annual	Building Dept performs random inspections
35	08/30/14	Seminole MS	resurfacing	J640944	3947	AM-1891-14	Annual	Building Dept performs random inspections
36	02/13/15	Coral Springs HS	resurfacing	J642249	5850	AM-1151-14	Annual	Building Dept performs random inspections
37	02/14/15	Lauderdale Lakes MS	resurfacing	J655967	320	AM-1701-15	Annual	Building Dept performs random inspections
38	02/21/15	Lauderdale Lakes MS	resurfacing	J672805	315	AM-1701-15	Annual	Building Dept performs random inspections
39	02/21/15	Lauderdale Lakes MS	resurfacing	SA23480	330	AM-1701-15	Annual	Building Dept performs random inspections
40	06/08/15	Flamingo ES	resurfacing	J696780	1220	AM-2541-15	Annual	Building Dept performs random inspections
41	08/13/15	Ely HS	resurfacing	J714150	340	AM-0361-16	Annual	Building Dept performs random inspections
42	11/06/15	Seagull	resurfacing	J711204	650	AM-0601-16	Annual	Building Dept performs random inspections
43	11/13/15	Stranahan HS	resurfacing	J732238	1345	AM-0211-16	Annual	Building Dept performs random inspections
44	02/28/16	Stranahan HS	resurfacing	J748843	207	AM-0211-16	Annual	Building Dept performs random inspections
45	03/22/16	Cooper City ES	resurfacing	J642166	3125	AM-1211-14	Annual	Building Dept performs random inspections
46	03/22/16	Margate MS	resurfacing	SA31691	840	AM-0581-15	Annual	Building Dept performs random inspections
47	03/23/16	Pioneer MS	resurfacing	J641210	3000	AM-2571-16	Annual	Building Dept performs random inspections
48	03/23/16	Seminole MS	resurfacing	J693617	3000	AM-1891-15	Annual	Building Dept performs random inspections
49	06/16/16	Country Hills ES	resurfacing	J762557	1275	AM-3111-16	Annual	Building Dept performs random inspections
50	06/27/16	Hollywood Hills HS	resurfacing	J725278	5443	AM-1661-16	Annual	Building Dept performs random inspections
51	07/01/16	Apollo MS	resurfacing	J643209	2850	AM-1791-16	Annual	Building Dept performs random inspections
52	07/14/16	Country Hills ES	resurfacing	SA32507	1100	AM-3111-15	Annual	Building Dept performs random inspections



# EXHIBIT O

## AGENDA REQUEST FORM THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date 06/15/2010	Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Time Certain Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number EE-1
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TITLE:	Bid Recommendations \$1,000,000 Or Greater		
REQUESTED ACTION:	Approve these Bid recommendations as stated on the attached award recommendation.		
BID	TITLE	LOCATION	AMOUNT M/WBE VENDOR(S)
11-007R	Asphalt Paving, Play Court Repairs, Track Maintenance and Concrete Placement Contract period: October 1, 2010 through September 30, 2015	Physical Plant Operations	\$4,800,000 Includes an award recommendation to one certified M/WBE Vendor: MVP Contractors, Inc. (White Female M/WBE: Pompano Beach, Florida)
Page 1 of 2			

**SUMMARY EXPLANATION AND BACKGROUND:**  
Board approval of this Bid recommendation does not mean the amount shown will be spent. These amounts represent the estimated contract value and may be spread among the awarded vendors through the term of this contract from available funds already included in various school/department/center budgets.

**SCHOOL BOARD GOALS:**  
☒ •Goal One: Raise achievement of all students to ensure graduation from high school and readiness for post-secondary education.  
☐ •Goal Two: Improve the health and wellness of students and personnel.  
☒ •Goal Three: Provide a safe and secure physical and technological environment for all students and employees.  
☐ •Goal Four: Promote innovation which focuses on best practices and quality efforts that improve our best-in-class position.  
☐ •Goal Five: Recruit, develop, retain, and recognize high performing and diverse faculty and personnel.  
☒ •Goal Six: Build strong partnerships with family, business, community and government at the classroom, school, area, and district level.  
☐ •Goal Seven: Ensure district's leadership as an environmental steward through innovative ecology and energy conservation programs.

**FINANCIAL IMPACT:**  
The Financial impact included in each exhibit represents the estimated contract value through the term of the Bid.

EXHIBITS: (List)		
1. Bid: 11-007R; 11-017T; 50-018B		
BOARD ACTION:	SOURCE OF ADDITIONAL INFORMATION:	
<b>APPROVED</b>	Jeffrey S. Moquin	754-321-2650
	Donnie Carter	754-321-2610
	Name	Phone

(For Official School Board Records' Office Only)  
**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Donnie Carter, Chief Operations Officer  
Office of the Chief Operations Officer

Approved in Open Board Meeting on: JUN 15 2010

By:  
Revised July 2008  
JFN/DCarter/JMoquin:dwg

*Jennifer Gattuso*

School Board Chair



The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**

**SECTION 6, BID SPECIFICATIONS (Continued)**

**GENERAL BID SPECIFICATIONS (Continued)**

7. Awardees are responsible for contacting Sunshine State One Call of Florida at (800) 432-4770, [www.callsunshine.com](http://www.callsunshine.com), for member public utility locations and must repair any and all member public damaged utility or service lines damaged by their repairs immediately upon notice of such damage. Failure to respond immediately for such repairs will bring back charges to the awardee for all costs to SBBC to repair damaged lines. The PPO Supervisor assigned will work with awardees when it is necessary to identify SBBC-owned overhead service lines, repairs to which will NOT be the responsibility of awardees.
  - A. The work area may have existing utilities, such as irrigation, phone, electrical, sewer, water, and so on. The location of some of these utilities will be indicated wherever possible, however, no guarantee will be implied that these locations are complete.
  - B. Repair, replace, and restore immediately all utility services or other facility which are disrupted due to an awardee's activities and engage outside services in order to successfully complete repairs on a 24-hour basis until the interrupted services are restored.
  - C. Provide and operate any supplemental temporary services to maintain uninterrupted services to the facility.
  - D. All costs involved in the repairs and restoration of disrupted utility services shall be solely the awardee's and will be responsible for any claims made as a result of utility service disruption.
8. Awardees shall be required to obtain permits, if any are required, in the scope of this work.
9. Awardees will provide a temporary water line and meter sufficient to supply all water needed for all projects and will pay for water used.
10. In the event of unforeseen or unsafe situations develop such as the need to remove tree branches, debris and so on, awardees are to contact the PPO Supervisor assigned. Awardees are not to proceed with work until any unsafe conditions have been corrected.
11. Awardees shall be responsible for the prompt removal of all project debris within two working days after completion of job, and shall be responsible for all scheduling of work with the school and maintaining security of premises at all times. In addition, all tools, equipment and machinery must be removed within two working days of final project completion. SBBC trash cans and dumpsters may NOT be used for the disposal of waste materials.
12. Awardees must store volatile wastes in covered metal containers and remove from the premises when necessary as well as provide adequate ventilation when using volatile or noxious substances. Awardees must conduct cleaning and disposal operations in compliance with local ordinances and anti-pollution laws.
  - A. Do not burn or bury any rubbish or waste materials on the project site.
  - B. Do not dispose of volatile wastes such as mineral spirits, oil or paint thinner in storm or sanitary sewers.
  - C. Do not dispose of wastes into streams or waterways.
13. Per Special Condition 19, in cases of faulty labor or workmanship, it will be necessary for the awardees to return to the work site within 48 hours of notification to correct all defects. In addition, awardees will remedy any defects due to faulty materials or workmanship which appear within a period of one year from the date of completion of the project, the completion date being considered the final invoice. Please note additional guarantee provisions listed in Bid Specification 7, number 8; Bid Specification 8, number 5 and Bid Specification 10, number 5.

VENDOR NAME:

Advanced Recreational Concepts, LLC

MA/ma

The School Board of Broward County, Florida

## ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT ADDITIONAL REQUIRED INFORMATION

ADDITIONAL LABOR AND SERVICES per General Bid Specification 16:

SUPERVISOR, hourly labor rate

INSTALLER, hourly labor rate

LABORER, hourly labor rate

### UNIT PRICE

\$ Salary /hr

\$ 20.00 /hr

\$ 11-15.00 /hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

SUPERVISOR, holiday hourly labor rate We do not work on Christmas, Thanksgiving or Easter. \$ no change /hr

INSTALLER, holiday hourly labor rate \$ no change /hr

LABORER, holiday hourly labor rate \$ no change /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

### COST-PLUS MARK-UP PERCENTAGE

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

NOTE TO BIDDER: Review General Condition 48 prior to completing and mailing this bid.

Bidder's M/WBE Certification Number: \_\_\_\_\_

Agency Issuing This Number: \_\_\_\_\_

NO ☐ YES ☒ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: All American Tracks Corporation  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT  
ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**UNIT PRICE**

**SUPERVISOR**, hourly labor rate

\$ 75.00 /hr

**INSTALLER**, hourly labor rate

\$ 55.00 /hr

**LABORER**, hourly labor rate

\$ 27.00 /hr

**HOLIDAY RATES** only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate

\$ 150.00 /hr

**INSTALLER**, holiday hourly labor rate

\$ 110.00 /hr

**LABORER**, holiday hourly labor rate

\$ 54.00 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

10 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

Beynon Sports Surfaces, Inc.

VENDOR NAME: \_\_\_\_\_  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT  
ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**SUPERVISOR**, hourly labor rate

UNIT PRICE  
\$ 45.00 /hr

**INSTALLER**, hourly labor rate

\$ 41.00 /hr

**LABORER**, hourly labor rate

\$ 25.25 /hr

**HOLIDAY RATES** only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate:

\$ 67.50 /hr

**INSTALLER**, holiday hourly labor rate

\$ 61.50 /hr

**LABORER**, holiday hourly labor rate

\$ 37.90 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

15 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: Child Safe Products  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**

**ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**UNIT PRICE**

**SUPERVISOR**, hourly labor rate

\$ 40.00 /hr

**INSTALLER**, hourly labor rate

\$ 30.00 /hr

**LABORER**, hourly labor rate

\$ 20.00 /hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

*Christmas, New Year, 4th, Labor, Thanksgiving, Easter, Memorial Day*  
**SUPERVISOR**, holiday hourly labor rate

\$ 60.00 /hr

**INSTALLER**, holiday hourly labor rate

\$ 45.00 /hr

**LABORER**, holiday hourly labor rate

\$ 30.00 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

25 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☐ YES ☒ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

*10% of Supplies From M/WBE Suppliers  
If available.*

**VENDOR NAME:** First Day Concrete, Inc.  
 MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT  
ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**SUPERVISOR**, hourly labor rate

UNIT PRICE  
\$ 45.00 /hr

**INSTALLER**, hourly labor rate

\$ 30.00 /hr

**LABORER**, hourly labor rate

\$ 22.50 /hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate

\$ 67.50 /hr

**INSTALLER**, holiday hourly labor rate

\$ 45.00 /hr

**LABORER**, holiday hourly labor rate

\$ 33.75 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the, total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

10 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** 7007-551203

**Agency Issuing This Number:** BROWARD COUNTY PUBLIC SCHOOLS

NO ☐ YES ☒ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

**VENDOR NAME:** For Track Management & Consulting, Inc.  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT  
ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**SUPERVISOR**, hourly labor rate

**UNIT PRICE**  
\$ 50-55 /hr

**INSTALLER**, hourly labor rate

\$ 35 /hr

**LABORER**, hourly labor rate

\$ 25 /hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate

\$ 85 /hr

**INSTALLER**, holiday hourly labor rate

\$ 55 /hr

**LABORER**, holiday hourly labor rate

\$ 40 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the, total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

15 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: \_\_\_\_\_  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**

**ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**UNIT PRICE**

**SUPERVISOR**, hourly labor rate

\$ 75.00 /hr

**INSTALLER**, hourly labor rate

\$ 50.00 /hr

**LABORER**, hourly labor rate

\$ 30.00 /hr

**HOLIDAY RATES** only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates):

**SUPERVISOR**, holiday hourly labor rate

\$ 150.00 /hr

**INSTALLER**, holiday hourly labor rate

\$ 100.00 /hr

**LABORER**, holiday hourly labor rate

\$ 60.00 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the, total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

100 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: Inland Sealing, Inc.  
MA/ma



**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**  
**ADDITIONAL REQUIRED INFORMATION**

UNIT PRICE

\$ 60.00 /hr

\$ 45<sup>00</sup> /hr


\$ 30.00 /hr

\$ 60<sup>00</sup> /hr

\$ 45<sup>00</sup> /hr

\$ 30 <sup>CD</sup> /hr

**COST-PLUS MARK-UP  
PERCENTAGE**



Blidder's M/WBE Certification Number: \_\_\_\_\_

Agency Issuing This Number: \_\_\_\_\_

NO ☐ YES ☒ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: King Kote Asphalt  
MA/ma

The School Board of Broward County, Florida

ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT

## ADDITIONAL REQUIRED INFORMATION

ADDITIONAL LABOR AND SERVICES per General Bid Specification 16:

### UNIT PRICE

SUPERVISOR, hourly labor rate

\$ 42 /hr

INSTALLER, hourly labor rate

\$ 28 /hr

LABORER, hourly labor rate

\$ 22 /hr

HOLIDAY RATES only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

SUPERVISOR, holiday hourly labor rate

\$ 63 /hr

INSTALLER, holiday hourly labor rate

\$ 42 /hr

LABORER, holiday hourly labor rate

\$ 33 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

### COST-PLUS MARK-UP PERCENTAGE

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

35 %

NOTE TO BIDDER: Review General Condition 48 prior to completing and mailing this bid.

Bidder's M/WBE Certification Number: 7007-2972-95

Agency Issuing This Number: School Board of Broward County

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: Michael J. Smith  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT  
ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**UNIT PRICE**

**SUPERVISOR**, hourly labor rate

\$ 45.00 /hr

**INSTALLER**, hourly labor rate

\$ 35.00 /hr

**LABORER**, hourly labor rate

\$ 26.00 /hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate

\$ 67.50 /hr

**INSTALLER**, holiday hourly labor rate

\$ 52.50 /hr

**LABORER**, holiday hourly labor rate

\$ 39.00 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

20 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** 7007-6539-09

**Agency Issuing This Number:** SBBC - Supplier Diversity & Outreach Program

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

**VENDOR NAME:** MVP CONTRACTORS, INC.  
General Contractors - Construction Managers  
2100 N Andrews Avenue EXT  
Pompano Beach, FL 33069

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**  
ADDITIONAL REQUIRED INFORMATION

ADDITIONAL LABOR AND SERVICES per General Bid Specification 16:

UNIT PRICE

SUPERVISOR, hourly labor rate

\$ 30.00 /hr

INSTALLER, hourly labor rate

\$ 20.00 /hr

LABORER, hourly labor rate

\$ 15.00 /hrHOLIDAY RATES only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

SUPERVISOR, holiday hourly labor rate

\$ 45.00 /hr

INSTALLER, holiday hourly labor rate

\$ 30.00 /hr

LABORER, holiday hourly labor rate

\$ 22.50 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP**  
PERCENTAGE

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the, total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

15 %

NOTE TO BIDDER: Review General Condition 48 prior to completing and mailing this bid.

Bidder's M/WBE Certification Number: \_\_\_\_\_

Agency Issuing This Number: \_\_\_\_\_

NO ☒ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: Broward County

MA/ma

-REVISED-

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**

**ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**SUPERVISOR**, hourly labor rate

**UNIT PRICE**  
\$ 250.00 /hr

**INSTALLER**, hourly labor rate

\$ 150.00 /hr

**LABORER**, hourly labor rate

\$ 150.00 /hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate

\$ 300.00 /hr

**INSTALLER**, holiday hourly labor rate

\$ 200.00 /hr

**LABORER**, holiday hourly labor rate

\$ 200.00 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the, total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

125 <sup>CP</sup>  
150.00 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☐ YES ☒ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: Pence Seal-coating Corp.  
MA/ma

The School Board of Broward County, Florida

**ASPHALT PAVING, PLAY COURT REPAIRS, TRACK MAINTENANCE AND CONCRETE PLACEMENT**

**ADDITIONAL REQUIRED INFORMATION**

**ADDITIONAL LABOR AND SERVICES** per General Bid Specification 16:

**UNIT PRICE**

**SUPERVISOR**, hourly labor rate

\$ 25.00 /hr

**INSTALLER**, hourly labor rate

\$ 28.00 /hr

**LABORER**, hourly labor rate

\$ 19.00 /hr

**HOLIDAY RATES** only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

**SUPERVISOR**, holiday hourly labor rate

\$ 35.00 /hr

**INSTALLER**, holiday hourly labor rate

\$ 38.00 /hr

**LABORER**, holiday hourly labor rate

\$ 29.00 /hr

In the event that the interlocking brick pavers are requested to be installed under this contract, the awardee must possess a license under Special Condition 1 -REVISED- per Addendum 2 Issued March 9, 2010 for Category 3G (Interlocking Brick Pavers).

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardee's cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

00 %

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.

**Bidder's M/WBE Certification Number:** \_\_\_\_\_

**Agency Issuing This Number:** \_\_\_\_\_

NO ☐ YES ☐ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

**VENDOR NAME:** Spot Surfaces, LLC  
**MA/ma**



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

## EXHIBIT O

ITEM No.:

EE-1.

MEETING DATE	Oct 21 2014 10:15AM - Regular School Board Meeting
AGENDA ITEM	OPEN ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request  
☐ Yes ☒ No

Time

Open Agenda

☒ Yes ☐ No

TITLE:

Bid Recommendation of \$500,000 or Greater - 14-080F - Asphalt Paving &amp; Resurfacing

## REQUESTED ACTION:

Approve the recommendation to award for the above contract. Contract Term: October 22, 2014, through October 21, 2015, 1 Year; User Department: Physical Plant Operations; Award Amount: \$1,700,000; Vendor(s) Awarded: Pence Seal Coating Corporation; M/WBE Vendor(s): None

## SUMMARY EXPLANATION AND BACKGROUND:

The School Board of Broward County, Florida, received three (3) bids for 14-080F - Asphalt Paving & Resurfacing, to include parking lot repairs, parking lot re-striping, playcourt repairs and resurfacing, asphalt and athletic striping, and concrete placement. This contract is for use by Physical Plant Operations on an as needed/when needed basis, to repair parking lots, playcourts, and other asphalt surfaces at schools and administrative sites throughout the District.

A copy of the bid is available online at: [http://www.broward.k12.fl.us/supply/docs/contracts/14-080F Asphalt Paving.pdf](http://www.broward.k12.fl.us/supply/docs/contracts/14-080F%20Asphalt%20Paving.pdf).

## SCHOOL BOARD GOALS:

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

## FINANCIAL IMPACT:

The estimated financial impact will be \$1,700,000. Funding for this item is included in the capital budget. Other funding sources in the District's budget may also be used, if a project and/or work order is included in a school or department budget.

## EXHIBITS: (List)

(1) Executive Summary (2) Recommendation Tabulation (3) Supplier Evaluation (4) Financial Analysis Worksheet

## BOARD ACTION:

**APPROVED**

(For Official School Board Records Office Only)

## SOURCE OF ADDITIONAL INFORMATION:

Name: Sam Bays

Phone: 754-321-4634

Name: Ruby Crenshaw

Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
Senior Leader & Title

Maurice L. Woods - Chief Strategy &amp; Operations Officer

Signature

Maurice Woods

Thu Oct 9 15:06:25 2014

Approved In Open  
Board Meeting On:

OCT 21 2014

By:

School Board Chair

Electronic Signature  
Form #4189 Revised 12/12  
RWR:MLW/RC/SB:pk

The School Board of Broward County, Florida

ASPHALT PAVING & RESURFACING, PLAY COURT REPAIRS & RESURFACING, ASPHALT & ATHLETIC STRIPING AND  
CONCRETE PLACEMENT**ADDITIONAL REQUIRED INFORMATION****ADDITIONAL LABOR AND SERVICES** per General Bid Specifications:**UNIT PRICE**

SUPERVISOR, hourly labor rate

\$ 300.00 / hr

INSTALLER, hourly labor rate

\$ 300.00 / hr

LABORER, hourly labor rate

\$ 300.00 / hr

**HOLIDAY RATES only:** (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

SUPERVISOR, holiday hourly labor rate

\$ 400.00 / hr

INSTALLER, holiday hourly labor rate

\$ 400.00 / hr

LABORER, holiday hourly labor rate

\$ 400.00 / hr

**COST-PLUS MARK-UP  
PERCENTAGE**

Asphalt paving, asphalt millings, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardees' cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

125%

**NOTE TO BIDDER:** Review General Condition 48 prior to completing and mailing this bid.**Bidder's M/WBE Certification Number:** \_\_\_\_\_**Agency Issuing This Number:** \_\_\_\_\_

NO ☐ YES ☒ Bidder is not a certified M/WBE, but has included a plan to show how it will incorporate at least five percent M/WBE participation in any award received as a result of this bid.

VENDOR NAME: Pence Sealcoating Corporation

PDK/pk





# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

## EXHIBIT O

ITEM No.:

EE-9.

MEETING DATE

Feb 9 2016 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

EE. OFFICE OF STRATEGY & OPERATIONS

DEPARTMENT

Procurement & Warehousing Services

Special Order Request

☐ Yes

☒ No

Time

Open Agenda

☒ Yes

☐ No

TITLE:

Bid Recommendation of \$500,000 or Greater - 16-063C - Asphalt Paving and Resurfacing

### REQUESTED ACTION:

Approve the recommendation to award the above Bid. Bid Term: February 10, 2016, through February 9, 2017, 1 Year, User Department: Physical Plant Operations; Award Amount: \$3,500,000; Vendor Awarded: Pence Sealcoating Corporation: M/WBE Vendor (s): None

### SUMMARY EXPLANATION AND BACKGROUND:

The School Board of Broward County, Florida (SBBC), received one (1) response for ITB 16-063C - Asphalt Paving and Resurfacing. This Bid will be utilized by the Physical Plant Operations department to procure services for repair and maintenance of parking lots, driveways, sidewalks, play courts, and running tracks within SBBC.

A copy of the ITB documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/16-063C-Asphalt-Paving.pdf>

### SCHOOL BOARD GOALS:

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

### FINANCIAL IMPACT:

The estimated financial impact will be \$3,500,000 for the one (1) year term of the contract. Funds will come from the Physical Plant Operation's budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the bid award amount.

### EXHIBITS: (List)

(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet (4) Vendor Survey-4 (5) User Concurrence Memo

### BOARD ACTION:

**APPROVED**

(For Official School Board Records Office Only)

### SOURCE OF ADDITIONAL INFORMATION:

Name: Sam Bays

Phone: 754-321-4600

Name: Maurice Woods

Phone: 754-321-2610

### THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods

Tuesday, February 02, 2016 3:54:49 PM

Approved In Open  
Board Meeting On:

FEB 09 2016

By

School Board Chair

Electronic Signature  
Form #4189 Revised 12/12  
RWR/MLW/SB.pg

# EXHIBIT O

The School Board of Broward County, Florida  
ASPHALT & PLAYCOURT PAVING, REPAIRS, RESURFACING & STRIPING

Bid No. 16-063C  
Revised Page 23 of 60 Pages

## ADDITIONAL REQUIRED INFORMATION

ADDITIONAL LABOR AND SERVICES per General Bid Specifications:

### UNIT PRICE

SUPERVISOR, hourly labor rate

\$ 300.00 / hr

INSTALLER, hourly labor rate

\$ 300.00 / hr

LABORER, hourly labor rate

\$ 300.00 / hr

HOLIDAY RATES only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

SUPERVISOR, holiday hourly labor rate

\$ 300.00 / hr

INSTALLER, holiday hourly labor rate

\$ 300.00 / hr

LABORER, holiday hourly labor rate

\$ 300.00 / hr

### COST-PLUS MARK-UP PERCENTAGE

Asphalt paving, asphalt millings, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the, total price and the awardees' cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

150 %

(Remainder of Page Left Intentionally Blank)

VENDOR NAME: Pence Sealcoating Corporation

IS/pg



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

## EXHIBIT O

ITEM No.:

EE-4.

AGENDA ITEM

CATEGORY

DEPARTMENT

Feb 22 2017 10:35AM - Regular School Board Meeting

OPEN ITEMS

EE. OFFICE OF STRATEGY & OPERATIONS

Procurement & Warehousing Services

Special Order Request

☐ Yes ☒ No

Time

Open Agenda

☒ Yes ☐ No

TITLE:

Recommendation of \$500,000 or Greater - 17-117C Asphalt and Play Court Paving, Repairs, Resurfacing and Striping

### REQUESTED ACTION:

Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: February 23, 2017, through February 22, 2018, 1 Year; User Department: Physical Plant Operations; Award Amount: \$3,000,000; Vendor Awarded: Pence Sealcoating Corporation: Minority/Women Business Enterprise Vendor(s): None

### SUMMARY EXPLANATION AND BACKGROUND:

The School Board of Broward County, Florida received one (1) response for ITB 17-117C - Asphalt and Play Court Paving, Repairs, Resurfacing and Striping. This ITB will be utilized by the Physical Plant Operation Department to procure services for repair and maintenance of parking lots, driveways, sidewalks, play courts, and other paved surfaces in a safe and operating condition within the District.

A copy of the ITB document is available online at: [http://www.broward.k12.fl.us/supply/agenda/17-117C\\_ITB\\_AspphaltandPlaycourt.pdf](http://www.broward.k12.fl.us/supply/agenda/17-117C_ITB_AspphaltandPlaycourt.pdf)

### SCHOOL BOARD GOALS:

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

### FINANCIAL IMPACT:

The estimated financial impact to the District will be \$3,000,000. The funding source will come from the Physical Plant Operations' budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

### EXHIBITS: (List)

(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet (4) Vendor Survey - 5

### BOARD ACTION:

**APPROVED**

(For Official School Board Records Office Only)

### SOURCE OF ADDITIONAL INFORMATION:

Name: Sam Bays

Phone: 754-321-4600

Name: Maurice Woods

Phone: 754-321-2610

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open  
Board Meeting On:

FEB 22 2017

Signature

Maurice Woods

2/14/2017, 3:19:31 PM

By:

*Abby M. Friedman*

School Board Chair

Electronic Signature

Form #4189 Revised 07/16  
RWR/ MLW/MCC/SB:is

# EXHIBIT O

The School Board of Broward County, Florida  
ASPHALT & PLAYCOURT PAVING, REPAIRS, RESURFACING & STRIPING

Bid No. 17-117C  
Page 23 of 56 Pages

## ADDITIONAL REQUIRED INFORMATION

ADDITIONAL LABOR AND SERVICES per General Bid Specifications:

### UNIT PRICE

SUPERVISOR, hourly labor rate

\$ 300.00 / hr

INSTALLER, hourly labor rate

\$ 300.00 / hr

LABORER, hourly labor rate

\$ 300.00 / hr

HOLIDAY RATES only: (Bidder must attach a list of holidays observed that qualify for holiday labor rates:

SUPERVISOR, holiday hourly labor rate

\$ 300.00 / hr

INSTALLER, holiday hourly labor rate

\$ 300.00 / hr

LABORER, holiday hourly labor rate

\$ 300.00 / hr

### COST-PLUS MARK-UP PERCENTAGE

150 %

Asphalt paving, asphalt millings, play court repairs, track maintenance and concrete placement-related materials MAY be purchased under this contract at the discretion of the PPO Supervisor assigned on a strictly cost-plus basis. These materials purchased under this contract must be verified by the submission of an itemized list of materials proposed for purchase from the identified source, each unit price by cost, the total price and the awardees' cost-plus mark-up. Any remaining aforementioned related materials, after project completion, become the property of SBBC. The PPO Custodial/Grounds Department is under NO OBLIGATION to purchase materials under this contract if the aforementioned materials can be purchased on other SBBC contracts.

### NOTE TO BIDDER:

Review General Condition 52 prior to completing and mailing this bid.

Bidder's M/WBE Certification Number: N/A

Agency Issuing This Number: N/A

**Documents and Submittals.** A Board that undertakes the construction, remodeling, renovation, lease or lease-purchase of any educational plant or ancillary facility or day labor project, regardless of cost or fund source, shall develop policies and procedures for the review of contract and construction documents as outlined in section 1013.38, F.S., and the issuance of building permits as outlined in section 553.79, F.S.

- (1) **Codes.** Boards shall use the Uniform Building Code, which is a part of the Florida Building Code, and the Florida Fire Prevention Code as the state building codes and lifesafety codes for public educational facilities.
- (2) **Board-Authorized Building Departments.** Board-authorized building departments, where provided, shall comply with the requirements of: the Florida Building Code; the certification requirements of chapter 468, F.S., for building code administrators and inspectors; chapter 553, F.S.; and chapter 1013, F.S.
- (3) **Review by Local Fire Authority.** Site plans for new construction and additions exceeding 2,500 square feet shall be submitted to the local county, municipality or independent fire control district for compliance and review for fire department access roads, fire-protection system connection locations and fire hydrant spacing. The site plan shall be deemed approved unless the local fire authority submits to the Board's fire official, a written list of deficiencies within 15 days after receipt of the site plan. Upon reasonable request from the local fire authority, the Board shall provide reasonable access to all construction documents.
- (4) **Archiving of Documents.** Boards shall provide for permanent archiving of Construction Documents. Boards shall submit to the Department, as requested, project data pursuant to section 1013.50, F.S. Boards shall document and maintain as part of the construction record, the method of compliance for Florida Building Code and Florida Fire Prevention Code.
- (5) **Building Permits.** All construction projects shall be permitted pursuant to sections 553.79 and 553.80, F.S. If the Board requests a Building Permit from the Office, the Board shall comply with the following criteria:
  - (a) The Board-designated, certified firesafety inspector shall review and approve the Phase III construction documents. The local county, municipality or independent special fire control district may review each site plan for new construction remodeling greater than 2,500 square feet for compliance with the applicable provisions of the Florida Fire Prevention Code relating to fire department access roads, fire-protection system connection locations and fire hydrant spacing.
  - (b) All Mandatories cited in the Phase III review letter shall be corrected.
  - (c) The Board shall obtain all other required permits for the project.
  - (d) The Board shall verify that the contractor meets all insurance requirements and that the contractor's license is current.
  - (e) The Board shall electronically transmit to the Office through EFIS, a completed Building Permit Application (OEF Form 220). Two completed, signed and sealed paper sets of corrected construction documents that also have affixed all other required permit stamps shall be submitted to the Office.

Upon receipt of the documents, verification that all Mandatories have been satisfied, and verification that the contractor's license is current, the Office will issue a Building Permit (OEF Form 225). One set of paper documents will be stamped and returned to the district along with the Building Permit. The Building Permit shall be posted on the job site.

- (6) **Annual Maintenance Permit.** Pursuant to section 553.80(6)(d), F.S., the Board may use an annual maintenance permit to facilitate routine maintenance work. If the Board wishes to obtain an annual maintenance permit from the Office, and the Office is issuing building permits for the Board, then the

Board shall submit to the Office a request in writing that includes a description of how the Board will enforce the requirements of statutes, the Florida Building Code and the Florida Fire Prevention Code for projects under the annual maintenance permit. The description must name the entity that will perform all required inspections and explain how each project is going to be documented and tracked for code compliance. Upon receipt of the above information, an Annual Maintenance Permit (OEF Form 226) will be issued to the Board.

- (7) **Review by the Office.** Boards may submit construction documents to the Office for review and approval as prescribed in this section for new construction, remodeling, and renovation, regardless of estimated project cost. Documents for projects submitted to the Office for review shall conform to the appropriate sections of SREF.
- (a) **Delegation of Authority.** Pursuant to section 1013.371(1)(c), F.S., a Board is authorized to adopt policies and procedures for delegation of authority to the superintendent or president for submitting documents to the Office for review and approval subsequent to and consistent with the Board's approved scope, time frame, funding source and budget of a project.
  - (b) **Approval or Approval Withheld.** Notice of approval of construction/Phase III documents or approval withheld of construction/Phase III documents will be issued to the administrator and the project Design Professional. If approval is withheld from the construction/Phase III documents, the Board shall correct cited Mandatories. Corrections to Phase III documents reviewed by the Office shall be resubmitted, highlighting any changes from the original. When all Mandatories are satisfied, the administrator/project Design Professional will receive a letter of approval from the Office.
  - (c) **Construction Projects of \$300,000 or More.** For each construction project of \$300,000 or more, school districts and Florida colleges shall electronically transmit through EFIS, the following information to the Office:
    1. Prior to the completion of Phase III Construction Documents – information regarding the design firms for the project, plan review entity to be used for plan review, building official, construction techniques to be used to manage and construct the project, cost of construction, number of student stations and building area (OEF Form 110A and OEF Form 208).
    2. At the completion of the project – information regarding the intended date of occupancy, certification of architect's and/or engineer's inspection of the construction project, inspector's and building official's certification of inspection, information about the contractor and threshold inspector (if applicable) and construction cost information (OEF Form 110B and OEF Form 208).
- (8) **Document Submittals.** When the Board chooses to send documents to the Office for review, one set of signed and sealed Construction Documents shall be submitted as follows:
- (a) **General Requirements.**
    1. Letter of Transmittal (OEF Form 208), with Construction Documents for review. The form shall be electronically transmitted to the Office through EFIS.
    2. Record set of signed and sealed Construction Documents, and statements of compliance. Only complete Construction Documents signed and sealed by the Design Professionals, in accordance with the Board of Architecture and the Professional Engineering Board, will be accepted for review. These documents shall contain a statement of compliance by the architect or engineer of record that, "To the best of my knowledge, these drawings and the project manual are complete and comply with the Florida Building Code." This submittal is the

- c. The Board shall provide a copy of the firesafety inspection report to the local county, municipality or independent fire control district within 10 days of the inspection. The report shall immediately be delivered to the local fire authority when immediate life-threatening deficiencies are noted.
  - d. In addition to a Board's annual inspections, the local county, municipality or independent fire control district may inspect educational facilities within its fire control district. Deficiencies noted in the local fire control authority's inspection report shall include an action plan and schedule for correction of deficiencies noted in the inspection report that have been developed in conjunction with the Board's appointed fire official.
  - e. The Board shall take actions to correct any immediate life-threatening deficiency noted on an inspection report or withdraw the building from use until the deficiency is corrected.
3. **Annual Casualty Safety and Sanitation Inspections.** Casualty safety and sanitation inspections shall be performed by persons proficient with applicable rules and standards. A schedule for correction of each deficiency shall be included in the report and adopted by the Board.
- (b) **Inspections by Other Agencies.** Additional state and local agencies are authorized to inspect educational and ancillary facilities. Such agencies shall use the standards adopted by the Commissioner, including SREF, chapter 5. In the case of conflicting requirements within the UBC, the safer or safest requirement shall apply. A specific requirement in the UBC shall prevail over requirements found in other standards or rules.
- (c) **Existing University and the Florida School for the Deaf and the Blind Facilities.** Existing university and FSDB facilities are excluded from SREF, chapter 5.
- (d) **Maintenance and Operations of Existing Educational Facilities.** Existing educational facilities housing pre-K through grade 12, auxiliary, vocational facilities, Florida colleges and ancillary facilities shall comply with this section for maintenance and operation of existing educational facilities. Maintenance and operations activities shall be in compliance with the appropriate sections of these standards, the Florida Building Code, the Florida Fire Prevention Code, State Fire Marshal rules in chapter 69A-58, FAC, other applicable NFPA codes for existing educational facilities, OSHA regulations and other applicable state and federal laws, codes and regulations.
1. Annual maintenance permits may be issued by the authority having jurisdiction to facilitate routine maintenance, emergency repairs, building refurbishment and minor renovations of systems and equipment. The permit shall be for one year. A detailed log of alterations and inspections shall be maintained. If a pattern of code violations is found, future annual maintenance permits may be withheld [see section 553.80(6)(d), F.S.].
  2. Maximum individual project limits shall not exceed \$300,000.
- (e) **Board Policies.** The Board's policies and procedures for maintenance, casualty safety, sanitation and housekeeping shall cover both existing and new facilities. These policies and procedures shall provide for program organization, financing, fiscal control, staffing, scheduling of work and evaluation, including the following:
1. Establishing a timetable, priority listing and funding for the correction of deficiencies found during the annual comprehensive firesafety, casualty safety and sanitation inspections.
  2. Operating communicable disease control programs in accordance with DOH rules in chapter 64D-3, FAC.
  3. Providing work areas that are free from recognized hazards and conducting employee safety and health programs that comply with OSHA 29 CFR.





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### Title XXXIII REGULATION OF TRADE, COMMERCE, INVESTMENTS, AND SOLICITATIONS

### Chapter 553 BUILDING CONSTRUCTION STANDARDS

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#### 553.80 Enforcement. —

(1) Except as provided in paragraphs (a)-(g), each local government and each legally constituted enforcement district with statutory authority shall regulate building construction and, where authorized in the state agency's enabling legislation, each state agency shall enforce the Florida Building Code required by this part on all public or private buildings, structures, and facilities, unless such responsibility has been delegated to another unit of government pursuant to s.

#### 553.79(9).

(a) Construction regulations relating to correctional facilities under the jurisdiction of the Department of Corrections and the Department of Juvenile Justice are to be enforced exclusively by those departments.

(b) Construction regulations relating to elevator equipment under the jurisdiction of the Bureau of Elevators of the Department of Business and Professional Regulation shall be enforced exclusively by that department.

(c) In addition to the requirements of s. 553.79 and this section, facilities subject to the provisions of chapter 395 and parts II and VIII of chapter 400 shall have facility plans reviewed and construction surveyed by the state agency authorized to do so under the requirements of chapter 395 and parts II and VIII of chapter 400 and the certification requirements of the Federal Government. Facilities subject to the provisions of part IV of chapter 400 may have facility plans reviewed and shall have construction surveyed by the state agency authorized to do so under the requirements of part IV of chapter 400 and the certification requirements of the Federal Government.

(d) Building plans approved under s. 553.77(3) and state-approved manufactured buildings, including buildings manufactured and assembled offsite and not intended for habitation, such as lawn storage buildings and storage sheds, are exempt from local code enforcing agency plan reviews except for provisions of the code relating to erection, assembly, or construction at the site. Erection, assembly, and construction at the site are subject to local permitting and inspections. Lawn storage buildings and storage sheds bearing the insignia of approval of the department are not subject to s. 553.842. Such buildings that do not exceed 400 square feet may be delivered and installed without need of a contractor's or specialty license.

(e) Construction regulations governing public schools, state universities, and Florida College System institutions shall be enforced as provided in subsection (6).

(f) The Florida Building Code as it pertains to toll collection facilities under the jurisdiction of the turnpike enterprise of the Department of Transportation shall be enforced exclusively by the turnpike enterprise.



family residences.

3. Each code exemption, as defined in sub-subparagraphs 1.a., b., and c., shall be certified to the local board 10 days prior to implementation and shall only be effective in the territorial jurisdiction of the enforcement district or local enforcement agency implementing it.

(4) When an enforcement district has been formed as provided herein, upon its registration with the department, it shall have the same authority and responsibility with respect to building codes as provided by this part for local governing bodies.

(5) State and regional agencies with special expertise in building code standards and licensing of contractors and design professionals shall provide support to local governments upon request.

(6) Notwithstanding any other law, state universities, Florida College System institutions, and public school districts shall be subject to enforcement of the Florida Building Code under this part.

(a)1. State universities, Florida College System institutions, or public school districts shall conduct plan review and construction inspections to enforce building code compliance for their building projects that are subject to the Florida Building Code. These entities must use personnel or contract providers appropriately certified under part XII of chapter 468 to perform the plan reviews and inspections required by the code. Under these arrangements, the entities are not subject to local government permitting requirements, plans review, and inspection fees. State universities, Florida College System institutions, and public school districts are liable and responsible for all of their buildings, structures, and facilities. This paragraph does not limit the authority of the county, municipality, or code enforcement district to ensure that buildings, structures, and facilities owned by these entities comply with the Florida Building Code or to limit the authority and responsibility of the fire official to conduct firesafety inspections under chapter 633.

2. In order to enforce building code compliance independent of a county or municipality, a state university, Florida College System institution, or public school district may create a board of adjustment and appeal to which a substantially affected party may appeal an interpretation of the Florida Building Code which relates to a specific project. The decisions of this board, or, in its absence, the decision of the building code administrator, may be reviewed under s. 553.775.

(b) If a state university, Florida College System institution, or public school district elects to use a local government's code enforcement offices:

1. Fees charged by counties and municipalities for enforcement of the Florida Building Code on buildings, structures, and facilities of state universities, state colleges, and public school districts may not be more than the actual labor and administrative costs incurred for plans review and inspections to ensure compliance with the code.

2. Counties and municipalities shall expedite building construction permitting, building plans review, and inspections of projects of state universities, Florida College System institutions, and public schools that are subject to the Florida Building Code according to guidelines established by the Florida Building Commission.

3. A party substantially affected by an interpretation of the Florida Building Code by the local government's code enforcement offices may appeal the interpretation to the local government's board of adjustment and appeal or to the commission under s. 553.775 if no local board exists. The decision of a local board is reviewable in accordance with s. 553.775.

(c) The Florida Building Commission and code enforcement jurisdictions shall consider balancing code criteria and enforcement to unique functions, where they occur, of research institutions by application of performance criteria in lieu of prescriptive criteria.

(d) School boards, Florida College System institution boards, and state universities may use annual facility maintenance permits to facilitate routine maintenance, emergency repairs, building refurbishment, and minor renovations of systems or equipment. The amount expended for maintenance projects may not exceed \$200,000 per project. A facility maintenance permit is valid for 1 year. A detailed log of alterations and inspections must be maintained and annually submitted to the building official. The building official retains the right to make inspections at the facility site as he or she considers necessary. Code compliance must be provided upon notification by the

# SCHEDULE OF CONTRACTOR'S PAID LABOR AND MATERIALS INVOICES

Item No.	Facility	Invoice Date	Invoice #	Item Description	Labor Invoice Hours	Labor Invoice Rate	Total Labor	Material Invoice Cost	Material Mark Up %	Material Mark Up Amount	Total Material and Mark Up	Bid No.
1	Flanagan HS	09/05/11	3788	Material cost plus mark-up				\$ 633.39	125%	\$ 791.74	\$ 1,425.13	11-007R
2	Flanagan HS	09/05/11	3788	item 1 Supervisor, hourly rate	4	\$ 250.00	\$ 1,000.00					11-007R
3	Flanagan HS	09/05/11	3788	item 3 Laborer, hourly rate	4	\$ 150.00	\$ 600.00					11-007R
4	Atlantic Tech	09/10/11	3794	Material cost plus mark-up				\$ 270.30	125%	\$ 337.88	\$ 608.18	11-007R
5	Atlantic Tech	09/10/11	3794	item 3 Laborer, hourly rate	3.5	\$ 150.00	\$ 525.00					11-007R
6	Atlantic Tech	09/10/11	3794	item 1 Supervisor, hourly rate	3.5	\$ 250.00	\$ 875.00					11-007R
7	Seagull	09/10/11	3795	Material cost plus mark-up				\$ 1,556.08	125%	\$ 1,945.10	\$ 3,501.18	11-007R
8	Seagull	09/10/11	3795	item 1 Supervisor, hourly rate	3	\$ 250.00	\$ 750.00					11-007R
9	Seagull	09/10/11	3795	item 2 Installer, hourly rate	3	\$ 150.00	\$ 450.00					11-007R
10	Seagull	09/18/11	3810	Material cost plus mark-up				\$ 330.58	125%	\$ 413.23	\$ 743.81	11-007R
11	Seagull	09/18/11	3810	item 1 Supervisor, hourly rate	2.25	\$ 250.00	\$ 562.50					11-007R
12	Seagull	09/18/11	3810	item 3 Laborer, hourly rate	2.25	\$ 150.00	\$ 337.50					11-007R
13	Castle Hill Annex	11/23/11	3892	item 1 Supervisor, hourly rate	8	\$ 250.00	\$ 2,000.00					11-007R
14	Castle Hill Annex	11/23/11	3892	item 3 Laborer, hourly rate	16	\$ 150.00	\$ 2,400.00					11-007R
15	Atlantic Tech	12/24/11	3922	Material cost plus mark-up				\$17,280.65	125%	\$ 21,600.81	\$ 38,881.46	11-007R
16	Atlantic Tech	12/24/11	3922	item 1 Supervisor, hourly rate	62	\$ 250.00	\$15,500.00					11-007R
17	Atlantic Tech	12/24/11	3922	item 3 Laborer, hourly rate	62	\$ 150.00	\$ 9,300.00					11-007R
18	Castle Hill Annex	01/22/12	3954	Material cost plus mark-up				\$ 315.65	125%	\$ 394.56	\$ 710.21	11-007R
19	Castle Hill Annex	01/22/12	3954	item 1 Supervisor, hourly rate	0.3	\$ 250.00	\$ 75.00					11-007R
20	Castle Hill Annex	01/22/12	3954	item 3 Laborer, hourly rate	0.3	\$ 150.00	\$ 45.00					11-007R
21	Sheridan Tech.	06/29/12	4119	Material cost plus mark-up				\$30,240.38	125%	\$ 37,800.48	\$ 68,040.86	11-007R
22	Sheridan Tech.	06/29/12	4119	item 1 Supervisor, hourly rate	69	\$ 250.00	\$17,250.00					11-007R
23	Sheridan Tech.	06/29/12	4119	item 3 Laborer, hourly rate	69	\$ 150.00	\$10,350.00					11-007R
24	Park Lakes Annex	08/18/12	4171	Material cost plus mark-up				\$ 65.00	125%	\$ 81.25	\$ 146.25	11-007R
25	Park Lakes Annex	08/18/12	4171	item 1 Supervisor, hourly rate	2	\$ 250.00	\$ 500.00					11-007R
26	Park Lakes Annex	08/18/12	4171	item 3 Laborer, hourly rate	2	\$ 150.00	\$ 300.00					11-007R
27	Nova MS	09/16/12	4203	item 1 Supervisor, hourly rate	6.25	\$ 250.00	\$ 1,562.50					11-007R
28	Nova MS	09/16/12	4203	item 3 Laborer, hourly rate	6.25	\$ 150.00	\$ 937.50					11-007R
29	Beachside	02/11/13	4400	Material cost plus mark-up				\$ 79.95	125%	\$ 99.94	\$ 179.89	11-007R
30	Beachside	02/11/13	4400	item 1 Supervisor, hourly rate	0.25	\$ 250.00	\$ 62.50					11-007R
31	Beachside	02/11/13	4400	item 3 Laborer, hourly rate	0.25	\$ 150.00	\$ 37.50					11-007R
32	Nova HS	02/15/13	4407	item 1 Supervisor, hourly rate	4	\$ 250.00	\$ 1,000.00					11-007R
33	Nova HS	02/15/13	4407	item 3 Laborer, hourly rate	4	\$ 150.00	\$ 600.00					11-007R
34	Discovery ES	05/16/13	4498	Material cost plus mark-up				\$ 150.00	125%	\$ 187.50	\$ 337.50	11-007R

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Item No.	Facility	Invoice Date	Invoice #	Item Description	Labor Invoice Hours	Labor Invoice Rate	Total Labor	Material Invoice Cost	Material Mark Up %	Material Mark Up Amount	Total Material and Mark Up	Bid No.
35	Discovery ES	05/16/13	4498	item 2 Installer, hourly rate	3	\$ 150.00	\$ 450.00					11-007R
36	Castle Hill Annex	06/14/13	4515	Material cost plus mark-up				\$ 1,500.00	125%	\$ 1,875.00	\$ 3,375.00	11-007R
37	Castle Hill Annex	06/14/13	4515	item 1 Supervisor, hourly rate	8	\$ 250.00	\$ 2,000.00					11-007R
38	Castle Hill Annex	06/14/13	4515	item 3 Laborer, hourly rate	8	\$ 150.00	\$ 1,200.00					11-007R
39	Arthur Ashe	08/30/13	4579	Material cost plus mark-up				\$ 3,868.00	125%	\$ 4,835.00	\$ 8,703.00	11-007R
40	Arthur Ashe	08/30/13	4579	item 1 Supervisor, hourly rate	8	\$ 250.00	\$ 2,000.00					11-007R
41	Arthur Ashe	08/30/13	4579	item 3 Laborer, hourly rate	8	\$ 150.00	\$ 1,200.00					11-007R
42	Sheridan Tech.	11/01/13	4716	Material cost plus mark-up				\$10,717.33	125%	\$ 13,396.66	\$ 24,113.99	11-007R
43	Sheridan Tech.	11/01/13	4716	item 1 Supervisor, hourly rate	32	\$ 250.00	\$ 8,000.00					11-007R
44	Sheridan Tech.	11/01/13	4716	item 3 Laborer, hourly rate	96	\$ 150.00	\$14,400.00					11-007R
45	Pupil Trans.	01/06/14	4784	Material cost plus mark-up				\$ 450.00	125%	\$ 562.50	\$ 1,012.50	11-007R
46	Pupil Trans.	01/06/14	4784	item 1 Supervisor, hourly rate	4	\$ 250.00	\$ 1,000.00					11-007R
47	Pupil Trans.	01/06/14	4784	item 3 Laborer, hourly rate	8	\$ 150.00	\$ 1,200.00					11-007R
48	Perry ES	01/02/14	4805	item 1 Supervisor, hourly rate	6	\$ 250.00	\$ 1,500.00					11-007R
49	Perry ES	01/02/14	4805	item 3 Laborer, hourly rate	6	\$ 150.00	\$ 900.00					11-007R
50	Hallandale HS	02/03/14	4822	Material cost plus mark-up				\$ 242.50	125%	\$ 303.13	\$ 545.63	11-007R
51	Hallandale HS	02/03/14	4822	item 2 Installer, hourly rate	8	\$ 150.00	\$ 1,200.00					11-007R
52	Coral Glades HS	02/06/14	4834	Material cost plus mark-up				\$ 155.55	125%	\$ 194.44	\$ 349.99	11-007R
53	Coral Glades HS	02/06/14	4834	item 2 Installer, hourly rate	1	\$ 150.00	\$ 150.00					11-007R
54	Peters ES	04/21/14	4979	Material cost plus mark-up				\$ 1,200.00	125%	\$ 1,500.00	\$ 2,700.00	11-007R
55	Peters ES	04/21/14	4979	item 1 Supervisor, hourly rate	5.75	\$ 250.00	\$ 1,437.50					11-007R
56	Peters ES	04/21/14	4979	item 3 Laborer, hourly rate	5.75	\$ 150.00	\$ 862.50					11-007R
57	Peters ES	04/27/14	4980	Material cost plus mark-up				\$ 800.00	125%	\$ 1,000.00	\$ 1,800.00	11-007R
58	Peters ES	04/27/14	4980	item 1 Supervisor, hourly rate	3	\$ 250.00	\$ 750.00					11-007R
59	Peters ES	04/27/14	4980	item 3 Laborer, hourly rate	3	\$ 150.00	\$ 450.00					11-007R
60	Sheridan Tech.	04/18/14	4984	Material cost plus mark-up				\$ 5,964.20	125%	\$ 7,455.25	\$ 13,419.45	11-007R
61	Sheridan Tech.	04/18/14	4984	item 1 Supervisor, hourly rate	32	\$ 250.00	\$ 8,000.00					11-007R
62	Sheridan Tech.	04/18/14	4984	item 3 Laborer, hourly rate	32	\$ 150.00	\$ 4,800.00					11-007R
63	Pupil Trans.	09/04/15	5652	Material cost plus mark-up				\$ 845.00	125%	\$ 1,056.25	\$ 1,901.25	14-080F
64	Pupil Trans.	09/04/15	5652	item 1 Supervisor, hourly rate	4	\$ 300.00	\$ 1,200.00					14-080F
65	Pupil Trans.	09/04/15	5652	item 3 Laborer, hourly rate	8	\$ 300.00	\$ 2,400.00					14-080F
66	Rock Island Admin.	09/07/15	5659	Material cost plus mark-up				\$ 265.50	125%	\$ 331.88	\$ 597.38	14-080F
67	Rock Island Admin.	09/07/15	5659	item 1 Supervisor, hourly rate	1	\$ 300.00	\$ 300.00					14-080F
68	Rock Island Admin.	09/07/15	5659	item 3 Laborer, hourly rate	1	\$ 300.00	\$ 300.00					14-080F

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Item No.	Facility	Invoice Date	Invoice #	Item Description	Labor Invoice Hours	Labor Invoice Rate	Total Labor	Material Invoice Cost	Material Mark Up %	Material Mark Up Amount	Total Material and Mark Up	Bid No.
69	Atlantic Tech	11/25/15	5761	Material cost plus mark-up				\$ 3,150.62	125%	\$ 3,938.28	\$ 7,088.90	14-080F
70	Atlantic Tech	11/25/15	5761	item 1 Supervisor, hourly rate	12	\$ 300.00	\$ 3,600.00					14-080F
71	Atlantic Tech	11/25/15	5761	item 3 Laborer, hourly rate	20	\$ 300.00	\$ 6,000.00					14-080F
72	Atlantic Tech	02/19/16	5809	Material cost plus mark-up				\$ 631.80	150%	\$ 947.70	\$ 1,579.50	16-063C
73	Atlantic Tech	02/19/16	5809	item 1 Supervisor, hourly rate	2	\$ 300.00	\$ 600.00					16-063C
74	Atlantic Tech	02/19/16	5809	item 3 Laborer, hourly rate	2	\$ 300.00	\$ 600.00					16-063C
75	Miramar HS	03/17/16	5846	Material cost plus mark-up				\$ 4,000.00	150%	\$ 6,000.00	\$ 10,000.00	16-063C
76	Pembroke Pines ES	03/17/16	5847	Material cost plus mark-up				\$ 1,000.00	150%	\$ 1,500.00	\$ 2,500.00	16-063C
77	Cooper City HS	04/20/16	5907	Material cost plus mark-up				\$ 1,800.00	150%	\$ 2,700.00	\$ 4,500.00	16-063C
78	Cooper City ES	04/24/16	5928	Material cost plus mark-up				\$ 1,720.00	150%	\$ 2,580.00	\$ 4,300.00	16-063C
79	Horizon ES	05/14/16	5940	Material cost plus mark-up				\$ 3,750.00	150%	\$ 5,625.00	\$ 9,375.00	16-063C
80	Coral Springs ES	05/22/16	5949	Material cost plus mark-up				\$ 4,000.00	150%	\$ 6,000.00	\$ 10,000.00	16-063C
81	Wilton Manors ES	05/22/16	5950	Material cost plus mark-up				\$ 4,200.00	150%	\$ 6,300.00	\$ 10,500.00	16-063C
82	S. Plantation HS	06/17/16	5976	item 3 Laborer, hourly rate	2.5	\$ 300.00	\$ 750.00					16-063C
83	S. Plantation HS	06/17/16	5977	item 3 Laborer, hourly rate	3	\$ 300.00	\$ 900.00					16-063C
84	Pioneer MS	06/17/16	5978	Material cost plus mark-up				\$ 5,150.00	150%	\$ 7,725.00	\$ 12,875.00	16-063C
85	Hollywood Hills HS	06/27/16	5982	Material cost plus mark-up				\$ 2,000.00	150%	\$ 3,000.00	\$ 5,000.00	16-063C
86	Endeavor Center	06/27/16	5983	Material cost plus mark-up				\$ 4,000.00	150%	\$ 6,000.00	\$ 10,000.00	16-063C
87	Apollo MS	07/01/16	5986	Material cost plus mark-up				\$ 2,000.00	150%	\$ 3,000.00	\$ 5,000.00	16-063C
88	Plantation Park ES	07/08/16	5990	Material cost plus mark-up				\$ 4,500.00	150%	\$ 6,750.00	\$ 11,250.00	16-063C
89	Stranahan HS	07/25/16	6008	Material cost plus mark-up				\$ 680.00	150%	\$ 1,020.00	\$ 1,700.00	16-063C
90	Stranahan HS	07/25/16	6008	item 1 Supervisor, hourly rate	8	\$ 300.00	\$ 2,400.00					16-063C
91	Stranahan HS	07/25/16	6008	item 3 Laborer, hourly rate	8	\$ 300.00	\$ 2,400.00					16-063C
92	Banyan ES	08/12/16	6017	Material cost plus mark-up				\$ 7,000.00	150%	\$ 10,500.00	\$ 17,500.00	16-063C
93	Royal Palm ES	08/12/16	6018	Material cost plus mark-up				\$ 4,000.00	150%	\$ 6,000.00	\$ 10,000.00	16-063C
94	Stranahan HS	07/31/16	6020	Material cost plus mark-up				\$ 2,449.66	150%	\$ 3,674.49	\$ 6,124.15	16-063C
95	Stranahan HS	07/31/16	6020	Material cost plus mark-up				\$ 4,000.00	150%	\$ 6,000.00	\$ 10,000.00	16-063C
96	Stranahan HS	07/31/16	6020	item 1 Supervisor, hourly rate	8	\$ 300.00	\$ 2,400.00					16-063C
97	Stranahan HS	07/31/16	6020	item 2 Installer, hourly rate	8	\$ 300.00	\$ 2,400.00					16-063C
98	Central Park ES	08/18/16	6022	item 3 Laborer, hourly rate	4	\$ 300.00	\$ 1,200.00					16-063C
99	West Hollywood ES	08/31/16	6032	Material cost plus mark-up				\$ 48.00	150%	\$ 72.00	\$ 120.00	16-063C
100	West Hollywood ES	08/31/16	6032	item 1 Supervisor, hourly rate	0.25	\$ 300.00	\$ 75.00					16-063C

5400838875

**EXHIBIT R**

**Invoice**

Pence Sealcoating Corp.

715 N.E. 45th Street  
Oakland Park, FL 33334

2012 JAN -6 PM 12: 35

Date	Invoice #
12/24/2011	3922SB

<p align="center">THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA</p>	
<b>Bill To</b>  Broward County School Board Purchasing Dept. Suite 323 7720 West Oakland Park Blvd Sunrise, FL 33351-6704	<b>Job Address</b>  Atlantic Technical High 4700 Coconut creek parkway Coconut creek, FL 33063  <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;">No. 11-007R</div>

		W.O. Number	Control number	P.O. number	Vendor No.
				7512006748	104199

Item	Quantity	Description	Rate	Amount
item 1	62	Supervisor, hourly rate (time required to do extra asphalt work, apply sealcoating and to restripe parking areas)	250.00	15,500.00
item 3	62	Laborer, hourly rate (time required to do extra asphalt work, apply sealcoating and to restripe parking areas)	150.00	9,300.00
item 3	32	Laborer, hourly rate (extra laborer required during the seal-coating application)	150.00	4,800.00
material-mark-up	17,280.65	Material cost plus mark-up materials included - premium asphalt seal-coating - 6250 gallons @ 2.25 + tax = 14,906.25 asphalt to install tandem speed bumps and to make existing rumble strips into speed humps - 28 tons @ 80.00 + tax = 2,374.40	2.25	38,881.46

Material cost: \$17,280.65

Mark-up of 125%:  
(\$17,280.65 x 1.25) \$21,600.81

Total paid by SBBC: \$38,881.46

1/19

68,481.46

APPROVED FOR PAYMENT

1/24/12

2012 JAN 27 AM 8:54

THE SCHOOL BOARD OF  
BROWARD COUNTY, FLORIDA

		Total	\$68,481.46
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Phone #	Fax #
(954) 489-1300	(954) 351-7446



# EXHIBIT R

## Invoice

Pence Sealcoating Corp.

715 N.E. 45th Street  
Oakland Park, FL 33334

Date	Invoice #
8/12/2016	6017SB

<b>Bill To</b>
Broward County School Board Purchasing Dept. Suite 323 7720 West Oakland Park Blvd Sunrise, FL 33351-6704

<b>Job Address</b>
Banyan cl
No. 16-063C

P.O. number	W.O. Number	Control number	Location number	Vendor No.
-	SA34833		2001	104199

Item	Quantity	Description	Rate	Amount
material-mark-up	7,000	Material cost plus mark-up (utilizing a cost efficient method to fix cracks to help reduce cost of applying total mesh)	2.50	17,500.00
item 21 group a	1711	Color coating - Projects greater than 125 square yards	10.00	17,110.00
item 75 group a	1	Stripe outdoor play court, elementary layout	7,000.00	7,000.00
item 77 group a	2	Stripe outdoor playcourt, intermediate layout	6,500.00	13,000.00
item 41 group a	35	Paint stencils onto pavement	30.00	1,050.00
<div> <b>Material cost:</b> \$ 7,000.00 See page 101  <b>Mark-up of 150%:</b>            (\$7,000.00 x 1.50) <b>\$10,500.00</b>  <b>Total paid by SBBC: \$17,500.00</b> </div>				
District			<b>Total</b>	\$55,660.00

Phone #	Fax #
(954) 489-1300	(954) 351-7446

# EXHIBIT R

X-TREME SURFACES, Inc.

## Invoice

EME

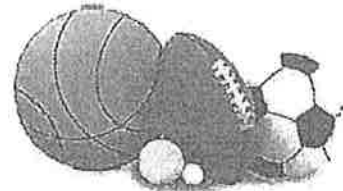
3420 W. Hillsboro Blvd  
Ste.202  
Coconut Creek FL 33073

8/8/2016

P10430

Bill To

Pence Sealcoating  
715 NE 45th Street  
Oakland Park, FL 33334



P.O. No.	Terms	Due Date	Account #	Project
		9/8/2016		Banyan el
Description	Qty	Rate	Amount	
Asphalt saturated woven mesh	10 cases	425.00	4,250.00	
Court patch binder: uncut	6 - 30 gal drums	609.00	3,654.00	
Portland cement:	5 bag	21.00	105.00	
70/80 silica sand	15 bags	15.00	225.00	

<b>Sub-total</b>	<b>8,234.00</b>
<b>Tax</b>	<b>494.04</b>
<b>Total</b>	<b>8,728.04</b>
<b>Discount</b>	<b>1,728.04</b>
<b>Balance Due</b>	<b>7,000.00</b>

See page 100

# EXHIBIT R

## Invoice

Pence Sealcoating Corp.

715 N.E. 45th Street  
Oakland Park, FL 33334

Date	Invoice #
6/17/2016	5978SB

<b>Bill To</b>
Broward County School Board Purchasing Dept. Suite 323 7720 West Oakland Park Blvd Sunrise, FL 33351-6704

<b>Job Address</b>
Pioneer Middle
No. 16-063C

P.O. number	W.O. Number	Control number	Location number	Vendor No.
7516021894	J696781	D92597878	2571	104199

Item	Quantity	Description	Rate	Amount
material-mark-up	5,150	Material cost plus mark-up (alternative method to repair cracks and asphalt a little more cost effective than applying mesh to the whole surface)	2.50	12,875.00
item 21 group a	1,320	Color coating - Projects greater than 125 square yards	10.00	13,200.00
item 71 group a	2	Stripe tennis court	1,000.00	2,000.00
<div> <b>Material cost:</b> \$ 5,150.00 See page 103  <b>Mark-up of 150%:</b>  <b>(\$5,150.00 x 1.50) \$ 7,725.00</b>  <b>Total paid by SBBC: \$12,875.00</b> </div>				
District			<b>Total</b>	\$28,075.00

Phone #	Fax #
(954) 489-1300	(954) 351-7446



# EXHIBIT R

X-TREME SURFACES, Inc.

X-TREME

3420 W. Hillsboro Blvd  
Ste. 202  
Coconut Creek FL 33073

## Invoice

6/10/2016

P10372

### Bill To

Pence Sealcoating  
715 NE 45th Street  
Oakland Park, FL 33334



P.O. No.	Terms	Due Date	Account #	Project
		7/10/2016		Pioneer Mde
Description	Qty	Rate	Amount	
Asphalt saturated woven mesh	8 cases	425.00	3,400.00	
Court patch binder: uncut	4 - 30 gal drums	609.00	2,436.00	
Portland cement:	3 bags	21.00	63.00	
70/80 silica sand	10 bags	15.00	150.00	

**Sub-total** 6,049.00  
**Tax** 362.94  
**Total** 6,411.94  
**Discount** 1,261.94  
**Balance Due** 5,150.00

See page 102

Pence Sealcoating Corp.  
715 N.E. 45th Street  
Oakland Park, FL 33334

5401165090 **EXHIBIT R**  
**Invoice**

Date	Invoice #
11/1/2013	4716SB

<b>Bill To</b>
Sheridan Tech. Center 5400 Sheridan Street Hollywood, FL 33021

<b>Job Address</b>
Sheridan Tech. Center 5400 Sheridan Street Hollywood, FL 33021
<b>No. 11-007R</b>

W.O. Number	Control number	P.O. number	Vendor No.
		7514000365	104199

Item	Quantity	Description	Rate	Amount
material-mark-up	10,717.33	Material cost plus mark-up (all materials for seal coating parking lots to include sealcoat, sand, additive, striping paint etc.)	2.25	24,113.99
item 1	32	Supervisor, hourly rate (1 supervisor 4 days @ 8 hrs per day) Total hrs = 32 (time to clean parking area, apply seal coat and repaint all parking lines)	250.00	8,000.00
item 3	96	Laborer, hourly rate (3 laborers 4 days @ 8 hrs per day) Total hrs = 96 (time to clean parking area, apply seal coat and repaint all parking lines)	150.00	14,400.00
<p><i>Dane,</i> <i>Please pay</i> <i>Tom</i></p> <p>P.O.#: 7514000365 Date Goods/Service Received: 11/1/13 Received By: <i>T. Monahan</i> Approved: <i>[Signature]</i> Date: 12/2/13</p> <p>RECEIVED ACQUITTING &amp; FINANCE FOR THE DEPT. 2013 DEC -9 AM 9:40 THE SCHOOL BOARD OF ST. JOHNS COUNTY, FLORIDA</p>				
District			<b>Total</b>	
			\$46,513.99	

Phone #	Fax #
(954) 489-1300	(954) 351-7446

### **Pre-qualification of Contractors for Educational Facilities**

The School Board ("Board") through the Superintendent or designee, shall pre-qualify all "contractors" for construction contracts, and any other contracts that require a certificate issued pursuant to Chapter 489, Florida Statutes. The Superintendent shall establish procedures for the pre-qualification of contractors for Architectural, Engineering, Landscape Architectural, Land Surveying, Construction Management, Construction Management At-Risk, Design Build, Program Management, Inspection Services, and any other construction service which is subject to Section 287.055, Florida Statutes.

The School Board shall:

1. Receive applications for contractor pre-qualification in compliance with State Requirements for Educational Facilities (SREF) 4.1 and prequalify contractors for a one-year period or for a specific project.
2. Publish notices of Qualifications Selection Evaluation Committee (QSEC) meetings in a local newspaper having general circulation throughout the District at least thirty days prior to the committee meeting and notify committee participants again, seven days prior to the meeting. The notices shall contain the purpose, date, time, and place of the hearing.
3. Prescribe procedures for reviewing and evaluating applications and making recommendations for type of project, dollar volume, and limits allowed within the scope of the prequalification.
4. Prescribe procedures that will not supersede any small business, woman- or minority-owned business enterprise preference program adopted by the Board.
5. Prescribe procedures by which the Board may reject applications that contain inaccurate information, declare a contractor delinquent, and suspend or revoke a pre-qualification certificate.

Each contractor, firm, or person requesting pre-qualification shall submit separate applications that require the following:

1. Detailed information on Board prescribed forms setting forth the applicant's competence, past performance, experience, financial resources, and capability, including a public entity crime statement and references.
2. Audited financial information current within the past twelve (12) months, such as a balance sheet and statement of operations and bonding capacity. The requirement for financial information may be satisfied by the contractor providing written verification of the contractor's bonding capacity.
3. General information about the contractor's company, its principals, and its history including state and date of incorporation.
4. Contractor trade categories and information regarding the state and local licenses and license numbers held by the applicant.
5. A list of projects completed within the past five years, including dates, clients, approximate dollar values, and project scopes.

**7003.1****7003.1**

6. Certificates of insurance confirming current workers' compensation, public liability, and property damage insurance as required by law.
7. A list of all pending litigation and all litigation within the past five years, including an explanation of each. Litigation initiated by the contractor to protect the contractor's legal rights shall not be used as a basis for rejecting pre-qualification.
8. Signed by an authorized officer of the company, the owner or sole proprietor, as appropriate, attesting to the completeness and correctness of the application and financial information.

**Qualification Selection Evaluation Committee – Pre-qualification:**

Designate an evaluation and recommendation committee, the Qualification Selection Evaluation Committee, to be composed of nine (9) standing voting members for the purpose of pre-qualification of contractors. QSEC shall also include one (1) non-voting staff member from the Office of the Chief Auditor to serve in an advisory and support role.

QSEC Pre-qualification committee shall be comprised of the following nine (9) standing voting members:

1. Chief Facilities Officer or designee.
2. Chief Strategy & Operations Officer or designee.
3. One (1) Director from the Office of School Performance & Accountability or designee.
4. One (1) Executive Director, Director, Manager, or Supervisor from Facilities Division.
5. Chief Building Official, or designee.
6. Coordinator. Supplier Diversity & Outreach or designee.
7. One (1) member of the general public appointed by the Superintendent of Schools.
8. One (1) representative of the South Florida Chapter, Associated General Contractors of America (AGC) or the Associated Builders and Contractors Florida East Coast Chapter (ABC) or the Builder's Association of South Florida (BASF) or the Construction Association of South Florida (CASF) or the Minority Builders Coalition (MBC) not having had business with the District for a period of two (2) years. (The designated appointee shall alternate from year-to-year between the AGC, ABC, BASF, CASF, and MBC.)
9. Facilities Task Force Chair or designee.

A quorum shall be six (6) voting members for pre-qualification of contractors.

The School Board of Broward County shall receive and either approve or reject each application for pre-qualification within sixty (60) days after receipt of application in its entirety and all required documents. Approval shall be based on the criteria and procedures set forth in SREF.

The Board shall issue to all pre-qualified contractors a certificate valid for one (1) year from the date of approval or for the specific project(s). That certificate shall include the following:

1. A statement indicating that the contractor may bid, propose, or otherwise be considered, on the specific project(s) or for this specific time period.

2. A statement establishing the total dollar value of the work the contractor will be permitted to have under contract with the Board at any one time. The maximum value shall not exceed the contractor's bonding capacity or ten (10) times the net quick assets.
3. A statement establishing the maximum dollar value of each individual project the contractor will be permitted to have under contract with the Board at any one time. The maximum value of each project may be up to twice the value of the largest similar project previously completed but shall not exceed the contractor's bonding capacity or ten (10) times the net quick assets.
4. A statement establishing the type of work the contractor will be permitted to provide.
5. The expiration date of the certificate.

It shall be the responsibility of the contractor to renew annually certificates not for a specific project. Financial statements or written verification of bonding capacity on file with the Board shall be updated annually. Failure to submit a new statement or verification of bonding capacity within thirty (30) days, written notice by the Board shall automatically revoke a pre-qualification certificate.

1. Pre-qualified contractors may request a revision of their pre-qualification status at any time they believe the dollar volume of work under contract or the size or complexity of the projects should be increased if experience, staff size, staff qualifications, and other pertinent data justify the action.

The decision to declare a contractor delinquent may be made only by the Superintendent and must be ratified by the Board at its next regular meeting following the decision by the Superintendent. Should the contractor be determined to be delinquent, after notice and an opportunity for a fair hearing, the Board shall notify the contractor and its surety, in writing, that the contractor is disqualified from bidding, proposing, or otherwise receiving consideration, for work with the District as long as the delinquency exists. A delinquent condition exists when one (1) or more of the following conditions occur without justifiable cause:

1. A substantial or repeated failure to comply with contract documents after written notice of such non-compliance.
2. A substantial or repeated failure to provide supervision and coordination of subcontractor's work after written notice of such failure.
3. Substantial deviation from project time schedules after written notice of non-compliance.
4. Substantial or repeated failure to pay subcontractors after the Board has paid the contractor for the work performed by the subcontractors in accordance with approved requisitions for payment.
5. Substantial or repeated failure to provide the quality for workmanship compatible with the trades' standards for the community after written notice of such failure.
6. Substantial or repeated failure to comply with the warranty requirements of previous contracts after written notice of such failure.
7. Failure to maintain the required insurance coverage after written notice of such failure.

7003.1

The Board may, for good cause, suspend a contractor for a specified period of time or revoke the pre-qualification certificate. Causes for suspension or revocation shall include, but are not limited to, one or more of the following:

1. Inaccurate or misleading statements in the application.
2. Declared in default by the Board.
3. Filed for or adjudged to be bankrupt.
4. Performance, in connection with contract work, becomes unsatisfactory to the Board, based on the Board asserting and recovering liquidated damages in an action against the contractor.
5. Payment record, in connection with contract work, becomes unsatisfactory to the Board, based on the contractor's failure to comply with the Construction Prompt Pay Act (Section 715.12, F.S.)
6. Becomes delinquent on a construction project.
7. Contractor's license becomes suspended or is revoked by a licensing agency.
8. No longer meets the uniform pre-qualification criteria established in this policy.

A contractor whose application has been rejected or whose certificate has been suspended or revoked by the Board shall be given the benefit of reconsideration and appeal as follows:

1. The aggrieved contractor may, within ten (10) days after receiving notification of such action, request reconsideration in writing. The contractor may submit additional information at the time of appeal.
2. The evaluation committee shall review the additional information and make its recommendation to the Superintendent within fifteen (15) calendar days (excluding those days that the District is closed, e.g., weekends, holidays).
3. The Board shall act upon the Superintendent's recommendation within thirty (30) calendar days and shall notify the contractor of its action to adhere to, modify, or reverse its original action. The Board may require additional information to justify the reconsideration.

**AUTHORITY:**

Rule 6-2.0111, Florida Administrative Code, and Sections 1013.02, 1013.03, 1013.12, 1013.45, 1013.37, 255.20, 287.055, 471, 481, 489.113(2), 489.125, Florida Statutes.

SREF 4.1

Primary Qualifying Agent as per F.S. 489.105 (4).

Secondary Qualifying Agent as per F. S. 489.1195 (e)

Adopted: 10/18/16

**Professional Services and Construction Techniques.** The Board shall consider appropriate design and construction techniques that will deliver facilities in a timely and economical manner. Boards shall provide the Office a brief description of the facilities procurement process for each project over \$300,000, prior to implementation. The description shall include the names of the architects and engineers of record for design, the plan review entity, the contractor/construction manager/design-build or program management entity, building inspector, and threshold inspector using the Project Implementation Information form (OEF Form 110A). Upon completion, the Board shall provide the Office with a signed Certificate of Occupancy (OEF Form 110B) and a signed Certificate of Final Inspection (OEF Form 209) for all projects over \$300,000. The Project Implementation Information form (OEF Form 110A), Certificate of Occupancy (OEF Form 110B) and Certificate of Final Inspection (OEF Form 209) shall be electronically transmitted to the Office through EFIS.

**(1) Prequalification of Contractors for Educational Facilities Construction.** A Board shall prequalify contractors for a one year period or for a specific project. This section prescribes uniform and consistent requirements for prequalification of all construction services contractors. This section is applicable to bids, construction management, design-build and any other construction services application.

**(a) Criteria.** Contractors shall be prequalified by a Board on the basis of the following criteria and such other criteria as the local Board adopts:

1. Proof that the contractor holds a valid contractor's license that authorizes the contractor to supervise the work within the scope of the construction project, including the license classification.
2. Evidence that the contractor has financial resources to start up and follow through on projects and to respond to damages in case of default as shown by written verification of bonding capacity equal to or exceeding the amount of any project for which the contractor seeks prequalification. The written verification must be submitted by a licensed surety company rated excellent ("A-" or better) in the current A.M. Best Guide and qualified to do business within the State. In the absence of such written verification, the Board may require the contractor to submit any audited financial information necessary to evaluate the contractor's financial ability to perform the project and to respond to damages in the event of default.
3. Evidence of experience with construction techniques, trade standards, quality workmanship, project scheduling, cost control, management of projects and building codes for similar or lower cost or scope projects as shown by the successful completion within the past five years of at least two other projects of similar size.
4. Evidence of satisfactory resolution of claims filed by or against the contractor asserted on projects of the same or similar size within the five years preceding the submission of the application. Any claim against a contractor shall be deemed to have been satisfactorily resolved if final judgment is rendered in favor of the contractor or any final judgment rendered against the contractor is satisfied within 90 days of the date the judgment becomes final.

**(b) Procedures.** A Board shall comply with the following:

1. Hold a public hearing to discuss its intent to prequalify contractors and the proposed policy, procedures and rules. Publish two notices of hearings in a local newspaper having general circulation throughout the district at least 30 days prior to the hearing and again seven days prior to the hearing. The notice shall contain the purpose, date, time and place of the hearing, at a minimum.

2. Adopt procedures, pursuant to chapter 120, F.S., and in compliance with this section, for prequalification of contractors.
    - a. Prescribe procedures that will not restrict competition, prevent the submission of a bid or prohibit the consideration of a bid submitted by a prequalified contractor.
    - b. Prescribe procedures that will allow prequalification of any responsible contractor who meets the uniform criteria established in this section, whether resident or nonresident within the geographic area served by the Board.
    - c. Prescribe procedures governing the submission of financial information by contractors.
    - d. Prescribe procedures for reviewing and evaluating applications and making recommendations for type of project, dollar volume and limits allowed within the scope of the prequalification.
    - e. Prescribe procedures that will not supersede any small business, woman-owned or minority-owned business-enterprise preference program adopted by the Board.
    - f. Prescribe procedures by which the Board may reject applications that contain inaccurate information, declare a contractor delinquent and suspend or revoke a prequalification certificate.
  3. Receive applications and either approve or reject each application for prequalification within 60 days after receipt by the Board's administrator. Approval shall be based upon the criteria established in this section.
- (c) **Application.** In order to allow the Board to apply the uniform criteria in subsection (a), a Board shall require each contractor, firm or person requesting prequalification to submit separate applications that include the following:
1. Detailed information on Board prescribed forms setting forth the applicant's competence, past performance, experience, financial resources and capability, including a Public Entity Crime statement and references.
  2. Audited financial information current within the past 12 months, such as a balance sheet and statement of operations and bonding capacity. The requirement for financial information may be satisfied by the contractor providing written verification of the contractor's bonding capacity.
  3. General information about the contractor company, its principals and its history including state and date of incorporation.
  4. Contractor trade categories and information regarding the state and local licenses and license numbers held by the applicant.
  5. A list of projects completed within the past five years, including dates, clients, approximate dollar values and project scopes.
  6. Certificates of insurance confirming current workers' compensation, public liability and property damage insurance as required by law.
  7. A list of all pending litigation and all litigation within the past five years, including an explanation of each. Litigation initiated by the contractor to protect the contractor's legal rights shall not be used as a basis for rejecting prequalification.
  8. Signed by an authorized officer of the company, the owner or sole proprietor, as appropriate, attesting to the completeness and correctness of the application and financial information.
  9. **Exception:** When two or more prequalified contractors wish to combine their assets for a specific project, they may do so by filing an affidavit of joint venture on Board prescribed forms. Such affidavit shall be valid only for that specific project.



- (d) **Issuance of Certificate.** The Board shall issue a certificate valid for one year or the duration of the specific project. The certificate shall include:
1. A statement indicating that the contractor is authorized to bid for projects during the time period specified.
  2. A statement establishing the total dollar volume of work the contractor will be permitted to have under contract at any one time as determined by the contractor's bonding capacity or 10 times the net quick assets.
  3. A statement establishing the maximum dollar value of each individual project the contractor will be permitted to have under contract with the Board at any one time. The maximum value of each project may be up to twice the value of the largest project previously completed but shall not exceed the contractor's bonding capacity or 10 times the net quick assets.
  4. A statement establishing the type of work the contractor will be permitted to provide.
  5. The expiration date of the certificate.
- (e) **Renewal of Certificate.** Certificates not for a specific project shall be renewed annually.
1. Financial statements or written verification of bonding capacity on file with the Board shall be updated annually. Failure to submit a new statement or verification of bonding capacity, after at least 30 days written notice by the Board, shall automatically revoke a prequalification certificate.
  2. The Board may allow prequalified contractors to request a revision of their prequalification status at any time they believe the dollar volume of work under contract or the size and complexity of projects should be increased if experience, staff size, staff qualifications and other pertinent data justify the action.
- (f) **Delinquency.** The decision to declare a contractor delinquent may only be made by the superintendent or president and must be ratified by the Board at its next regular meeting following such decision by the superintendent or president. If a contractor is determined to be delinquent, after notice and an opportunity for a fair hearing, the Board shall notify the contractor and his surety, in writing, that the contractor is disqualified from bidding work with the Board as long as the delinquent status exists. A delinquent condition may be determined to be in effect when one or more of the following conditions occur without justifiable cause:
1. A substantial or repeated failure to comply with contract documents after written notice of such noncompliance.
  2. A substantial or repeated failure to provide supervision and coordination of subcontractor's work after written notice of such failure.
  3. Substantial deviation from project time schedules after written notice of noncompliance.
  4. Substantial or repeated failure to pay subcontractors after the Board has paid the contractor for the work performed by the subcontractors and in accordance with approved requisitions for payment.
  5. Substantial or repeated failure to provide the quality of workmanship compatible with the trade standards for the community after written notice of such failure.
  6. Substantial or repeated failure to comply with the warranty requirements of previous contracts after written notice of such failure.
  7. Failure to maintain the required insurance coverage after written notice of such failure.
- (g) **Suspension or Revocation.** The Board may, for good cause, suspend a contractor for a specified period of time or revoke the prequalification certificate. Causes for suspension or revocation shall include, but not be limited to, one or more of the following:

1. Contractor found to have provided inaccurate or misleading statements included in the contractor's application.
  2. Contractor declared in default by a Board.
  3. Contractor adjudged to be bankrupt.
  4. Contractor's performance in connection with contract work, becomes unsatisfactory to a Board based on the Board asserting and recovering liquidated damages in an action against the contractor.
  5. Contractor's payment record, in connection with the contract work, becomes unsatisfactory to the Board based on the contractor's failure to comply with the Construction Prompt Pay Law (section 715.12, F.S.).
  6. Contractor becomes delinquent on a construction project pursuant to (f) above.
  7. Contractor's license becomes suspended or is revoked.
  8. Contractor no longer meets the uniform prequalification criteria established in this section.
- (h) **Appeal.** A contractor whose application has been rejected or whose certificate has been suspended or revoked by a Board shall be given the benefit of reconsideration and appeal as follows:
1. The aggrieved contractor may, within 10 days after receiving notification of such action, request reconsideration in writing. The contractor may submit additional information at the time of the appeal.
  2. A Board shall act upon a contractor's request within 30 calendar days after the filing and shall notify the contractor of its action to adhere to, modify, or reverse its original action. The Board may require additional information to justify the reconsideration.

See rule 6A-2.0010, FAC, and sections 255.20, 1013.02, 1013.03, 1013.12, 1013.37, 1013.40, 1013.45, 1013.46, F.S.

**Gerardo Usallan Jr**

---

**From:** Dennis Messerli <dennis.messerli@palmbeachschools.org>  
**Sent:** Thursday, October 13, 2016 8:53 AM  
**To:** Gerardo Usallan Jr  
**Subject:** info  
**Attachments:** 13C-29K Renewal Tab FMPO4 2.17.16.pdf; 13C-29K Paving and Drainage Compiled Price List as of 02-20-14.xlsx

Gerry,

Received the info forwarded from Jan.

Here is the paving and drainage bid which runs into early calendar year 2017. I am working on a re-bid at this time to take its place.

Dennis Messerli  
Purchasing Agent  
School District of Palm Beach County  
[dennis.messerli@palmbeachschools.org](mailto:dennis.messerli@palmbeachschools.org)  
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INVITATION TO BID NO.: 13C-29K - TERM CONTRACT FOR PAVING AND DRAINAGE

DATE: January 19, 2016  
PRESENTED TO BOARD: February 17, 2016

CONTRACT PERIOD: March 25, 2016 through March 24, 2017  
DEPARTMENT: 9450 FUND: 1051 FUNCTION: 8102 ACCOUNT: 535010  
FUNDING SOURCE: Capital Maintenance Transfer  
REQUESTING DEPARTMENT: Maintenance and Plant Operations

**FINANCIAL IMPACT**

The annual financial impact to the general budget is not to exceed \$350,000. The source of funds is the capital maintenance transfer budget.

CONTRACT RENEWAL

Term Contract No. 13C-29K was awarded to M&M Asphalt Maintenance, Inc., Mulling's Engineering, LLC, R&D Paving, LLC, Rosso Site Development, and Wynn & Sons Environmental Construction Co., Inc. for three years from March 25, 2013 through March 24, 2016 with the option to renew for two additional one-year periods.

The first option to renew is now being exercised for the period March 25, 2016 through March 24, 2017.

All awarded vendors have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Mulling's Engineering, LLC and R&D Paving, LLC are registered M/WBE vendors with the District.

Services to be provided are repairs and installation for paving and drainage District wide.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Paving and Drainage be renewed with M&M Asphalt Maintenance, Inc., Mulling's Engineering, LLC, R&D Paving, LLC, Rosso Site Development, and Wynn & Sons Environmental Construction Co., Inc. for the period March 25, 2016 through March 24, 2017.

Note: Original Bid document is available upon request.

  
S.S. OM:DM

Item	Description	Unit	M & M Asphalt Maintenance	Mullings Engineering Services, LLC	R&D Paving, LLC	Rosso Site Development Inc	Wynn & Sons
<b>Group 1: CLEARING</b>							
A.	Topsoil Stripping, stockpiled on-site	cy	\$ 3.00	\$ 4.00	\$ 5.00	\$ 14.13	\$ 5.00
<b>Group 2: EARTHWORK</b>							
A.	Excavation of Cut Areas to Stockpile	cy	\$3.00	\$6.00	\$7.90	\$ 4.84	\$10.00
B.	Excavation of Cut Areas to Fill Areas	cy	\$4.00	\$6.00	\$9.60	\$ 6.36	\$10.00
C.	Fill Material, Imported, Spread & Compacted	cy	\$10.00	\$27.00	\$8.80	\$ 9.94	\$12.00
D.	Load and Haul Excavated Material (1-5 miles)	cy	\$8.00	\$5.00	\$15.35	\$ 4.36	\$5.00
E.	Load and Haul Excavated Material (5-10 miles)	cy	\$9.00	\$6.50	\$23.50	\$ 4.95	\$5.00
F.	Load and Haul Excavated Material (11-15 miles)	cy	\$11.00	\$8.50	\$28.50	\$ 8.35	\$6.50
G.	Load and Haul Excavated Material (16-20 miles)	cy	\$12.00	\$9.50	\$33.00	\$ 9.00	\$7.50
H.	Load and Haul Excavated Material (20-30 miles)	cy	\$14.00	\$10.50	\$43.00	\$ 10.28	\$12.00
I.	Load and Haul Excavated Material (Over 30 miles-within county)	cy	\$17.00	\$15.00	\$47.00	\$ 12.87	\$12.00
<b>Group 3: PAVING (ALL WORK SHALL BE IN ACCORDANCE WITH LATEST FDOT STANDARDS)</b>							
<b>Subgrade</b>							
A.	12" Subgrade, Compacted (AASHTO T-180)	sy	\$6.00	\$4.00	\$4.35	\$ 5.12	\$4.00
B.	12", Stabilized (LBR 40)	sy	\$7.00	\$4.00	\$12.35	\$ 9.71	\$5.00
<b>Base Course, Primed</b>							
C.	Shellrock, 6" Compacted Thickness	sy	\$10.00	\$11.00	\$28.00	\$ 14.01	\$10.00
D.	Shellrock, 8" Compacted Thickness	sy	\$12.00	\$13.50	\$30.00	\$ 16.20	\$11.00
E.	Limerock, 6" Compacted Thickness	sy	\$10.50	\$10.50	\$42.05	\$ 14.01	\$10.00
F.	Limerock 8" Compacted Thickness	sy	\$12.50	\$12.50	\$47.65	\$ 16.20	\$11.00
G.	Crushed Concrete, 6" Compacted Thickness	sy	\$9.00	\$9.50	\$25.25	\$ 13.33	\$10.00
H.	Crushed Concrete, 8" Compacted Thickness	sy	\$10.00	\$11.50	\$26.70	\$ 14.58	\$11.00
I.	#57 Stone with 35% Voids (for Porous Concrete)	cy	\$20.00	\$32.50	\$30.00	\$ 37.63	\$100.00
<b>Asphalt Concrete Surface Course (New Paving-Compacted Thickness)</b>							
J.	3/4" Type S-3	sy	\$7.00	\$7.50	\$21.10	\$ 7.15	\$8.00
K.	1" Type S-3	sy	\$7.75	\$9.50	\$21.10	\$ 8.26	\$9.00
L.	1-1/4" Type S-3	sy	\$8.50	\$12.00	\$22.15	\$ 9.13	\$10.00
M.	1-1/4" Type S-1	sy	\$8.50	\$10.00	\$22.15	\$ 9.13	\$10.00

N.	1-1/2" Type S-1	sy	\$9.25	\$11.00	\$23.90	\$ 10.38	\$11.00
O.	2" Type S-1	sy	\$10.75	\$14.00	\$27.60	\$ 13.83	\$12.00
P.	4" Recycled Asphalt Pavement	sy	\$4.00	\$7.50	\$15.00	\$ 23.08	\$8.00
Q.	6" Recycled Asphalt Pavement	sy	\$5.00	\$8.50	\$16.20	\$ 35.32	\$8.00
R.	4" Asphalt Base Course (ABC 3)	sy	\$28.00	\$12.50	\$42.65	\$ 26.53	\$35.00
S.	6" Asphalt Base Course (ABC 3)	sy	\$40.00	\$14.50	\$57.30	\$ 35.32	\$50.00
T.	8" Asphalt Base Course (ABC 3)	sy	\$52.00	\$16.00	\$69.85	\$ 48.24	\$75.00
<b>Concrete Surface Course (New Paving)</b>							
U.	4" Solid Concrete (3000 psi)	sy	\$25.00	\$45.00	\$27.40	\$ 40.43	\$40.00
V.	6" Solid Concrete (3000 psi)	sy	\$30.00	\$55.00	\$47.50	\$ 46.73	\$46.00
W.	8" Solid Concrete (3000 psi)	sy	\$38.00	\$65.00	\$63.60	\$ 53.03	\$55.00
X.	4" Porous Concrete (4000 psi)	sy	\$53.00	\$60.00	\$53.25	\$ 68.78	\$45.00
Y.	6" Porous Concrete (4000 psi)	sy	\$65.00	\$65.00	\$63.60	\$ 75.08	\$56.00
Z.	8" Porous Concrete (4000 psi)	sy	\$70.00	\$70.00	\$74.00	\$ 95.03	\$76.00
AA.	Mobilization, East of Twenty-mile Bend	ea	\$850.00	\$3,000.00	\$1,200.00	\$ 1,500.00	\$2,500.00
BB.	Mobilization, West of Twenty-mile Bend	ea	\$1,400.00	\$3,000.00	\$2,000.00	\$ 2,500.00	\$2,500.00
CC.	Asphalt Removal and Disposal	cy	\$150.00	\$40.00	\$75.95	\$ 62.36	\$10.00
DD.	Concrete Removal and Disposal	cy	\$250.00	\$45.00	\$240.70	\$ 62.36	\$10.00
<b>Reworking Existing Base Course</b>							
EE.	Scarify Existing Base	sy	\$3.00	\$5.00	\$4.70	\$ 2.37	\$3.00
FF.	Adding Base Material, Shellrock	cy	\$20.00	\$70.00	\$52.75	\$ 47.18	\$9.00
GG.	Adding Base Material, Limerock	cy	\$22.00	\$60.00	\$73.05	\$ 47.18	\$9.00
HH.	Finish and Compact Base Course Primed	sy	\$7.00	\$5.00	\$7.65	\$ 5.49	\$5.00
<b>Milling of Existing Asphalt Pavement (Includes Disposal)</b>							
II.	1/2" Average Depth	sy	\$3.00	\$13.50	\$26.15	\$ 10.15	\$6.00
JJ.	1" Average Depth	sy	\$3.50	\$15.00	\$26.15	\$ 10.23	\$7.00
KK.	1-1/2" Average Depth	sy	\$4.00	\$16.50	\$26.50	\$ 10.31	\$7.00
<b>Group 4: RESURFACING (Includes broom sweep/surface prep and disposal)</b>							
<b>Pavement Resurfacing</b>							
A.	Type II, 1" Compacted Thickness	sy	\$7.75	\$6.50	\$10.90	\$ 14.24	\$9.00
B.	Type III, 1" Compacted Thickness	sy	\$8.75	\$7.50	\$10.90	\$ 14.24	\$9.00
C.	Leveling Course	ton	\$95.00	\$180.00	\$159.05	\$ 171.20	\$200.00
D.	Type S-1, 3/4" Compacted Thickness	sy	\$7.00	\$6.00	\$10.90	\$ 13.13	\$8.00
E.	Type S-1, 1" Compacted Thickness	sy	\$7.75	\$8.00	\$10.90	\$ 14.24	\$10.00

Group 5: REPAIRS							
A.	Mobilization, East of Twenty-mile Bend	ea	\$400.00	\$3,000.00	\$800.00	\$ 1,500.00	\$2,500.00
B.	Mobilization, West of Twenty-mile Bend	ea	\$750.00	\$3,000.00	\$1,500.00	\$ 2,500.00	\$2,500.00
C.	Asphalt for jobs up to and including three (3) square yards	sy.	\$50.00	\$30.00	\$250.00	\$ 415.18	\$20.00
D.	Asphalt for jobs greater than three (3) square yards	sy	\$45.00	\$40.00	\$75.00	\$ 161.52	\$15.00
Group 6: STORM DRAINS							
FDOT Manholes (Depth Measured Grate to Lowest Invert. All Manholes to include 18" sump)							
A.	Storm Sewer Manhole, 4' in Diameter x 4' Deep (installed)	ea	\$2,770.00	\$4,500.00	\$2,932.50	\$ 2,677.50	\$3,500.00
B.	Storm Sewer Manhole, 4' in Diameter x 6' Deep (installed)	ea	\$2,980.00	\$6,500.00	\$3,220.00	\$ 2,940.00	\$5,500.00
C.	Storm Sewer Manhole, 4' in Diameter x 8' Deep (installed)	ea	\$3,190.00	\$7,500.00	\$3,622.50	\$ 3,307.50	\$6,500.00
D.	Storm Sewer Manhole, 6' in Diameter x 4' Deep (installed)	ea	\$4,100.00	\$8,000.00	\$3,881.25	\$ 3,543.75	\$5,000.00
E.	Storm Sewer Manhole, 6' in Diameter x 6' Deep (installed)	ea	\$4,570.00	\$9,000.00	\$4,571.25	\$ 4,173.75	\$6,000.00
F.	Storm Sewer Manhole, 6' in Diameter x 8' Deep (installed)	ea	\$5,060.00	\$10,000.00	\$5,433.75	\$ 4,961.25	\$6,500.00
FDOT Storm Basin (Depth Measured Grate to Lowest Invert. All Manholes to include 18" sump)							
G.	Type C Catch Basin, inside dimension 2'0" x 3'1" and 4' Deep, Installed	ea	\$3,100.00	\$6,750.00	\$2,645.00	\$ 2,415.00	\$3,500.00
H.	Type D Catch Basin, inside dimension 3'1" x 4'1" and 4' Deep, Installed	ea	\$3,310.00	\$8,000.00	\$3,392.50	\$ 3,097.50	\$3,500.00
I.	Type E Catch Basin, inside dimension 3'1" x 4'1" and 4' Deep, Installed	ea	\$3,550.00	\$8,500.00	\$3,507.50	\$ 3,202.50	\$3,500.00
J.	Type C Catch Basin, inside dimension 2'0" x 3'1" and 6' Deep, Installed	ea	\$4,150.00	\$6,500.00	\$2,932.50	\$ 2,677.50	\$3,500.00
K.	Type D Catch Basin inside dimension 3'1" x 4'1" and 6' Deep, Installed	ea	\$4,370.00	\$8,000.00	\$3,708.75	\$ 3,386.25	\$3,800.00
L.	Type E Catch Basin, inside dimension 3'1" x 4'1" and 6' Deep, Installed	ea	\$4,600.00	\$8,000.00	\$3,938.75	\$ 3,596.25	\$3,800.00
M.	Type C Catch Basin, inside dimension 2'0" x 3'1" and 8' Deep, Installed	ea	\$5,700.00	\$8,000.00	\$3,248.75	\$ 2,966.25	\$3,800.00
N.	Type D Catch Basin inside dimension 3'1" x 4'1" and 8' Deep, Installed	ea	\$6,000.00	\$9,500.00	\$4,312.50	\$ 3,937.50	\$3,800.00
O.	Type E Catch Basin inside dimension 3'1" x 4'1" and 8' Deep, Installed	ea	\$6,285.00	\$9,500.00	\$4,427.50	\$ 4,042.50	\$3,800.00
ADS YARD DRAINS or approved equivalent (Depth Measured Grate to Lowest Invert. All Manholes to include 18" sump)							
P.	8" ADS Drain 4' Deep, Installed	ea	\$1,400.00	\$600.00	\$1,219.00	\$ 1,113.00	\$1,200.00
Q.	12" ADS Drain 4' Deep, Installed	ea	\$1,950.00	\$800.00	\$1,667.50	\$ 1,522.50	\$1,200.00
R.	18" ADS Drain 4' Deep, Installed	ea	\$2,635.00	\$1,200.00	\$2,098.75	\$ 1,916.25	\$1,400.00
S.	24" ADS Drain 4' Deep, Installed	ea	\$3,385.00	\$1,500.00	\$2,570.25	\$ 2,346.75	\$1,600.00
T.	36" ADS Drain 4' Deep, Installed	ea	\$6,550.00	\$1,800.00	\$3,812.25	\$ 3,480.75	\$2,000.00
U.	8" ADS Drain 6' Deep, Installed	ea	\$1,820.00	\$700.00	\$1,276.50	\$ 1,165.50	\$1,000.00
V.	12" ADS Drain 6' Deep, Installed	ea	\$2,580.00	\$900.00	\$1,736.50	\$ 1,585.50	\$1,200.00
W.	18" ADS Drain 6' Deep, Installed	ea	\$4,155.00	\$1,300.00	\$2,213.75	\$ 2,021.25	\$1,400.00
X.	24" ADS Drain 6' Deep, Installed	ea	\$5,035.00	\$1,600.00	\$2,760.00	\$ 2,520.00	\$2,000.00



Y.	36" ADS Drain 6' Deep, Installed	ea	\$7,035.00	\$2,000.00	\$4,128.50	\$ 3,769.50	\$2,500.00
<b>Group 7: DRAINAGE PIPES-Supply &amp; install in accordance to Specifications Part 6 &amp; 7 for manufactures specified.</b>							
	<b>Polyurethane Pipe and Fittings HI-Q SURE-LOK by Hancor, Inc., or acceptable equal</b>						
A.	15" Polyurethane Pipe and Fittings, Installed	lf	\$31.00	\$50.00	\$49.50	\$ 45.15	\$35.00
B.	18" Polyurethane Pipe and Fittings, Installed	lf	\$37.00	\$60.00	\$55.80	\$ 50.93	\$35.00
C.	24" Polyurethane Pipe and Fittings, Installed	lf	\$51.75	\$75.00	\$71.30	\$ 65.10	\$40.00
D.	30" Polyurethane Pipe Fittings, Installed	lf	\$72.75	\$120.00	\$100.60	\$ 91.88	\$50.00
E.	36" Polyurethane Pipe and Fittings, Installed	lf	\$88.80	\$150.00	\$120.75	\$ 110.25	\$35.00
F.	ADS Rain Leader Connection	ea	\$685.00	\$250.00	\$373.75	\$ 341.25	\$200.00
	<b>Storm Sewer Pipe: Polyvinyl Chloride Pipe J.M. Manufacturing Co., or acceptable equal</b>						
G.	6" Storm Sewer Pipe: Polyvinyl Chloride Pipe, Installed	lf	\$16.15	\$65.00	\$35.35	\$ 32.29	\$40.00
H.	8" Storm Sewer Pipe: Polyvinyl Chloride Pipe, Installed	lf	\$20.75	\$75.00	\$40.85	\$ 37.28	\$50.00
I.	10" Storm Sewer Pipe: Polyvinyl Chloride, Installed	lf	\$31.25	\$85.00	\$51.75	\$ 47.25	\$60.00
J.	12" Storm Sewer Pipe: Polyvinyl Chloride, Installed	lf	\$32.55	\$110.00	\$62.35	\$ 56.96	\$65.00
	<b>Reinforced Concrete Pipe and Fittings</b>						
K.	15" Reinforced Concrete Pipe and Fittings, Installed	lf	\$31.00	\$65.00	\$48.10	\$ 43.84	\$45.00
L.	18" Reinforced Concrete Pipe and Fittings, Installed	lf	\$39.15	\$80.00	\$58.40	\$ 53.29	\$50.00
M.	24" Reinforced Concrete Pipe and Fittings, Installed	lf	\$53.00	\$110.00	\$68.05	\$ 62.11	\$65.00
N.	30" Reinforced Concrete Pipe and Fittings, Installed	lf	\$73.00	\$120.00	\$94.60	\$ 86.36	\$75.00
O.	36" Reinforced Concrete Pipe and Fittings, Installed	lf	\$105.15	\$135.00	\$114.75	\$ 104.74	\$85.00
P.	42" Reinforced Concrete Pipe and Fittings, Installed	lf	\$137.25	\$160.00	\$161.00	\$ 147.00	\$150.00
Q.	48" Reinforced Concrete Pipe and Fittings, Installed	lf	\$160.00	\$300.00	\$184.85	\$ 168.79	\$200.00
R.	54" Reinforced Concrete Pipe and Fittings, Installed	lf	\$208.15	\$695.00	\$514.65	\$ 469.88	\$250.00
S.	60" Reinforced Concrete Pipe and Fittings, Installed	lf	\$241.63	\$770.00	\$537.65	\$ 490.88	\$500.00
T.	15" Slotted RCP with Filter Fabric, Installed	lf	\$72.50	\$75.00	\$129.40	\$ 118.13	\$40.00
U.	18" Slotted RCP with Filter Fabric, Installed	lf	\$83.35	\$85.00	\$133.40	\$ 121.80	\$50.00
V.	24" Slotted RCP with Filter Fabric, Installed	lf	\$100.00	\$105.00	\$149.25	\$ 136.24	\$65.00
W.	23" x 14" Elliptical RCP, Installed	lf	\$64.30	\$85.00	\$104.10	\$ 95.03	\$65.00
X.	30" x 19" Elliptical RCP, Installed	lf	\$77.50	\$105.00	\$121.35	\$ 110.78	\$75.00
<b>Group 8: LIGHTING</b>							
	<b>Concrete Poles - (Includes all conduit, wiring and pullboxes)</b>						
A.	20' Concrete Pole Light, Installed	ea	\$2,100.00	\$4,000.00	\$1,322.50	\$ 1,207.50	\$1,800.00
B.	25' Concrete Pole Light, Installed	ea	\$2,400.00	\$5,000.00	\$1,319.05	\$ 1,204.35	\$18.00



C.	30' Concrete Pole Light, Installed	ea	\$2,700.00	\$5,100.00	\$1,443.25	\$ 1,317.75	\$1,800.00
D.	35' Concrete Pole Light, Installed	ea	\$3,000.00	\$5,200.00	\$1,466.25	\$ 1,338.75	\$2,000.00
E.	40' Concrete Pole Light, Installed	ea	\$3,300.00	\$6,000.00	\$1,569.75	\$ 1,433.25	\$2,000.00
<b>Fiberglass Poles - (Includes all conduit, wiring and pullboxes)</b>							
F.	20' Fiberglass Pole Light, Installed	ea	\$1,950.00	\$4,000.00	\$2,127.50	\$ 1,942.50	\$2,200.00
G.	25' Fiberglass Pole Light, Installed	ea	\$2,250.00	\$4,500.00	\$2,185.00	\$ 1,995.00	\$2,200.00
H.	30' Fiberglass Pole Light, Installed	ea	\$2,550.00	\$5,000.00	\$2,254.00	\$ 2,058.00	\$2,500.00
I.	35' Fiberglass Pole Light, Installed	ea	\$3,000.00	\$5,500.00	\$2,328.75	\$ 2,126.25	\$2,500.00
J.	40' Fiberglass Pole Light, Installed	ea	\$3,750.00	\$6,000.00	\$2,403.50	\$ 2,194.50	\$2,500.00
<b>Fixtures - (Includes all conduit, wiring and pullboxes)</b>							
K.	250 Watt Fixture with a Single Bracket, Installed	ea	\$1,035.00	\$2,000.00	\$862.50	\$ 787.50	\$1,500.00
L.	250 Watt Fixture with a Double Bracket, Installed	ea	\$1,638.75	\$3,000.00	\$1,725.00	\$ 1,575.00	\$2,000.00
M.	250 Watt Fixture with a Triple Bracket, Installed	ea	\$2,156.25	\$3,500.00	\$2,587.50	\$ 2,362.50	\$2,200.00
N.	400 Watt Fixture with a Single Bracket, Installed	ea	\$1,207.50	\$2,500.00	\$1,035.00	\$ 945.00	\$2,800.00
O.	400 Watt Fixture with a Double Bracket, Installed	ea	\$1,811.25	\$3,000.00	\$2,070.00	\$ 1,890.00	\$1,500.00
P.	400 Watt Fixture with a Triple Bracket, Installed	ea	\$2,328.75	\$4,000.00	\$3,105.00	\$ 2,835.00	\$3,200.00
Q.	400 Watt Fixture with a Quadruple Bracket, Installed	ea	\$2,673.75	\$4,500.00	\$4,140.00	\$ 3,780.00	\$3,800.00
<b>Group 9: UTILITY LOCATES - Shall be paid as a direct reimbursable, upon presentation of an invoice from locates company. The District shall pay for locates</b>							
<b>Utilities Locations</b>							
A.	1/4 Acre	lump sum	\$1,000.00	\$2,500.00	\$5,000.00	\$ 840.00	\$1,000.00
B.	1/2 Acre	lump sum	\$1,000.00	\$3,500.00	\$7,500.00	\$ 1,260.00	\$1,200.00
C.	1 Acre	lump sum	\$1,950.00	\$4,000.00	\$15,000.00	\$ 1,680.00	\$1,500.00
<b>Group 10: MISCELLANEOUS ITEMS</b>							
A.	Sealcoat-per FDOT Road & Bridge Section 310 (Bituminous Surface Treatment)	sy	\$0.80	\$6.00	\$30.00	\$ 25.00	\$3.50
B.	FDOT 2' Valley Gutter	lf	\$35.00	\$21.00	\$18.40	\$ 29.05	\$35.00
C.	FDOT 3' Valley Gutter	lf	\$35.00	\$25.00	\$25.30	\$ 35.35	\$40.00
D.	FDOT Type D Curb	lf	\$20.00	\$25.00	\$18.40	\$ 29.05	\$25.00
E.	FDOT Type F Curb	lf	\$35.00	\$25.00	\$18.40	\$ 29.05	\$35.00
F.	4" White Striping (Paint)**	lf	\$0.20	\$1.25	\$0.35	\$ 0.46	\$0.70
G.	6" White Striping (Paint)**	lf	\$0.25	\$1.50	\$0.45	\$ 0.63	\$0.90
H.	12" White Striping (Paint)**	lf	\$0.50	\$2.50	\$0.80	\$ 1.26	\$1.70
I.	4" White Striping (Thermoplastic)**	lf	\$1.00	\$2.25	\$0.70	\$ 1.11	\$1.20
J.	6" White Striping (Thermoplastic)**	lf	\$1.15	\$3.00	\$0.85	\$ 1.26	\$1.20

K.	12" White Striping (Thermoplastic)**	lf	\$2.30	\$4.00	\$2.35	\$ 2.52	\$2.50
L.	4" Yellow Striping (Paint)**	lf	\$0.20	\$1.25	\$0.35	\$ 0.46	\$0.80
M.	6" Yellow Striping (Paint)**	lf	\$0.25	\$1.50	\$0.40	\$ 0.63	\$0.90
N.	4" Yellow Striping (Thermoplastic)**	lf	\$1.00	\$2.25	\$0.70	\$ 1.11	\$1.10
O.	6" Yellow Striping (Thermoplastic)**	lf	\$1.15	\$3.00	\$0.85	\$ 1.26	\$1.30
P.	New Concrete Wheel Stops, Installed	ea	\$25.00	\$50.00	\$25.30	\$ 29.40	\$35.00
Q.	FDOT "Stop" Sign with Post, Installed	ea	\$200.00	\$500.00	\$316.25	\$ 395.85	\$300.00
R.	FDOT "Do Not Enter" Sign with Post, Installed	ea	\$200.00	\$500.00	\$316.25	\$ 408.45	\$300.00
S.	FDOT "Slow" Sign with Post, Installed	ea	\$200.00	\$500.00	\$316.25	\$ 295.85	\$300.00
T.	FDOT "Disabled Parking/Fine" Sign with Post, Installed	ea	\$125.00	\$500.00	\$316.25	\$ 308.70	\$200.00
U.	Existing Marking - Blackout	sf	\$0.65	\$25.00	\$0.55	\$ 1.00	\$1.00
V.	Parking Symbol - Handicapped (Paint)**	ea	\$25.00	\$250.00	\$23.00	\$ 26.25	\$125.00
W.	Parking Symbol - Handicapped (Thermoplastic)**	ea	\$200.00	\$375.00	\$86.25	\$ 357.00	\$250.00
X.	Survey Layout and Record Drawings	sy	\$5.00	\$50.00	\$15.00	\$ 21.00	\$10.00
Y.	Bahia Sod	sy	\$5.00	\$3.50	\$10.00	\$ 3.89	\$3.00
Z.	Floritam Sod	sy	\$6.00	\$4.00	\$14.50	\$ 6.62	\$4.00

\*\* Unit price indicated shall include temporary striping.

Additional Materials (to be furnished by the contractor if and when requested by the District) shall be at Contractor's actual cost plus percentage bid, as specified, (CONTRACTORS MUST INCLUDE A COPY OF THE INVOICE SHOWING MATERIALS PURCHASED AND VENDOR'S COST.) MAXIMUM MARK-UP SHALL BE TEN PERCENT (10%)		Cost Plus %	10.00%	10.00%	10.00%	10.00%	10.00%
Hourly Labor Rate (Shall only be applicable to those items not otherwise referenced in this Invitation to Bid.)		Hourly Rate	\$35.00	\$40.00	\$30.00	\$ 15.00	\$ 45.00

# EXHIBIT V



## ORANGE COUNTY PUBLIC SCHOOLS Procurement Services Information Sheet

Title:	Asphalt Paving, Striping & Overlay		Bid #	ITB1402019	
Board Award	4/8/14		Contract Period:	4/9/14 - 4/8/17 with two 1- year renewals	
P-Group	102	Buyer: A. Valenson x2002304	Extended Through:	4/8/2018	
P-Category:	72141100		iBuy Catalog:	Award Amt: \$1,750,000	
Contract #	Vendor #	Awarded Vendor	Contact	Phone #	Email Address
	128366	Varsity Courts, Inc.	Dennis Brubach	(407) 830-8906	varsitycourts@yahoo.com
	131523	Allstate Paving, Inc.	Dan Phillips	(407) 277-5247	tsmall@allstatepavingfl.com

**Projects over \$5000 must be quoted between both vendors, projects under \$5000 Varsity Court must be used.**

PID #	Description	UOM	Varsity Courts Unit Prices	Allstate Paving Unit Prices
<b>Lot 1 - Asphalt Paving and repairs - Price includes all overhead cost (i.e. labor, subcontractor, travel, delivery, equipment, materials, etc. Projects will be measured and the District will only pay on actual square yards or linear feet where work was performed.</b>				
503780	Asphalt Paving Tack Coat Install	Sq. Yd.	\$0.35	\$0.50
503782	Asphalt Paving 1" Resurfacing	Sq. Yd.	\$6.55	\$8.50
503783	Asphalt Paving 1 1/2" Resurfacing	Sq. Yd.	\$7.99	\$9.50
503784	Asphalt Paving 2" Asphalt Resurfacing	Sq. Yd.	\$8.85	\$15.00
503790	Asphalt Course Leveling 1/2"	Sq. Yd.	\$5.55	\$5.00
503791	Asphalt Course Leveling 1"	Sq. Yd.	\$6.60	\$6.00
503792	Asphalt Course Leveling 1 1/2"	Sq. Yd.	\$7.99	\$7.00
503793	Base Course 6" (Sand Clay)	Sq. Yd.	\$0.00	\$10.00
503794	Base Course 4" (Lime Rock)	Sq. Yd.	\$7.80	\$8.00
503795	Patching Asphalt	Sq. Yd.	\$13.25	\$25.00
503796	Asphalt Lot Clean	Sq. Yd.	\$5.00	\$0.50
504550	Milling (200 sq. yds or less)	Sq. Yd.	\$19.00	\$19.00
504551	Milling (201 sq. yds to 1000 sq. yds)	Sq. Yd.	\$9.00	\$9.00
504552	Milling (over 1000 sq yds)	Sq. Yd.	\$3.85	\$3.85
504680	Patching Asphalt (200 sq yds or less)	Sq. Yd.	\$60.00	\$60.00
504553	Lime Rock, Millings or Shell base (up to 50 ton)	Ton	\$150.00	\$150.00
504554	Lime Rock, Millings or Shell base (51 to 100 ton)	Ton	\$70.00	\$70.00
504555	Lime Rock, Millings or Shell base (over 100 ton)	Ton	\$41.00	\$41.00
	Materials, parts, rental equipment and Subcontractor markup on Contractor's actual cost.	%	5%	10%

**Lot 2 - Line Striping/Pavement Marking of Asphalt - Price must include all overhead cost such as labor, subcontractor, travel, trucking, delivery, equipment, materials, supplies, etc. Projects will be measured. District will only pay on actual SY or Lin. Ft. where work was performed.**

503797	Asphalt Paving Line Stripe 4-6" width lines	Linear Ft	\$0.37	\$1.00
503798	Asphalt Paving Line Stripe over 6"	Linear Ft	\$0.50	\$1.50
503799	Asphalt Paving Painted Phrases ("No Parking", "Fire Lane", etc.)	Ea.	\$31.00	\$85.00
503800	Asphalt Paving Painted Traffic Arrow per FDOT	Ea.	\$30.00	\$75.00
503801	Asphalt Paving Paint handicapped space & symbol per FDOT	Ea.	\$81.00	\$145.00
503802	Asphalt Paving Painted Curb	Linear Ft	\$0.66	\$2.00

### Lot 3 - Asphalt Emulsion Sealcoat

503803	Asphalt Sealcoat	Sq. Yd.	\$1.20	\$2.00
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### Lot 4 - Running Track

503804	Running Track Survey and Layout	Ea.	\$1,350.00	\$5,500.00
503805	Running Track Paint Lines 2"	Linear Ft.	\$0.28	\$0.45
503806	Running Track Lettters Painted	Ea.	\$22.00	\$20.00
503807	Running Track Decals Painted	Ea.	\$25.00	\$25.00
503808	Running Track FHSA Certification	Ea.	\$1,325.00	\$5,500.00



# ORANGE COUNTY PUBLIC SCHOOLS

# EXHIBIT V

## Procurement Services Bid Price Sheet

Title **Asphalt Paving, Striping & Overlay**

Bid # **ITB1402019**

Item	Description	UOM	Est. Qty.	Unit Price	Extended Price
7	Labor hour to perform misc. operations as directed by OCPS representative necessary to complete project.	Hr.	18,000	\$	\$
8	Materials, Sub-contractors and Rental equipment (to be furnished by Contractor, if and when requested by the School Board) shall be at Contractor's actual cost, plus percentage bid, as specified (percentage mark-up shall not exceed 10%). Supporting documentation (proposals, quotes, receipts, invoices, etc.) will be required to be submitted with invoice.	%	\$350,000	%	\$

Add in the estimated value of materials, sub-contractors and rental equipment \$ 350,000.00

If error in calculations is found the unit, price bid will be used to determine the correct extended price. Total Bid Price \$

Contractor shall be responsible to secure all permits required to install & complete project. No permit fees shall be charged or included, (no assessment of permit fees are charged by BCCO for OCPS projects). Projects shall be completed as per plans and/or scope of work from OCPS. Required Inspections, (As Built) Plans, correction notices and completion certificates shall be the responsibility of the contractor.

All line items shall be gross value, inclusive of all associated costs such as vehicle, fuel, normal power and hand tools, etc. required to perform work. Bid Price shall include furnishing all labor & material of each line item and Install total project completed, as per Jurisdictional code.

OCPS Payment Term: Net 45 days as per §218.73. Bidders Additional Payment Discount (i.e. 2%/10 days) \_\_\_\_\_

Can your company meet 20-day delivery after receipt of building permit if required to do job? (Circle) Y or N If no, days needed \_\_\_\_\_

Can your company meet 20-day delivery after receipt of order if no permit required? (Circle) Y or N If no, days needed \_\_\_\_\_

### Vendor Acknowledgment and Approval

I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and in all respects fair and without collusion or fraud. The following information, including an authorized representative signature and witness, is required to be submitted with your proposal in order to be considered for evaluation and award. The person signing below acknowledges and agrees with all proposed information as submitted and has the authorization of the said company to enter into a contractual agreement with the School Board of Orange County for the purposes as proposed and as described herein. Please print below unless where a signature is required.

Firm Name \_\_\_\_\_ Phone # \_\_\_\_\_

Authorized Representative's Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized Representative Name/Title \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Name/Title \_\_\_\_\_

FAILURE TO SUBMIT AT THE BID OPENING, THE SIGNED BID PRICE SHEET SHALL RESULT IN REJECTION OF YOUR BID SUBMITTAL.

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 • TEL 754-321-0501 • FAX 754-321-0936



PROCUREMENT & WAREHOUSING SERVICES  
MARY CATHERINE COKER, DIRECTOR  
www.browardschools.com

SCHOOL BOARD  
DR. ROSALIND OSGOOD, Chair  
ABBY M. FREEDMAN, Vice Chair

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DONNA P. KORN  
PATRICIA GOOD,  
LAURIE RICH LEVINSON  
ANN MURRAY  
NORA RUPERT

ROBERT W. RUNCIE  
Superintendent of Schools

March 16, 2016

Charles Pence, President  
Pence Sealcoating Corporation  
715 N.E. 45th Street  
Oakland Park, FL 33334

**SUBJECT: RECOMMENDATION TO APPROVE CONTRACTOR  
PRE-QUALIFICATION CERTIFICATION**

Dear Mr. Pence:

This letter shall certify that on March 15, 2016, The School Board of Broward County, Florida (SBBC) approved re-certification of *Pence Sealcoating Corporation* as a pre-qualified contractor in Br Co 3D & 3E (Paving & Sealcoating), with a per project limit of \$350,000 and an aggregate limit of \$350,000. As such, your firm has certain rights and privileges according to School Board Policy 7003, including the following:

- The right to submit bids up to the per project and aggregate limits approved by SBBC.
- Contractor Pre-Qualification Certification for one year from the date of SBBC approval.
- Annual renewal of your firm's certification by submission of updated information within thirty (30) days of receipt of notification.

In the event the status of your firm changes, your firm is required to notify, in writing, the Office of Supplier Diversity & Outreach Program of the updated information. Failure to report changes that affect the ownership and control of your firm may result in revocation of your certification. In addition, your firm is subject to periodic performance evaluations that could result in delinquency and may, furthermore, result in suspension or revocation of your pre-qualified status.

To request a change in your firm's pre-qualification status, pertinent documentation is required to justify the requested action, including but not limited to, proof of expertise, licensure, and business history.

Please be advised that Contractor Pre-Qualification Certification is not a guarantee that your firm will receive work.

If you should have any further questions, please contact my office at (754) 321-0505.

Sincerely,

Colleen Robbs, Coordinator  
Supplier Diversity & Outreach Program

CMR/kb

**SECTION III**  
**APPENDIX**

## ABBREVIATIONS

A/E	Architect/Engineers
AFP	Application for Payment
CCD	Construction Change Directive
CCNA	Consultant's Competitive Negotiations Act
CD	Construction Documents
CM	Construction Manager
CO	Change Order
COI	Change Order Item
CPCO	Certified Pest Control Operator
DOE	Department Of Education
DOP	Direct Owner Purchase
ECD	Estimated Completion Date
E/O	Errors and/or Omissions
FDACS	Florida Department of Agriculture and Consumer Services
F.S.	Florida Statutes
FBC	Florida Building Code
FCM	Facilities and Construction Management Division
FHSAA	Florida High School Athletic Association
FLCC	Fixed Limit Cost of Construction
GMP	Guaranteed Maximum Price
HVAC	Heating, Ventilation and Air Conditioning
LSC	Life Safety Code
N/A	Not Applicable
NFPA	National Fire Protection Association
OCA	Office of the Chief Auditor
OFC	Office of Facilities & Construction
OR	Owner's Request
PM	Project Manager
PO	Purchase Order
PPO	Physical Plant Operations
PSA	Professional Services Agreement
RAF	Regional Athletic Facility
SBBC	School Board of Broward County or the Board
SREF	State Requirements for Educational Facilities
UBCI	Uniform Building Code Inspector
UC	Unforeseen Condition

**SECTION IV**  
**FULL TEXT OF MANAGEMENT RESPONSES**



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
PHYSICAL PLANT OPERATIONS DIVISION**

**Sam R. Bays  
Director**

**Telephone: 754-321-4634**

**Facsimile: 754-321-4675**

April 28, 2017

**TO:** Leo Bobadilla, Chief Facilities Officer

**FROM:** Sam R. Bays, Director

**SUBJECT: AUDIT OF ASPHALT PAVING & ATHLETIC TRACK MAINTENANCE,  
RESURFACING & STRIPING CONTRACTS FOR THE PERIOD FROM OCTOBER 1,  
2010 AND THROUGH FEBRUARY 9, 2017**

Physical Plant Operations has the following responses to the Subject Audit Report.

**FINDING No. 1**

**The Physical Plant Operations Department did not adequately monitor and ensure contractor compliance with the terms and conditions of Bid No. 11-023R-Maintenance and Repair of Athletic Tracks and Playground Surfaces (Rebid)**

**Recommendation: We recommend that the PPO Department ensure that contractors comply with all Building Department permitting requirements prior to allowing them to begin work and that inspections are performed as required.**

Response: PPO will comply with all Building Department requirements, including requiring vendors performing work for which a specific permit is required, to obtain a permit via PPO staff, request all required inspections, attend all required inspections (as necessary), and make all corrections indicated by the required inspections. But the work performed under Bid 11-023R is surfacing work and does not require a specific permit per our understanding with the District's Building Department.

Physical Plant Operations is collaborating with the District's Chief Building Official (CBO) and Assistant Chief Building Official (ACBO) to ensure there is a clear understanding of the requirements for permitting by PPO staff and by outside vendors working under the direction of PPO staff. As a result of these efforts, a new description of the PPO Annual Facility Permit (AFP) has been created which is much more nuanced and provides greater detail and rationale behind the requirements for specific permits. For example, the following description of items included under the Annual Facilities Permit is found in the paragraph concerning Site Infrastructure:

- *"Surfacing or Poured in Place, whether on playgrounds, play courts, or tracks"* (see 2017 PPO Annual Facility Permit Description, attached, for additional information)

In the case of Bid 11-023R, the vendor's work is to provide resilient surfacing over a substrate so the work appropriately would occur under the AFP and may be inspected at the discretion of the CBO/ACBO, just like any other work performed under the AFP.

In addition, a revision to the Business Practice Bulletin is underway within the Building Department which should satisfy any remaining questions concerning the permitting requirements for PPO.

**FINDING No. 2**

**The Physical Plant Operations Department did not adequately monitor and ensure contractor compliance with the terms and conditions of Bid No. 11-007R, No. 14-080F and No. 16-063C.**

**Recommendation: We recommend that the PPO Department ensure that contractors comply with all Building Department permitting requirements prior to allowing them to begin work and that inspections are performed as required.**

Response: PPO will comply with all Building Department requirements, including requiring vendors performing work for which a specific permit is required, to obtain a permit via PPO staff, request all required inspections, attend all required inspections (as necessary), and make all corrections indicated by the required inspections. Most of the work performed under Bids 11-007R, 14-080F, and 16-063C was repair of existing paving and does not require a specific permit per our understanding with the District's Building Department. In the 2017 AFP, the following description of items included under the Annual Facilities Permit is found in the paragraph concerning Site Infrastructure:

- "Small/limited asphalt paving repairs and replacement totaling less than 2000 square feet per paved area"

The intent of this section is that patching work which is not a complete repaving would be covered under the annual permit. PPO will ensure that all repaving projects and new or additional area paving projects, are done with specific permits from the vendor.

**Finding No. 3 –The Physical Plant Operations Department is Administering a Vendor Contract which Contains Excessive Hourly Labor Rates and Materials Mark-Up Percentages for Work Not Itemized in the Unit Price Section of the Contract.**

**Recommendations**

1. That the District continue to use the contract for services using the itemized unit price section of the contract; however, the District should discontinue the use of the additional labor and materials section, which is for work that is not itemized in the unit price section
2. For future bids that the contractors' mark-up percentage for the purchase of materials not itemized in the unit price section be capped at 10%.
3. That the additional labor and materials section of the contract be included in the unit price section using estimated labor hours, so that this section should be included in the bid evaluation and selection process.

Response: Physical Plant Operations was unaware that we could use other vendors to supply paving services while in contract with Pence Sealcoating for the three contracts in question and as a consequence, PPO used the "Additional Labor and Services" for approximately 3.7 percent

of all work performed by Pence on the three contracts in question (other entities within the District also used the Additional Labor and Services for 3.2 percent of the total). By collaborating with our colleagues at Procurement and Warehousing, we've learned that through the use of Section 40 USE OF OTHER CONTRACTS and Section 62 MEET OR RELEASE of contract 17-117C the District can piggyback onto other, more favorable contracts such as those listed in the audit while continuing to use the 17-117C contract when desirable.

As a result, PPO has halted the use of the Additional Labor and Services portion of the current contract, 17-117C, and we will work with Procurement and Warehousing to purchase these Additional Labor and Services from other contracts where the rates are at or below prevailing market rates. Additionally, PPO will ensure that all "off-bid" time and material rates on our other bids conform to market rates.

Finally, PPO will work with Procurement and Warehousing to ensure that the additional items the District (both PPO and other users) have purchased using Additional Labor and Services are all included in the next paving bid released later this year.

**Finding No. 4 -- Contract Administrators Did Not Comply with School Board Policy 7003.1 and State Requirements for Educational Facilities (SREF) Regarding Enforcement of Contractor's Per Project and Aggregate Limits.**

**Recommendation: We recommend that the District not award contracts that exceed the pre-qualified per project and/or aggregate dollar limits, as approved by QSEC.**

Response: PPO only has a few pre-qualified contractors, with the requirement added within the last few years, and so has not been monitoring these thresholds. Since becoming aware of the issue we've met with our colleagues at Procurement and Warehousing, and Facilities & Construction Management, to become intimate with the requirements and develop a robust system to monitor the per-project and the aggregate thresholds assigned to every PPO prequalified contractor. Going forward, PPO will not issue any projects which exceed the contractor's per-project or aggregate thresholds established by QSEC.

And finally, PPO will be redoubling our technical training on all aspects of contract administration and pre-qualification threshold management, as we move further into Project Management in support of the District's key initiatives.

SRB:srb

**Broward County Public Schools  
Building Department**

**2015 2017 PPO Annual Facility Permit Description**

**Purpose:**

Per Section 105.1.1 of the Florida Building Code, the building official is authorized to issue an annual permit for any occupancy to facilitate routine or emergency service, repair, and refurbishing, minor renovations of systems. The building official shall be notified of major changes and shall retain the right to make inspections at the facility site as deemed necessary.

As the permit application is required to include a general description of the parameters of work intended to be performed during the year this document shall detail those requirements.

**Scope:**

The Annual Facility Permit (AFP) is intended for routine maintenance, emergency repairs, repairs of systems and equipment under the direction of ~~by~~ Physical Plant Operations (PPO) Staff. The AFP is it is not intended for additions, new work, scheduled replacements, renovations, or remodeling; or work for which site-specific permits or inspections are required by the Building Code. Work on the Annual Facility Permit will be completed by PPO Staff, or by vendors or contractors acting under the direction of qualified PPO Staff.

**Emergency Repairs – Florida Building Code - Section 105.2.1**

Where equipment replacements and repairs must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

Repair of components of the **Exterior Building Envelope** including;

- Stucco and/or concrete replacement or repairs
- Painting, waterproofing or sealing
- Repair of louvers, window frame repair, and door frame repair including door & hardware repairs may be completed under the Annual Facility Permit (AFP) but will require PPO to proactively call for inspections under the AFP.
- Replacement of individual elements of an exterior hollow metal assembly with an approved equal is allowable under the AFP.

***NOTE: Any work which fully replaces the entire assembly of the Exterior Building Envelope including but not limited to roofing, louvers, windows and doors must have a job specific permit for the completion of the replacement work.***

Repair or replacement of the **Interior Building Components** including;

- Wall framing, drywall and cabinetry repair and replacement
- Door and door frame replacement and door & hardware repairs
- Floor finish VCT, carpet (broadloom or carpet tiles) or wood floor finishes, ceramic tile.
- Stair and/or handrail repair. Note: New or replacement is required to have a standard project specific permit.
- Ceiling grid repair or replacement and ceiling tile replacement

Repair or replacement to components of the **Mechanical Systems** including;

- Chilled water piping system repair or replacement including valves & accessories
- A/C ductwork and/or insulation repair or replacement
- Interior supply/exhaust fan repair or replacement
- Portable/Relocatable A/C wall or PTAC unit replacements
- Water-cooled Chiller repair or replacement. A chiller replacement must include a new refrigerant monitoring system installed per vendor cut sheets and/or shop drawings.
- Outdoor Air-cooled Chillers and Cooling Tower repair or replacement, replacement must include tie-down and wind load requirements.
- Split DX & mini-split systems repair or replacement. Note: must be the same manufacturer.
- Emergency repair or replacement of a single HVAC unit

***NOTE: Any rooftop HVAC unit replacement work must have a job specific permit for the completion of the replacement work and include the structural requirements of the roof curb and tie-downs***

***NOTE: Any roof-mounted supply or exhaust fan replacement shall have the following stipulations verified on the work order by the Mechanic:***

- ***The existing cfm of the fan is noted and used for selection of the replacement.***
- ***The same electrical voltage and amperage motor is used.***
- ***Anchoring is provided as required per the approved detail.***

Repairs to the **Plumbing System** including the stopping of leaks in drains, water, soil, waste or vent pipe or the clearing of stoppages or the repairing of leaks in pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require the relocation or rearrangement of valves, pipes or fixtures.

- Boiler and water heater repair or replacement
- Plumbing fixture replacement
- Sanitary drainage/waste and vent system repair or replacement
- Grease waste and vent repair or replacement, including grease trap cleaning
- Roof drainage and storm water system repair and replacement
- Domestic water supply system repair and replacement.

Repair or replacement to components of the **Electrical Systems** including;

- Generator repair or replacement including generator transfer switch.
- Electrical panel repair or replacement (increasing panel size requires a project specific permit).
- CCTV repair or replacement (does not include tower or antenna replacement).
- Intercom repair or replacement
- Data systems repair or replacement (rack additions not included)
- Fixed kitchen equipment repair or replacement (like kind equipment only)
- Science equipment repair or replacement.
- Site lighting and sports lighting repair or replacement (light fixture only, pole replacement needs engineering and permit).
- Interior lighting repair or replacement (change of technology i.e. fluorescent to LED, incandescent to LED or HID to LED requires separate permit).
- Any minor change outs of electrical devices shall comply with NEC (2011) 406.4(D).
- Any work mentioned under Mechanical Systems that requires connection to electrical and does not affect or alter/upgrade existing electrical load.

***NOTE: Any switchgear, service, distribution and motor control centers replacement which require FPL disconnection and connection requires a separate permit.***

***NOTE: Any work affecting the pool equipotential bonding requirement by NEC (2011) 680.26 must have a job specific engineering and permit for the completion of the replacement work.***

***NOTE: All scoreboard and marquee sign replacement requires separate permit***

Repair to any components of a **Life Safety System** including fire alarm repair or modifications, fire sprinkler repair, kitchen hood repair and signage installation.

- Replacement of any Fire Alarm or Fire Protection System is required to have a standard project specific permit.
- Minor construction on existing Fire Alarm systems including modification of existing devices or adding a limited number of new devices. Additional F/A devices must not overload the existing system capacity.
- Kitchen hoods, whether new or modified, will require a standard permit.
- Underground fire piping and DDCV's require a Class V license and require a standard permit.
- F/A panel replacements require a standard permit.

Repair or replacement to components of **Specialty Classrooms** including; fume hood repair or replacement, gas system piping connection repairs and emergency equipment repair or replacement.

Repair or replacement to components of the **Energy Management and Security Systems** including;

- EMS controller repair or replacement.
- Security equipment repair or replacement
- Lighting control repair or replacement.

***NOTE: Addition of security equipment for access requires separate permit. Addition of security cameras and peripheral equipment also requires separate permit.***

Repair or replacement to components of the **Site Infrastructure** including;

- Irrigation system repair or replacement (piping, heads and control wiring)
- Concrete sidewalk repair or replacement and asphalt walkway repair or replacement and concrete curb repair or replacement.
- Small/limited asphalt paving repairs and replacement totaling less than 2,000 square feet per paved area.
- Surfacing or Poured in Place, whether on playgrounds, playcourts, or tracks.
- Asphaltic Sealcoating (vendor installed)
- Replacement striping.

***Note: Any paving work which modifies the surface water flow will require a specific permit. Paving Overlay requires a specific permit.***

- Chain-link fence and gate repairs.

Note: Replacement and new fence installations must use the Master Fence Permit.

- Playground equipment repairs.

Note: Any work which modifies the existing playground equipment will require a specific permit and cannot be performed under the annual permit.

**Pence Sealcoating Corp.**  
**Find Report**  
**All Transactions**

Page 1 of 6



11:10 AM  
04/26/17  
Accrual Basis

Pence Sealcoating Corp.  
**Find Report**  
All Transactions

Type	Date	Num	Name	Memo	Account	Amount
Invoice	06/17/2016	5977SB	PPO	Laborer, hourly rate	Construction	900.00
Invoice	06/17/2016	5978SB	PPO	Material cost plus mark-up (alternative me	Construction	12,875.00
Invoice	05/22/2016	5949SB	PPO	Material cost plus mark-up (repair of the s	Construction	10,000.00
Invoice	05/22/2016	5950SB	PPO	Material cost plus mark-up (repair of the s	Construction	10,500.00
Invoice	05/14/2016	5940SB	PPO	Material cost plus mark-up (repair of the s	Construction	9,375.00
Invoice	04/24/2016	5928SB	PPO	Material cost plus mark-up (cost to fix crack	Construction	4,300.00
Invoice	04/20/2016	5907SB	PPO	Material cost plus mark-up (cost using alte	Construction	4,500.00
Invoice	03/17/2016	5846SB	PPO	Material cost plus mark-up (materials and	Construction	10,000.00
Invoice	03/17/2016	5847SB	PPO	Material cost plus mark-up (cost of materi	Construction	2,500.00
Invoice	02/19/2016	5809SB	Atlantic Tech Center	Material cost plus mark-up	Construction	1,579.50
Invoice	02/19/2016	5809SB	Atlantic Tech Center	Supervisor, hourly rate	Construction	600.00
Invoice	02/19/2016	5809SB	Atlantic Tech Center	Laborer, hourly rate	Construction	600.00
				PPO - 231,307.45		
				Atlantic - 8,278.50	16-063C	239,585.95
Invoice	11/25/2015	5761SB	Atlantic Tech Center	Supervisor hourly labor rate (1 supervisor	Construction	3,600.00
Invoice	11/25/2015	5761SB	Atlantic Tech Center	Laborer, hourly labor rate (2 laborers 5 ho	Construction	6,000.00
Invoice	11/25/2015	5761SB	Atlantic Tech Center	Cost-plus Mark-up percentage	Construction	7,088.90
Invoice	09/07/2015	5659SB	PPO	Supervisor hourly labor rate (to apply seal	Construction	300.00
Invoice	09/07/2015	5659SB	PPO	Laborer, hourly labor rate (to apply seal co	Construction	300.00
Invoice	09/07/2015	5659SB	PPO	Cost-plus Mark-up percentage (for seal co	Construction	597.38
Invoice	09/04/2015	5652SB	PPO	Supervisor hourly labor rate (1 supervisor	Construction	1,200.00
Invoice	09/04/2015	5652SB	PPO	Laborer, hourly labor rate (2 laborers @ 4	Construction	2,400.00
Invoice	09/04/2015	5652SB	PPO	Cost-plus Mark-up percentage	Construction	1,901.25
				PPO - 6,698.63		
				Atlantic - 16,688.90	14-080F	23,387.53
Invoice	04/24/2015	5466SB	PPO	Supervisor hourly labor rate (time to instal	Construction	300.00
Invoice	04/24/2015	5466SB	PPO	Laborer, hourly labor rate (time to install r	Construction	300.00
Invoice	04/24/2015	5466SB	PPO	Cost-plus Mark-up percentage (for reflectiv	Construction	829.98
Invoice	11/07/2014	5168SB	PPO	Supervisor, hourly rate (for cleaning parkir	Construction	375.00
Invoice	11/07/2014	5168SB	PPO	Laborer, hourly rate (for cleaning parking a	Construction	225.00
Invoice	10/11/2014	5138SB	PPO	Supervisor, hourly rate (time to install con	Construction	1,625.00
Invoice	10/11/2014	5138SB	PPO	Laborer, hourly rate (time to install concre	Construction	975.00
Invoice	10/11/2014	5138SB	PPO	Material cost plus mark-up (form boards, c	Construction	416.25
Invoice	08/12/2014	5088SB	PPO	Supervisor, hourly rate (time to prepare su	Construction	1,000.00
Invoice	08/12/2014	5088SB	PPO	Laborer, hourly rate (time to prepare sub-b	Construction	600.00
Invoice	08/08/2014	5079SB	PPO	Supervisor, hourly rate (rate to mill out asp	Construction	2,000.00
Invoice	08/08/2014	5079SB	PPO	Laborer, hourly rate (rate to mill out aspha	Construction	1,200.00
Invoice	04/27/2014	4980SB	PPO	Supervisor, hourly rate	Construction	750.00

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Invoice	04/27/2014	4980SB	PPO	Laborer, hourly rate	Construction	450.00
Invoice	04/27/2014	4980SB	PPO	Material cost plus mark-up ( materials to c	Construction	1,800.00
Invoice	04/21/2014	4979SB	PPO	Supervisor, hourly rate	Construction	1,437.50
Invoice	04/21/2014	4979SB	PPO	Laborer, hourly rate	Construction	862.50
Invoice	04/21/2014	4979SB	PPO	Material cost plus mark-up ( materials to c	Construction	2,700.00
Invoice	04/18/2014	4984SB	Sheridan VOC center	Supervisor, hourly rate (hours to perform a	Construction	8,000.00
Invoice	04/18/2014	4984SB	Sheridan VOC center	Laborer, hourly rate (hours to perform abo	Construction	4,800.00
Invoice	04/18/2014	4984SB	Sheridan VOC center	Material cost plus mark-up (material costs	Construction	13,419.45
Invoice	02/06/2014	4834SB	PPO	Material cost plus mark-up	Construction	349.99
Invoice	02/06/2014	4834SB	PPO	Installer, hourly rate	Construction	150.00
Invoice	02/03/2014	4822SB	PPO	Installer, hourly rate (2 installer for 4 hours	Construction	1,200.00
Invoice	02/03/2014	4822SB	PPO	Material cost plus mark-up	Construction	545.83
Invoice	01/06/2014	4784SB	PPO	Material cost plus mark-up (material costs	Construction	1,012.50
Invoice	01/06/2014	4784SB	PPO	Supervisor, hourly rate (1 supervisor for 4	Construction	1,000.00
Invoice	01/06/2014	4784SB	PPO	Laborer, hourly rate (2 laborers for 4 hours	Construction	1,200.00
Invoice	01/02/2014	4805SB	PPO	Supervisor, hourly rate (time required to m	Construction	1,500.00
Invoice	01/02/2014	4805SB	PPO	Laborer, hourly rate (time required to mill d	Construction	900.00
Invoice	11/08/2013	4691SB	PPO	Material cost plus mark-up (2 heavy duty c	Construction	357.75
Invoice	11/08/2013	4691SB	PPO	Installer, hourly rate (remove broken and i	Construction	37.50
Invoice	11/01/2013	4716SB	Sheridan Voc center	Material cost plus mark-up (all materials fo	Construction	24,113.99
Invoice	11/01/2013	4716SB	Sheridan Voc center	Supervisor, hourly rate (1 supervisor 4 day	Construction	8,000.00
Invoice	11/01/2013	4716SB	Sheridan Voc center	Laborer, hourly rate (3 laborers 4 days @	Construction	14,400.00
Invoice	10/04/2013	4621SB	PPO	Installer, hourly rate (2 installers for 1.5 ho	Construction	450.00
Invoice	08/30/2013	4579SB	PPO	Material cost plus mark-up	Construction	8,703.00
Invoice	08/30/2013	4579SB	PPO	Supervisor, hourly rate	Construction	2,000.00
Invoice	08/30/2013	4579SB	PPO	Laborer, hourly rate	Construction	1,200.00
Invoice	06/14/2013	4515SB	PPO	Supervisor, hourly rate (time to mill rumble	Construction	2,000.00
Invoice	06/14/2013	4515SB	PPO	Laborer, hourly rate (time to mill rumble st	Construction	1,200.00
Invoice	06/14/2013	4515SB	PPO	Material cost plus mark-up (material cost i	Construction	3,375.00
Invoice	05/16/2013	4498SB	PPO	Installer, hourly rate (2 installers for 1 1/2	Construction	450.00
Invoice	05/16/2013	4498SB	PPO	Material cost plus mark-up (posts and han	Construction	337.50
Invoice	04/13/2013	4461SB	PPO	Material cost plus mark-up (RPM and epox	Construction	143.08
Invoice	04/13/2013	4461SB	PPO	Installer, hourly rate	Construction	37.50
Invoice	02/15/2013	4407SB	PPO	Supervisor, hourly rate (meetings, layout,	Construction	1,000.00
Invoice	02/15/2013	4407SB	PPO	Laborer, hourly rate (meetings, layout, etc	Construction	600.00
Invoice	02/11/2013	4400SB	PPO	Material cost plus mark-up (saw blade, fue	Construction	179.89
Invoice	02/11/2013	4400SB	PPO	Supervisor, hourly rate	Construction	62.50
Invoice	02/11/2013	4400SB	PPO	Laborer, hourly rate	Construction	37.50
Invoice	01/26/2013	4390SB	PPO	Material cost plus mark-up (rpm, adhesive	Construction	157.50
Invoice	01/26/2013	4390SB	PPO	Installer, hourly rate (time for installation)	Construction	37.50
Invoice	01/13/2013	4376SB	PPO	Material cost plus mark-up (rpm, adhesive	Construction	157.50
Invoice	01/13/2013	4376SB	PPO	Installer, hourly rate (time for installation)	Construction	37.50
Invoice	09/16/2012	4203SB	PPO	Supervisor, hourly rate (time to straighten	Construction	1,562.50
Invoice	09/16/2012	4203SB	PPO	Laborer, hourly rate (time to straighten sig	Construction	937.50

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Invoice	09/18/2012	4204SB	PPO	Material cost plus mark-up (install d-curb)	Construction	2,025.00
Invoice	08/18/2012	4171SB	PPO	Material cost plus mark-up (for modifying r	Construction	146.25
Invoice	08/18/2012	4171SB	PPO	Supervisor, hourly rate (for modifying ramp	Construction	500.00
Invoice	08/18/2012	4171SB	PPO	Laborer, hourly rate (for modifying ramps c	Construction	300.00
Invoice	06/29/2012	4119SB	Sheridan VOC CVD	Material cost plus mark-up (Premium asph	Construction	68,040.86
Invoice	06/29/2012	4119SB	Sheridan VOC CVD	Supervisor, hourly rate (Time for applicatio	Construction	17,250.00
Invoice	06/29/2012	4119SB	Sheridan VOC CVD	Laborer, hourly rate (Time for application c	Construction	10,350.00
Invoice	05/04/2012	4057SB	Sheridan Voc center	Material cost plus mark-up for 20 stop sign	Construction	1,692.80
Invoice	05/04/2012	4058SB	Sheridan Voc center	Material cost plus mark-up for 20 stop sign	Construction	1,692.80
Invoice	03/15/2012	4011SB	McFatter Vocational C	Material cost plus mark-up (materials requ	Construction	14,096.25
Invoice	03/15/2012	4011SB	McFatter Vocational C	Supervisor, hourly rate ( time to power cle	Construction	6,500.00
Invoice	03/15/2012	4011SB	McFatter Vocational C	Laborer, hourly rate ( time to power clean	Construction	3,900.00
Invoice	01/22/2012	3954SB	PPO	Material cost plus mark-up (detectable wa	Construction	710.21
Invoice	01/22/2012	3954SB	PPO	Supervisor, hourly rate	Construction	75.00
Invoice	01/22/2012	3954SB	PPO	Laborer, hourly rate	Construction	45.00
Invoice	01/07/2012	3941SB	PPO	Material cost plus mark-up (detectable wa	Construction	506.25
Invoice	01/07/2012	3941SB	PPO	Installer, hourly rate (detectable warning n	Construction	75.00
Invoice	12/24/2011	3922SB	Atlantic tech center	Supervisor, hourly rate (time required to d	Construction	15,500.00
Invoice	12/24/2011	3922SB	Atlantic tech center	Laborer, hourly rate (time required to do e	Construction	9,300.00
Invoice	12/24/2011	3922SB	Atlantic tech center	Laborer, hourly rate (extra laborer required	Construction	4,800.00
Invoice	12/24/2011	3922SB	Atlantic tech center	Material cost plus mark-up materials incl	Construction	38,881.46
Invoice	11/23/2011	3892SB	PPO	Supervisor, hourly rate (time to relocate m	Construction	2,000.00
Invoice	11/23/2011	3892SB	PPO	Laborer, hourly rate (time to relocate mulc	Construction	2,400.00
Invoice	09/18/2011	3810SB	PPO	Material cost plus mark-up (detectable wa	Construction	743.81
Invoice	09/18/2011	3810SB	PPO	Supervisor, hourly rate (time to install mat	Construction	562.50
Invoice	09/18/2011	3810SB	PPO	Laborer, hourly rate (time to install mats a	Construction	337.50
Invoice	09/10/2011	3794SB	PPO	Supervisor, hourly rate (time required to p	Construction	875.00
Invoice	09/10/2011	3794SB	PPO	Laborer, hourly rate (time required to prep	Construction	525.00
Invoice	09/10/2011	3794SB	PPO	Material cost plus mark-up (two bollards in	Construction	608.18
Invoice	09/10/2011	3795SB	PPO	Material cost plus mark-up (detectable wa	Construction	3,501.18
Invoice	09/10/2011	3795SB	PPO	Supervisor, hourly rate (actual time to inst	Construction	750.00
Invoice	09/10/2011	3795SB	PPO	Installer, hourly rate (actual time to install	Construction	450.00
Invoice	09/05/2011	3788SB	PPO	Material cost plus mark-up (for vault box -	Construction	1,425.13
Invoice	09/05/2011	3788SB	PPO	Supervisor, hourly rate	Construction	1,000.00
Invoice	09/05/2011	3788SB	PPO	Laborer, hourly rate	Construction	600.00
Invoice	08/19/2011	3776SB	PPO	Material cost plus mark-up (detectable wa	Construction	4,153.68
Invoice	08/19/2011	3776SB	PPO	Supervisor, hourly rate	Construction	375.00
Invoice	08/19/2011	3776SB	PPO	Laborer, hourly rate	Construction	225.00
Invoice	07/29/2011	3749SB	PPO	Supervisor, hourly rate (to prepare subsoil	Construction	1,000.00
Invoice	07/29/2011	3749SB	PPO	Laborer, hourly rate (to prepare subsoil to	Construction	600.00
Invoice	07/08/2011	3721SB	PPO	Material cost plus mark-up (for two RPM's	Construction	2,412.43
Invoice	07/08/2011	3721SB	PPO	Supervisor, hourly rate ( time required to i	Construction	2,000.00
Invoice	07/08/2011	3721SB	PPO	Laborer, hourly rate ( time required to insta	Construction	1,200.00
Invoice	06/23/2011	3710SB	PPO	Material cost plus mark-up (for new vault b	Construction	1,526.42



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